



MINUTES

Transit Advisory Board Meeting

5:30 pm - 7:00 pm

Wednesday, March 18, 2026

Click [here](#) for Virtual Meeting Via Zoom

1. **ROLL CALL-** Andi Howell, Heather Michet, Joe Smith, Joseph Lowe, Khris Alexander, Kristina Ramseyer, Muna Rustam, Nancy Payne, Roxy Lowe, Zak Nakamura.

Public Guest

2. **APPROVAL of the December Minutes and the March Agenda**
The December Minutes and March Agenda were unanimously approved.

3. **CITY COUNCIL LIAISON-** The Liaison reviewed the results of the community survey and discussed that approximately 84% of respondents reported they had not utilized Sandy Transit services and were unaware that fares are either free or \$1.00. Members agreed that targeting advertising is necessary to improve community awareness and ridership.

4. **NEW BUSINESS**
 - 4.1. **PGE Contract-** PGE contract has been signed, and the project will move forward next week with a final site walkthrough. Installation of the electrical charging stations is expected to take approximately 4–6 months to complete.

 - 4.2. **Bylaws-** Discussion was held regarding the Sandy Transit Advisory Board By-Laws. Board members were invited to review the document and provide input on any proposed additions, revisions, or changes.

 - 4.3 **CTC Bus Stops-** Contractor has installed 18 posts for the CTC route, the final signage is expected to go up and be completed in April.

 - 4.4 **GM Operations Update-** The General Manager reported that routes have been operating smoothly. Representatives from the Sandy Police Department delivered a presentation on safety awareness. The General Manager is in the process of implementing Standard Operating Procedures (SOPs).

5. **OLD BUSINESS**

5.1. Route Changes- Discussed all newly implemented route changes that were made across all of SAM services.

5.2. Financials- The Director provided spreadsheets for members to review, and finances were discussed.

6. NEIGHBOR UPDATES- Funding has been secured for the development of a transit hub in the Government Camp area.

7. PUBLIC COMMENT-Rider attended meeting to discuss the importance of bus signage being placed at all stops.

8.

ADJOURN

8.1 Next Meeting
5:30 pm -7:00 pm
June 10, 2026
The Operations Center
16610 Champion Way
Sandy, OR 97055