



STAFF REPORT

Meeting Type: Council Meeting
Meeting Date: August 21, 2023
From: Andi Howell, Transit Director
Subject: Oregon Department of Transportation Grant Agreement No 35560

DECISION TO BE MADE:

Whether to authorize the City Manager to sign the grant agreement between Sandy and Oregon Department of Transportation (ODOT) in support of the Technology Program Implementation Project.

BACKGROUND / CONTEXT:

This grant agreement is from the Statewide Transportation Improvement Fund (STIF) Discretionary Fund. The STIF Discretionary Fund is a flexible fund source that aims to expand or improve public transportation services by supporting projects that create new service routes, adopt enhanced forms of technology and data collection, maintain transit fleets in a state of good repair, and advance the equity and sustainability of transportation in the state.

Sandy Area Metro (SAM) applied during this competitive, discretionary process as the lead agency of a *Technology Program Implementation Project*. This agreement funds the procurement and administration of a contracted technology team to assess recipient's technologies, identify areas of redundancies/efficiencies, maximize the value of the current technology, and procure/implement a mobile payment option. The project will implement and improve several technology areas, all of which are designed to improve the passenger experience, promote coordination, and encourage resource sharing.

Sandy will lead the project in coordination with six transit agencies: Sandy (SAM), Canby Area Transit (CAT), South Clackamas Transit District, Clackamas County (MHX and Clackamas Shuttles), Hood River Transit District (CAT) and City of Wilsonville – South Metro Area Transit (SMART). Intergovernmental Agreements will be signed by each partner agency. In the event contracted time is spent on a partner agency, the partner agency will reimburse the City for the match amount.

This grant agreement becomes effective July 1, 2023 or when this Agreement is fully executed. The grant project total is \$450,000, with \$360,000 in grant funding and a \$90,000 match.

KEY CONSIDERATIONS / ANALYSIS:

One of the greatest influences in public transportation in recent years is technological advancements. Public transit vehicles are now equipped with camera systems, mobile data terminals (tablets), interior and exterior LED signs, GPS for “where’s my bus” location services, WIFI for customers and more.

SAM has all of the above, as well as new dispatch software that has mapping and “uber style” features. Often, transit procures new technologies that are difficult to set up correctly and needs IT knowledge and experience for updates and use.

This project will position SAM and SAM’s County partners as leaders in technology implementation in Oregon.

This project was included in Sandy’s BN 24-25 adopted budget.

BUDGET IMPACT:

Total Project Estimate:

\$450,000

Grant Amount Awarded:

\$360,000

The City will issue an RFP to procure a team or agency. The team procured will be expected to conduct an RFP procedure for mobile payments on all Clackamas County providers for ease of customer access. The team will also analyze current technologies used, create best practices and warranties to be included in future procurements, identify technological gaps, redundancies, application errors, software upgrades and more.

RECOMMENDATION:

Staff recommends that the Council authorize the City Manager to sign City of Sandy/State of Oregon Grant Agreement No. 35560.

SUGGESTED MOTION LANGUAGE:

“I move to authorize the City Manager to sign Grant Agreement No. 35560 for Technology Program Implementation Project Administration.”

LIST OF ATTACHMENTS / EXHIBITS:

Attachment A: Grant Agreement No. 35560

Attachment B: Grant Application