



STAFF REPORT

Meeting Type: Council Meeting
Meeting Date: August 21, 2023
From: Andi Howell, Transit Director
Subject: Oregon Department of Transportation Grant Agreement No 35396

DECISION TO BE MADE:

Whether to authorize the City Manager to sign the grant agreement between Sandy and Oregon Department of Transportation (ODOT) Grant Agreement No. 35396.

BACKGROUND / CONTEXT:

Capital improvements including the procurement of electric vehicles were identified in the Transit Master Plan, adopted by City Council in April 2020. In pursuit of fulfilling the Transit Department's goal to transition to low and no emission vehicles, Transit applied to the Federal Low and No Emission Grant Program. The Low-No Program provides funding to state and local governmental authorities for the purchase or lease of zero-emission and low-emission transit buses. This also includes acquisition, construction, and leasing of required supporting facilities.

This is a national, competitive grant program. In August of 2022, Sandy Area Metro (SAM) was awarded \$2,081,883 in support of a \$2,438,645 project. Although the award announcement occurred 2022, the applicable grant funding cycle is FY24 - FY26.

KEY CONSIDERATIONS / ANALYSIS:

This project will lead to the purchase of 2 35' electric vehicles to be used on the SAM Gresham route. The purchase includes all equipment and supplies necessary to put the vehicle into service. Workforce training will be included to ensure staff have proper education to use all equipment procured with these grant funds.

This project was included in Sandy's BN 23-25 adopted budget.

BUDGET IMPACT:

Total Project Estimate:

\$2,438,645

Grant Amount Awarded:

\$2,081,883

RECOMMENDATION:

Staff recommends that the Council authorize the City Manager to sign City of Sandy/State of Oregon Grant Agreement No. 35396.

SUGGESTED MOTION LANGUAGE:

“I move to authorize the City Manager to sign Grant Agreement No. 35396 for the procurement of 2 35’ Class A electric vehicles, their charging and maintenance equipment, and workforce training.”

LIST OF ATTACHMENTS / EXHIBITS:

Attachment A: Grant Agreement No. 35396

Attachment B: Grant Application