

Sandy Bunker Renovation - Feasibility Study

Proposed Project Schedule

Updated September 28th, 2023

	2023															2024									
	August				September				October				November			December				January					
	7	15	21	28	04	11	18	25	02	09	16	23	30	06	13	20	27	04	11	18	25	01	08	15	22
As Built Documentation																									
Site Visit				*																					
Code Analysis																									
Meet with Planning & Zoning									*																
Concept Design																									
Tour Sandy City Hall and Community Center					*																				
Review Design with Staff										*				*				*							
Review Design with CCS											*			*				*							
Review Design with Council															*										
Cost Analysis																									
Summary Report																									
Issue Final Summary Report																									*

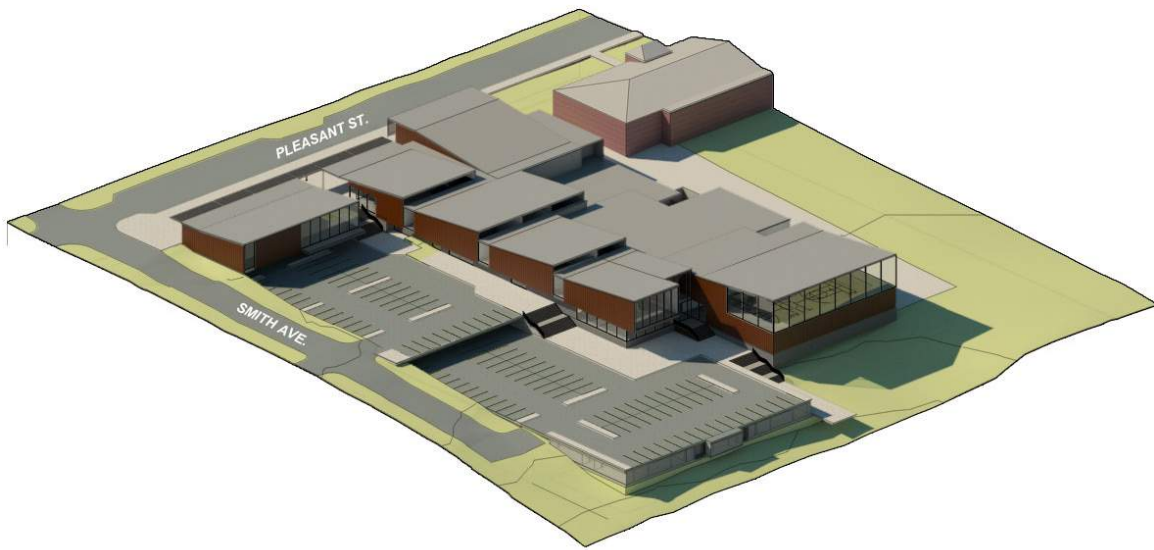
* Meetings and Milestones

Project Begins, Measurement Visit to Bunker Building	September 1st
Tour Sandy City Hall and Community Center	Week of September 11th
Meet with Planning & Zoning	Week of October 2nd
Design Review 1 (with Staff)	Week of October 16th
Design Review 1 (with CCS)	Week of October 23rd
Design Review 2 (with Staff)	Week of November 6th
Design Review 2 (with CCS)	Week of November 13th
Design Review 2 (with Council)	Week of November 20th
Design Meeting 3 (with Staff)	Week of December 4th
Design Meeting 3 (with CCS)	Week of December 11th
Issue Final Summary Report	Week of January 1st



SANDY COMMUNITY CENTER STUDY

OCTOBER 2018



opsis

WALKER | MACY



Soderstrom Architects

Facilities Assessment Report
City of Sandy Facilities
Sandy, Oregon



In addition to a review of each asset, a space need analysis was conducted to better understand where additional space is needed throughout the city. In this area of the project, meeting with each department director was crucial in identifying the current staffing levels, appropriate staffing levels for current needs, and future staffing levels ten years from now. The following table displays a summary of square footage for city buildings:

Department/Building	Current Space (SF)	Needed Space (SF)	10 Year Projection (SF)
City Hall	7,600	7,355	9,072
Library	11,500	17,328	21,692
Police	8,180	9,224	10,765
Community Services	8,615	12,150	15,078
Operations Center	4,065	8,057	9,684

The total current space deficit is 14,154 square feet. The 10 year projected space deficit is 26,331 square feet. What this means is that the City is in desperate need of more space to accommodate current and future staffing levels, as well as current and future programming needs. The Annex Building, including SandyNet offices, are not included in these numbers, as our consultants spent their time identifying how that building could be used for the city as a whole, not on specific SandyNet requirements.

The following tables displays a summary of the staffing (FTE) requirements for each department:

Department/Building	Current Staff (FTE)	Needed Staff (FTE)	10 Year Projection (FTE)
Development Services	7.33	8.33	11
Administration/Finance	6	8	10
Library	13	15	16
Police	19	20	23
Public Works	12	13	14
Transit	3	4	5
Community Services	5	8	10

The total current FTE deficit is 11. The 10 year projected FTE deficit is 24.33. Neither of these figures include an estimate for SandyNet staff, as the current and future staffing levels were used to determine future space needed, which was not determined in this analysis, as noted above.

With the information that staff now has, we will be able to draft a comprehensive CIP to address the current and future needs of city buildings. The CIP will be included in the next budget document, and the information that we now have will be used to address more immediate needs in the near future.

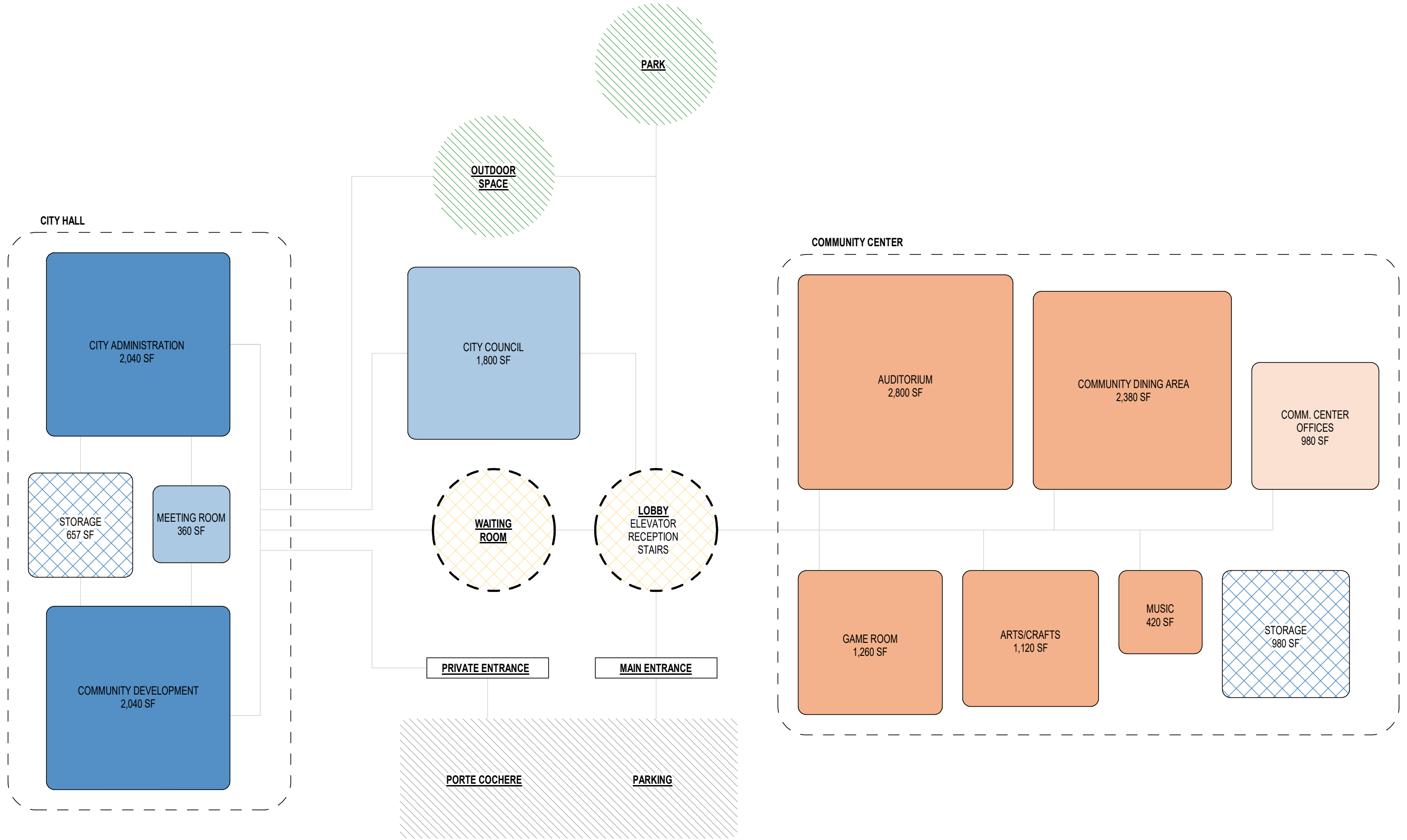
Sandy Civic Center

Program Targets

9/27/2023

City Hall		
	Current	10-yr Projection
Program Space	SF	SF + ~19%
City Administration	1,700	2,040
Meeting Room	300	356
Community Development	1,700	2,028
Storage / Staff Kitchen	1,100	1,312
Sandy Net	300	356
City Council	1,500	1,788
Circulation	1,000	1,192
Total	7,600	9,072

Community Center		
	Current	10-yr Projection
Program Space	SF	SF + ~75%
Community Dining Area	1,785	3,124
Auditorium	2,100	3,675
Game Room	945	1,655
Arts / Crafts	840	1,470
Kitchen	420	736
Offices	735	1,286
Music	320	560
Storage	735	1,286
Circulation	735	1,286
Total	8,615	15,078



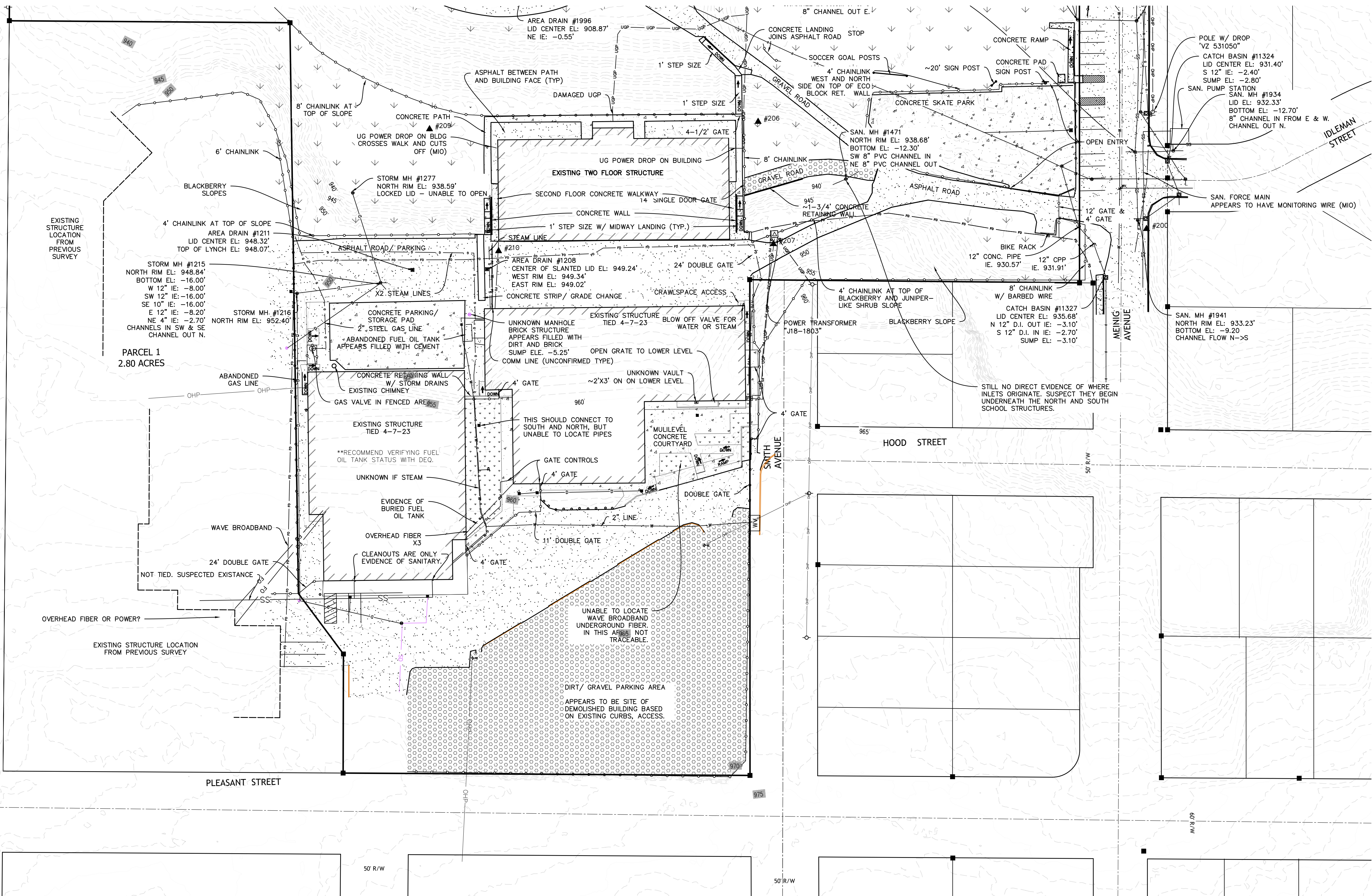
SANDY CIVIC CENTER
Programming Diagram

SURVEYOR NOTES:

- 1) THE BOUNDARY WAS PREVIOUSLY ESTABLISHED AND IS SHOWN PER PARTITION PLAT NO. 2021-066, CLACKAMAS COUNTY SURVEY RECORDS.
- 2) THE LOCATION OF EXISTING UNDERGROUND UTILITY FACILITIES SHOWN HEREON ARE BASED ON LOCATE MARKS REQUESTED FOR THIS SURVEY PER ONE CALL PUBLIC LOCATE TICKETS 22357177, 22357178, & 23084554.
- 3) PRIVATE LOCATES DONE BY MARK IT OUT, LLC.
- 4) UNDERGROUND SEWER PIPES APPEAR TO BE OLD ENOUGH THAT THEY DO NOT CONTAIN TRACER WIRE. UNDERGROUND SANITARY AND STORM UTILITY FACILITIES SHOWN HEREON ARE BASED ON THE LOGICAL RELATIONSHIP FROM ABOVE GROUND INDICATIONS OR AS SHORT STUBS TO UNDETERMINED LOCATIONS.
- 5) THE SURVEYOR ASSUMES NO RESPONSIBILITY FOR THE ACCURACY OF THE DELINEATION OF SUCH UNDERGROUND UTILITIES BY THE RESPECTIVE UTILITY OWNERS, NOR FOR THE EXISTENCE OF BURIED OBJECTS WHICH ARE NOT SHOWN ON THE PLAN.
- 6) AT THE TIME OF SURVEY, ALL AREA DRAINS WERE FULL OF MUD AND WATER. UNABLE TO GET ACCURATE SUMP ELEVATION. IE ELEVATIONS ARE TO TOP OF THE PRIMARY SPILLWAY.
- 7) CONTOURS SHOWN HEREON ARE FROM LIDAR.
- 8) HARD SURFACES, BUILDINGS, AND UTILITIES ARE SHOWN AS MAPPED USING GPS AND TOTAL STATION.
- 9) EXISTING FUEL OIL TANKS SHOULD HAVE THEIR STATUS VERIFIED WITH DEQ.

LEGEND:

—	EDGE OF HARD SURFACE	[Hatched Box]	BUILDING HATCH	■	MONUMENT OF RECORD	[Square with X]	IRRIGATION CONTROL VALVE (SQUARE)	(MIO)	NOTE BY MARK IT OUT, LLC (PRIVATE UTILITY LOCATOR)
- - -	BUILDING NOT TIED IN THIS SURVEY	[Dotted Box]	CONCRETE HATCH	▲	SURVEY CONTROL POINT	[Circle with X]	IRRIGATION CONTROL VALVE (ROUND)		
---	RIGHT OF WAY LINE	[Stippled Box]	ASPHALT HATCH	○	SIGN	[Square]	COMMUNICATION RISER		
---	CENTERLINE OF R/W	[Cross-hatched Box]	GRAVEL HATCH	⊗	MAILBOXES	[Circle]	POWER POLE		
---	SUBJECT PROPERTY BOUNDARY	[Patterned Box]	LAWN HATCH	⊕	STORM SEWER MANHOLE	[Circle]	POWER MANHOLE		
FO	FIBER OPTIC LINE	[Patterned Box]		⊖	STORM AREA DRAIN	[Circle]	POWER TRANSFORMER		
D	STORM SEWER	[Patterned Box]		⊗	STORM CATCH BASIN	[Circle]	STORM DRAIN OUTLET		
SS	SANITARY SEWER	[Patterned Box]		⊕	STORM DRAIN OUTLET	[Circle]	POWER JUNCTION BOX		
W	WATER LINE	[Patterned Box]		⊖	SANITARY SEWER MANHOLE	[Circle]	GUY ANCHOR		
G	GAS LINE	[Patterned Box]		⊕	GAS VALVE	[Circle]	BOLLARD		
UGP	UGP	[Patterned Box]		⊖	WATER VALVE	[Circle]	TREE - CONIFER		
OHP	OHP	[Patterned Box]		⊕	WATER METER	[Circle]	TREE DIAMETER (IN)		
---	FENCE - CHAINLINK	[Patterned Box]		⊖	WATER CABINET	[Circle]	TREE - DECIDUOUS		



SCALE: 1" = 40' ON 36" X 24" SHEET	
FIELD: TF, SKT	
FIELD DATES: DECEMBER 19-22, 27-28, 2022; JANUARY 3 & 6, APRIL 5-6, 2023	
DRAWN: SKT	PLOT DATE: 4/17/2023
PROJECT FILE NAME: 23006 SANDY COMMUNITY CAMPUS DEMO TOPO.DWG	

REGISTERED PROFESSIONAL LAND SURVEYOR

OREGON
MAY 26, 2015
SAMANTHA KAY TANNER
90079

RENEWS 6/30/2024

45th PARALLEL GEOMATICS, LLC
408 CASCADE AVE #1863,
HOOD RIVER, OREGON 97031
SAMANTHA.TANNER@45GEOMATICS.COM

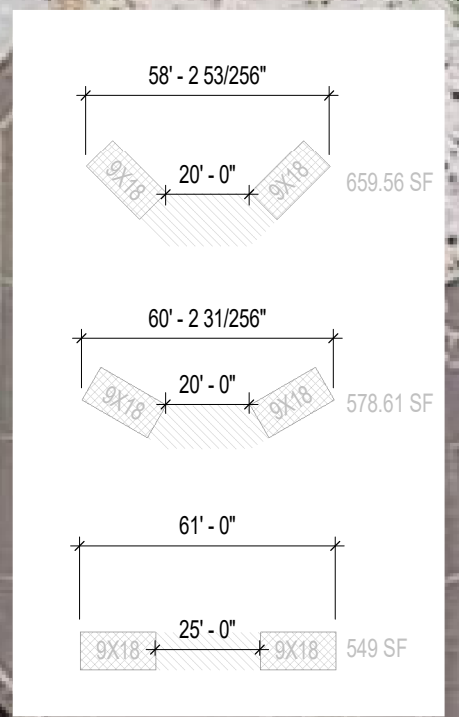
**SANDY COMMUNITY CAMPUS PARK
UTILITY/STRUCTURE SURVEY**

FOR THE CITY OF SANDY

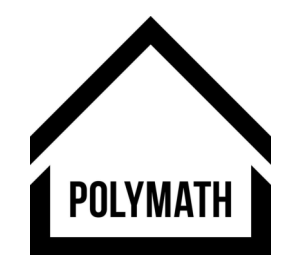
LOCATED IN NE 1/4 AND NW 1/4 SECTION 13, TOWNSHIP 2
SOUTH, RANGE 4 EAST, WILLAMETTE MERIDIAN
CITY OF SANDY, CLACKAMAS COUNTY

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2



2 Master Plan Concept 02
1:550



Sandy Civic Center

Master Plan

27 September 2023

1:550

This drawing formatted for 22" x 34" paper

