



# STAFF REPORT

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**Meeting Type:** City Council  
**Meeting Date:** December 18, 2023  
**From:** A.J. Thorne, Assistant Public Works Director  
**Subject:** Contract Approval: CCTV Sewer Inspection Services

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## **DECISION TO BE MADE:**

Whether to authorize the City Manager to execute a contract with JNM Services LLC for sewer inspection services.

## **BACKGROUND / CONTEXT:**

Per the terms of the [Consent Decree](#), Sandy is required to have six collection system basins inspected before December 31, 2025. This work will identify all major defects remaining in the existing system. The selected contractor will perform CCTV inspection on the entire system over the next 2 years, concluding before December 2025.

## **KEY CONSIDERATIONS / ANALYSIS:**

While this is a large inspection project on a relatively short timeline, it will provide valuable information on the condition of the entire collection system. The data gathered during this investigation will provide the City with a baseline condition of the system and provide a useful starting point for the City's asset management efforts. Pipe condition ratings will help to direct future rehabilitation projects.

The fast timeline of this project will help the City to detect and repair major defects before full failures occur causing backups and overflows. The investment in this project will mitigate the chance of receiving major fines for sewer overflows set forth in the Consent Decree.

Two companies responded to a request for proposals. Proposals were reviewed by City Staff and Leeway Engineering Solutions. The review team selected JNM as the highest ranking proposer.

## **BUDGET IMPACT:**

The total cost of inspection under the winning proposal is \$591,038.90.

The CCTV inspection project was included in the sewer utility capital appropriations within the BN 23-25 budget. The \$1 million EPA Community Grant will be used to pay for \$400,000 of the CCTV inspection; the balance will be paid for from the \$14.7 million ARPA grant.

**RECOMMENDATION:**

Authorize the City Manager to execute a contract agreement with JNM Service, LLC for sanitary sewer inspection work in the amount of \$591,038.90.

**SUGGESTED MOTION LANGUAGE:**

"I move to authorize the City Manager to execute a contract with JNM Services for sanitary sewer inspection services in an amount not to exceed \$591,038.90."

**LIST OF ATTACHMENTS / EXHIBITS:**

- Sample Contract
- Proposals Received