



NO. 2023-09

A RESOLUTION ADOPTING A POLICY FOR NAMING OR CHANGING NAMES OF PARKS, TRAILS, AND RECREATION FACILITIES

Whereas, Sandy Parks have traditionally been named for locations (Cascadia Park) or special features (Tickle Creek), or the acquired name from common usage (Community/Senior Center); and

Whereas, occasionally parks, or amenities within a park or trail are named in honor of a particular individual or group who has made a significant contribution to the facility (Jim Slagle Loop Trail or Jonsrud View Point); and

Whereas, from time to time, individuals, and community organizations petition the City requesting a naming or renaming of a facility to honor a particular individual; and

Whereas, the Policy for Naming or Changing Names of Parks, Trails, and Recreation Facilities will formalize consideration of naming requests and assure reasonable commemorative opportunities for the community along with minimal confusion and maximum access to the general public;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sandy

1. Adoption. The City Council hereby adopts the Policy for Naming or Changing of Parks, Trails, and Recreation Facilities, attached to this resolution in Exhibit A. The policy shall be effective on March 20, 2023.

This resolution is adopted by the Common Council of the City of Sandy and approved by the Mayor this 20 day of March 2023

A handwritten signature in black ink, appearing to read "Stan Pulliam".

Stan Pulliam, Mayor

ATTEST:

A handwritten signature in cursive script, appearing to read "Jeff Aprati".

Jeff Aprati, City Recorder

Policy for Naming or Changing Names of Parks, Trails, and Recreation Facilities

Number: _____

Effective Date: _____

Approval: Sandy City Council

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PURPOSE

To outline the criteria and procedures for official naming and/or renaming of City parks and trails, as well as a recreation facility.

BACKGROUND

Sandy Parks have traditionally been named for locations (Cascadia Park) or special features (Tickle Creek), or the acquired name from common usage (Community/Senior Center). Occasionally parks, or amenities within a park or trails are named in honor of a particular individual or group who has made a significant contribution to the facility (Jim Slagle Loop Trail or Jonsrud ViewPoint).

From time to time, individuals, and community organizations petition the City requesting a naming or renaming of a facility to honor a particular individual. The following policy will formalize consideration of these requests and assure reasonable commemorative opportunities for the community along with minimal confusion and maximum access to the general public.

POLICY

Designation of names for parks, trails, and recreation facilities shall be in accordance with criteria and procedures set forth below.

NAMING FOR PARKS, TRAILS & RECREATION FACILITIES

The naming of parks, trails, and recreation areas and facilities should be approached with patience and deliberation.

General Naming Parameters:

- Confusion should be minimized by avoiding names that are similar to those of existing parks and playgrounds in the system, or geographic areas, which are so broad that they could encompass many sites.
- Conditions and stipulations of original property donation or deed shall be honored regarding the name of a park, trail or recreation/community center.
- Consideration in naming parks, trails, or recreation/community centers shall
 - First be given to the unique geographical location that gives identity to site which it is located (unless this would be so vague as to cause confusion),
 - Natural or geological features,
 - Historical relevance,

- The name(s) in common usage;

Naming After An Individual:

Naming of a park, trail, and park facilities, or community/recreation centers may be named for an individual under the following conditions:

- The person has made a significant contribution to the citizens of the City of Sandy or to Sandy Parks and Recreation;
- The individual is deceased and approval is granted by the next of kin;
- Or the individual is still living and grants permission for the use of their name.

When to Activate the Policy:

Parks meet open space and recreation needs within the entire community. They are intentionally named for significant features, which will identify them with a particular neighborhood or site because:

- The site name is familiar to most of the residents; and
- Throughout the city any resident can more easily locate any park if it is named by location or significant feature.

At times trails and parks are developed that have commonly known or referred to names. If there is a commonly known or referred to name, City Staff may have the discretion to continue using the common or referred to name for a park and/or trail.

If a park or trail of significance is being designed and constructed, staff will:

1. Ask the Parks and Trails Advisory Board if the Department should pursue a formal naming process;
2. If the Parks Board desires a formal naming process, staff will bring this request to the Council for official direction to activate the naming policy;
3. Under direction of the Council a formal naming process shall occur if a desire is expressed by the Parks Board and/or Council, and
4. Ultimately approved by the City Council.

PROCESS

If it is the desire of the Sandy City Council to formally name a park, trail, or facility the following process must be followed.

1. An ad-hoc naming task force shall be created.
 - a. The task force shall include the Parks and Recreation Director (or designee), two members of the Parks and Trails Advisory Board, the Council liaison to the Parks

- Board, and (3) three members of the community.
2. The task force may solicit community input for a name for a new facility or park.

Community Input / If Desired by Naming Committee:

- The process to solicit community input will be guided and determined by the naming task force;
- Review and oversight by the naming task force will manage the application of this policy for the remainder of the process;

Renaming / Memorializing Parks or Facilities After Individual(s):

- Parks renamed after individuals will retain the geographic location as part of the name;
- Existing park, trail or recreation/community center names, which are considered historically significant, will not usually be changed;

There are instances when it is the overwhelming desire of the community to memorialize an individual. Bestowing an individual's name on a park, trail, or recreation/community facility shall be considered permanent and can only be renamed under the discretion of the City Council.

Renaming a park, trail, or recreation/community center in memory of an individual is a significant permanent City honor and will be done carefully and deliberately. Each application must follow the process listed below.

- The proposal must be reviewed by the naming task force through a specific process which will include:
 - Verification of documentation showing that the individual has been a figure of historic significance to the City of Sandy and has not been appropriately honored locally in some other way;
 - Verification of documentation showing that the individual is deceased for at least two years and that the proposal meets the approval of the individual's surviving spouse, children or parents, if any, or documented approval of the individual, if living;
 - Review of documentation relating to appropriateness of specific site proposed for renaming, and;
 - Recommendation through the Parks and Trails Advisory Board to the City Council regarding the individual as a candidate for honor or memorialization;

Exceptions:

Exceptions to these criteria may be considered by the City Council if

- Renaming a park, trail, or park facility or recreation/community center has been made a

condition of accepting a donation of more than 51% of the total costs of land purchase, full development of any park, renovating or building onto a recreation center. (i.e.: addition of a pool to an existing center, covering an existing park amenities, adding a park restroom or making other significant building improvements);

- If extenuating circumstances or evidence is presented that indicates that the park, trail, or facility named after an individual is no longer in the best interest or representation of the greater community a renaming process can occur.
- A park, trail, or facility named after a person can only be renamed at the discretion of the City Council.

In all cases, the City Council shall have the prerogative of accepting or rejecting the proposed name.

END POLICY