



STAFF REPORT

Meeting Type: City Council
Meeting Date: September 15, 2025
From: Andi Howell, Transit Director
Subject: Resolution 2025-33: Authorizing City of Sandy to Apply for a Local Government Grant From the Oregon Department of Energy

DECISION TO BE MADE:

Whether to authorize the City of Sandy to apply for the Community Renewable Energy Grant.

APPLICABLE COUNCIL GOAL:

- **Goal 4.2:** Implement infrastructure improvements, including the Operations Center expansion, bus stops along the Clackamas Town Center route, and other improvements within the City.

BACKGROUND / CONTEXT:

The Sandy Transit Department has been working with a MWA Architects to design tenant improvements to the current administration building at the Sandy Operations Center as well as a new maintenance and operation building. Both the improvements and the new building are one project referred to as the Sandy Operations Expansion Project.

As part of the planned maintenance and operations building, Sandy staff, Sandy's design team, Energy Trust of Oregon (ETO) and Portland General Electric have worked together to identify the electrical needs of the new building that will include adequate energy and energy resilience utilizing roof top solar arrays and battery backup.

The Community Renewable Energy Grant Program, administered by the Oregon Department of Energy, is open to Oregon Tribes, public bodies, and consumer-owned utilities. Public bodies include municipalities, such as Sandy. Grants are awarded on a competitive basis and priority will be given to projects that support program equity goals, demonstrate community energy resilience, and include energy efficiency and demand response.

The application period closes September 19, 2025 and the evaluation committee will begin to review applications in October.

This grant program requires applicants to provide explicit support from their governing body for the application, hence the reason for this proposed resolution.

KEY CONSIDERATIONS / ANALYSIS:

Sandy's Operation Center Expansion Project is an eligible project under the "constructing a community energy resilience project". The required match for the grant is 50%.

BUDGET IMPACT:

Undetermined. The design team is currently working with Sunbreak Energy Advisors to determine a cost of construction estimate for the solar project. Sandy Transit's cost would be reduced by 50% if the project was awarded grant funding. Sandy Transit has secured the local match for the overall project estimate from the State STIF Discretionary grant program and continues to seek additional funding sources, including this one, for construction costs.

RECOMMENDATION:

Adopt Resolution 2025-33 to authorize the City of Sandy to apply for funding through the Oregon Department of Energy's Community Renewable Energy Grant Program.

SUGGESTED MOTION LANGUAGE:

"I move to adopt Resolution 2025-33."

LIST OF ATTACHMENTS / EXHIBITS:

- Resolution 2025-33