



# STAFF REPORT

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**Meeting Type:** City Council  
**Meeting Date:** June 2, 2025  
**From:** Tyler Deems, City Manager  
**Subject:** PUBLIC HEARING: Budget Adoption - City of Sandy BN 2025-27

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## DECISION TO BE MADE:

Whether to adopt the City of Sandy BN 2025-27 budget, as approved by the Budget Committee

## APPLICABLE COUNCIL GOAL:

The BN 2025-27 Budget funds [the Council's goals](#)

## BACKGROUND / CONTEXT:

The City of Sandy operates on a two-year budget, as allowed by Oregon's Local Budget Law. The two-year period is made up of two fiscal years, running from July 1 through June 30. The City Manager is the budget officer and is responsible for the development and management of the overall budget, as well as presenting the budget message to the Budget Committee. City Manager Tyler Deems presented the budget message and the proposed budget on [April 28](#), [May 5](#), and [May 12, 2025](#). After Budget Committee deliberations, the proposed budget was approved with one modification: reallocation of \$467,000 from Non-Departmental Contingency to City Council Contingency (both within the General Fund). The Budget Committee also approved the permanent property tax rate of \$4.1152 per \$1,000 of assessed value.

## KEY CONSIDERATIONS / ANALYSIS:

Once the Budget Committee approves the budget, the City Council must hold a public hearing before officially adopting the budget. The public hearing should be held prior to making any motions on the following resolutions. There are two resolutions presented within this staff report. Summaries of each resolution are included below:

- The Council needs to adopt a resolution adopting the budget, making appropriations, and levying taxes. **Resolution 2025-18** fulfills this purpose. This resolution outlines the total budget and makes appropriations by organizational unit/program or object classification, depending on the fund. The City Council is holding a public hearing to consider budget adoption at this meeting (June 2, 2025).
- Each year, Oregon's Department of Administrative Services also requires that the City pass a resolution to receive state-shared revenues, which includes cigarette, liquor, gas, and state

taxes. **Resolution 2025-19** fulfils this need. A public hearing is required to be held before the Budget Committee, as well as before the City Council. The hearing was held before the budget committee on April 28, May 5, and May 12, 2025. The City Council is holding its public hearing for this purpose at this meeting (June 2, 2025).

**BUDGET IMPACT:**

All resources and requirements related to these resolutions have been accounted for in the BN 25-27 budget.

**RECOMMENDATION:**

Approve Resolution No. 2025-18 and No. 2025-19. These two resolutions should be adopted separately.

**SUGGESTED MOTION LANGUAGE:**

Budget adoption requires two separate motions:

1. "I move to approve Resolution No. 2025-18"
2. "I move to approve Resolution No. 2025-19"

**LIST OF ATTACHMENTS / EXHIBITS:**

- BN 2025-27 Budget Committee Approved Budget
- Resolution 2025-18
- Resolution 2025-19