



# STAFF REPORT

## Planning Commission

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**Meeting Type:** Planning Commission  
**Meeting Date:** January 12, 2026  
**From:** Kelly O'Neill Jr. Development Services Director  
**Subject:** Planning Commission Chair Appointments for 2026

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### DECISION TO BE MADE:

- Appoint the Planning Commission Chair for 2026
- Appoint the Planning Commission Vice Chair for 2026

### BACKGROUND / CONTEXT:

In accordance with Section 2.16.070 of Title 2, at the first meeting of each calendar year, the Planning Commission shall elect a Chair and Vice Chair by majority vote from those commissioners. The Chair and Vice Chair shall serve one-year terms. Commissioners shall not serve as the Chair or Vice Chair for more than two consecutive calendar years. The 2025 appointments were Commissioner Wegener as the Chair and Commissioner Crosby as the Vice Chair. Commissioner Wegener has served as the Chair for two consecutive years, while Commissioner Crosby only served as Vice Chair for 2025.

The Chair assists with setting the Commission agenda, setting time limitations for applicants and the public at hearings, presides over meetings and work sessions, reviews final orders, and coordinates with fellow commissioners. The Vice Chair assumes the Chair responsibilities when the Chair is absent.

The Chair and Vice Chair assume their duties after the meeting at which the appointment occurs, so in this case after the January 12, 2026, meeting.

### RECOMMENDATION:

At the January 12, 2026, Planning Commission meeting, appoint a Chair and Vice Chair for the calendar year of 2026.

### SUGGESTED MOTION LANGUAGE:

"I move to appoint Commissioner \_\_\_\_\_ as the Chair and Commissioner \_\_\_\_\_ as the Vice Chair of the Sandy Planning Commission for the calendar year of 2026."