



STAFF REPORT

Meeting Type: City Council
Meeting Date: January 20, 2026
From: Tyler Deems, City Manager
Subject: Municipal Judge Appointment

DECISION TO BE MADE:

Appointment of a municipal judge to fill the vacancy left by the retirement of Judge Karen Brisbin.

APPLICABLE COUNCIL GOAL:

n/a

BACKGROUND / CONTEXT:

After 30 years of service, Judge Karen Brisbin retired on December 31, 2025. The Council approved an RFP on October 20, 2025 to fill the vacancy and Mayor Walker and Councilor Ramseyer were identified as the two Council members to participate in the process. The RFP closed on November 17, 2025, and the City received three proposals. A review committee consisting of the City Manager, Police Chief, and Finance Director reviewed the materials, and recommended two proposers to move forward in the process.

KEY CONSIDERATIONS / ANALYSIS:

Two potential candidates moved forward to an interview after proposals were reviewed. Interviews were conducted on January 9 and 12, 2026. After reviewing the proposers' materials, conducting interviews, the proposer with the highest overall score was Kyndre Lundquist. Highlights of Ms. Lundquist's resume include:

- Juris Doctor from Willamette University School of Law
- Oregon Bar member since 2012
- Over 8 years of experience as City prosecutor in various Clackamas County cities including Molalla, Gladstone, and West Linn

The terms of the agreement for municipal judge services include:

- Executing the powers of a municipal court judge set forth in the [City Charter](#)
- Two-year agreement, which is extendable if desired by both parties
- \$700 per month for judicial services

Ms. Lundquist will be in attendance at the January 20, 2026 Council Meeting to meet the City Council and answer any questions. Upon approval of the two-year agreement with Ms. Lundquist, it is anticipated that she would begin serving in as the Judge as early as January 26, 2026 to ensure our initial appearances, show cause hearings, and trials are returned to their normal bi-weekly schedule.

BUDGET IMPACT:

Approximately \$3,000 - \$4,000 greater than the current budget for Municipal Court Judge services based on the current Court volume for Biennium 2025-27. This amount is absorbable within the overall Municipal Court department budget.

RECOMMENDATION:

Based on the scoring criteria outlined within the Municipal Court Judge RFP, it is recommended that a personal services agreement be executed between the City of Sandy and Kyndre Lundquist.

SUGGESTED MOTION LANGUAGE:

"I move to approve the agreement between the City of Sandy and Kyndre Lundquist for the Municipal Court Judge position."

LIST OF ATTACHMENTS / EXHIBITS:

- Personal Services Agreement