



# STAFF REPORT

---

**Meeting Type:** Council Meeting  
**Meeting Date:** May 6, 2024  
**From:** Andi Howell, Transit Director  
**Subject:** Intergovernmental Agreement Renewal (Fiscal Years 2025 & 2026): Mt. Hood Express

---

## **DECISION TO BE MADE:**

Whether to authorize a renewed Intergovernmental Agreement (IGA) between the City of Sandy and Clackamas County.

## **BACKGROUND / CONTEXT:**

This IGA, which has been renewed annually based on need and approved budgets since 2017, provides the basis for a cooperative working relationship for the purpose of providing administrative support to the County's Mt. Hood Express ("MHX") transit service in partnership with the City's Sandy Area Metro (SAM) transit service to increase operational efficiencies, collaboration, and cost-effective management of both services.

The Intergovernmental Agreement has been through both the County and City legal representation for comments and suggestions.

## **KEY CONSIDERATIONS / ANALYSIS:**

The Intergovernmental Agreement has been in place since 2017. This update is a renewal for FY2025 and FY2026. This IGA provides revenue to the City in exchange for staff support, office and bus parking rental, transit services provided on behalf of the County and reimbursements for expenses that may be incurred by the City during the administrative oversight of the MHX and Villages Shuttle.

## **BUDGET IMPACT:**

During the two-year period, Transit will receive \$140,000 in reimbursements from the County for staff support, facility rental, and parking. Transit will receive up to \$220,000 for Boring Lifeline Transportation and Expanded Elderly and Disabled Transportation. Transit could also receive \$328,400 in reimbursements.

**RECOMMENDATION:**

Staff recommends that the Council authorize the City Manager to sign the Intergovernmental Agreement Between Clackamas County and the City of Sandy.

**SUGGESTED MOTION LANGUAGE:**

"I move to authorize the City Manager to sign Amendment #2 to the Intergovernmental Agreement Between Clackamas County and the City of Sandy for FY25 and FY26, as provided in the agenda packet."

**LIST OF ATTACHMENTS / EXHIBITS:**

- Intergovernmental Agreement Between Clackamas County and the City of Sandy for FY25 and FY26.