



PARKS AND TRAILS ADVISORY BOARD MEETING

Wednesday, November 12, 2025 at 6:00 PM
via Zoom

MINUTES

THIS MEETING IS ONLINE VIA ZOOM:

Please use this link: <https://us02web.zoom.us/j/84264600830>

ROLL CALL

PRESENT

Ryan Aultman
Don Robertson
Kimberly Seigal
Will Toogood
Upekala Wijayratne
Clarissa Flores
Michael Archer

Council Liaison Chris Mayton

Staff present:

Tiana Rundell, Interim Parks & Recreation Director

John Wallace, Recreation & Senior Services Manager

Chelsea Jarvis, Executive Assistant

CHANGES TO THE AGENDA

PUBLIC COMMENT

The Parks Board chair will call on you when it is your time to speak. You'll have 3 minutes.

CONSENT AGENDA

1. Approval of September Minutes

Motion to approve the minutes as stated.

Motion made by Toogood, Seconded by Wijayratne.

Voting Yea: Aultman, Robertson, Seigal, Toogood, Wijayratne, Flores, Archer

NEW BUSINESS

2. Staff will provide an update on the 25-27 Department Goal progress.

Tiana and John present a slideshow.

A question is asked about the membership to the senior network. John explains this is the first time the department has done it since he's been here and they opted to because other centers had used it successfully.

3. Staff will share photos of the construction progress at Deer Pointe Park.

Tiana shares photos of the park construction progress.

Don asks if we'll offer a tour of Deer Pointe park. Staff will communicate via email about scheduling this.

OLD BUSINESS

STAFF UPDATES

John's updates:

John gives thanks to Ryan, our new facilities worker, for being proactive, and fixing up the Center.

There is a Veteran's event at the center this Friday. Call the center if you'd like to be honored.

Winterfest is in full planning mode. If you know businesses that want to be involved, send them our way. The tree lighting is November 21st which kicks off Winterfest.

Mountain Storm has about 300 people registered, about 25 more than last year. Skills assessments are currently happening.

Tiana's Updates:

Tiana notes the Parks team has taken on more Winterfest installation this year and thanks the Parks team for their hard work.

We have 4 board seats expiring. For those that would like to reapply, applications are open through November 24th. December 1st there will be a meet and greet with City Council. New board appointments to happen on December 15th.

Cedar Park won the Design and Construction award from ORPA.

Chris Mayton, shares two things:

1. Council was impressed with the Meinig Plans recently shared
2. He also voiced their admiration for the Parks Board and staff.

Clarissa suggests that for the Winterfest stocking stroll we should make sure that businesses that don't have a store front get greeted by a designated staff member to provide direction. John thanks her for the feedback and will keep that in mind.

Pek asks if Winterfest vendors are full. John explains December 6th is full for vendors but the rest of the vendors nights are still open. Decoration sponsors, cocoa/treat sponsors, and event sponsors are still open. The full sponsorship deadline has passed.

ADJOURN

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