



# STAFF REPORT

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**Meeting Type:** City Council  
**Meeting Date:** November 4, 2024  
**From:** Kelly O’Neill Jr., Development Services Director  
**Subject:** PUBLIC HEARING – Ordinance 2024-22: SMC Chapter 12.08 Code Modifications

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## DECISION TO BE MADE:

Hold a legislative public hearing for Ordinance 2024-22 to adopt code modifications to Chapter 12.08 of the Sandy Municipal Code.

## BACKGROUND / CONTEXT:

Chapter 12.08 contains code regulations for sidewalks, curbs, and driveways. Chapter 12.08 supplements the 2023 Transportation System Plan and Title 17 (the Development Code).

The proposed Municipal Code amendments are an extension of efforts from the Clear and Objective Code Audit which included updates and amendments to multiple chapters of Title 15 and Title 17.

Staff desires to amend this chapter to reference current standards and practices, and to reference the Public Works Department as the permitting authority for work in the right-of-way, rather than the Building Department. This chapter currently has outdated references to sidewalk width and curb height that is not consistent with Title 17 nor the TSP. The last code revisions to Chapter 12.08 were in 1973.

## KEY CONSIDERATIONS / ANALYSIS:

The following information outlines the primary proposed code modifications:

**Section 12.08.010** – Modified to specify this chapter is specific to City right-of-way and that the Public Works Department is the permitting authority.

**Section 12.08.030** – Modified to specify that the Public Works Department is the permitting authority for approving the grade level surveys.

**Section 12.08.040** – Modified to remove City of Sandy cost obligations for surveys.

**Section 12.08.050** – Modified to specify that the Public Works Department is the permitting authority and outlined that the process to construct sidewalks in different locations shall follow the procedures in Title 17.

**Section 12.08.060** – Removed the Planning Commission variance procedure as this chapter is outside of Title 17. If a variance is sought during development of property, then Title 17 is the guiding legislation.

**Section 12.08.070** – Modified to specify ‘all drain piping’ as recommended by Public Works staff.

**Section 12.08.080** – Modified to reference Title 17 which is consistent with the 2023 Transportation System Plan (TSP).

**Sections 12.08.090 and 100** – Removed as these two sections are not necessary.

**Section 12.08.130** – Modified to specify ‘seven’ inches as recommended by Public Works staff.

**Section 12.08.140** – Modified to specify the maximum slope of a driveway approach from the sidewalk to the street gutter grade consistent with our Public Works standard details.

**Section 12.08.160** – Modified to reference Chapter 1.18 for violations instead of \$100.00.

**RECOMMENDATION:**

Staff recommends that the City Council hold a legislative hearing and adopt Ordinance No. 2024-22.

**SUGGESTED MOTION LANGUAGE:**

“I move to approve the first reading of Ordinance 2024-22.”

**LIST OF ATTACHMENTS / EXHIBITS:**

- Ordinance No. 2024-22
  - Exhibit A. Chapter 12.08 edits