



STAFF REPORT

Meeting Type: City Council
Meeting Date: March 4, 2024
From: Andi Howell, Transit Director
Subject: Grant Agreement Approval: ODOT Funding for Transit Department

DECISION TO BE MADE:

Whether to authorize the City Manager to execute Oregon Department of Transportation (ODOT) Grant Agreement #35631.

PURPOSE / OBJECTIVE:

This grant agreement will increase the Transit Department's revenue by \$338,000. The funds become available upon signature of the contract and can be used to reimburse SAM for costs of operations on the SAM Gresham route (\$228,000) and the SAM rides (dial-a-ride) service (\$110,000).

BACKGROUND / CONTEXT:

In June 2023, the Public Transit Division of ODOT accepted grant applications for the last round of competitive projects for the CARES ACT funds which were awarded to Oregon for COVID recovery. Sandy Transit submitted a grant application for funds to offset the rising costs of operations post pandemic. These funds can be used to cover contractor costs, fuel and parts and maintenance, all of which have risen significantly. In September 2023, Sandy Transit was awarded \$338,000 through this grant solicitation.

KEY CONSIDERATIONS / ANALYSIS:

These funds were not included in Sandy Transit's original 2023-2025 budget. These are additional funds with no match requirement.

Nearly all aspects of Sandy Transit operations costs are eligible for reimbursement including contractor costs which pays driver, dispatch, general manager, maintenance coordinator and utility worker wages. The funds are distributed through the Federal 5311 grant program, a program from which Sandy Transit already receives funding and is very familiar with the requirements.

BUDGETARY IMPACT:

\$338,000 in revenue. No match required.

RECOMMENDATION:

Staff recommends that the Council authorize the City Manager to execute Oregon Department of Transportation (ODOT) Grant Agreement #35631.

SUGGESTED MOTION LANGUAGE:

"I move to authorize the City Manager to execute Oregon Department of Transportation (ODOT) Grant Agreement #35631."

LIST OF ATTACHMENTS / EXHIBITS:

- Grant Agreement #35631