



STAFF REPORT

Meeting Type: City Council
Meeting Date: February 17, 2026
From: Councilor Rich Sheldon
Subject: Contract Approval: City Manager Employment Agreement Amendment

DECISION TO BE MADE:

Whether to authorize the Mayor to execute the proposed amendment to the City Manager's employment contract

APPLICABLE COUNCIL GOAL:

n/a

KEY CONSIDERATIONS / ANALYSIS:

The City recently completed its annual evaluation of the City Manager. In connection with that process, I am recommending an amendment to the City Manager Employment Agreement to provide a salary increase of 4.5%, which is based on the difference between steps in the City's salary schedule for other employees.

The proposed contract amendment is attached to this staff report.

BUDGET IMPACT:

The total budget impact, including taxes and benefits, for the balance of the 2025-27 biennium is about \$13K. The budget has sufficient contingency to absorb this adjustment.

RECOMMENDATION:

Councilor Sheldon recommends Council approve the attached contract amendment and authorize the Mayor to sign on behalf of the City.

SUGGESTED MOTION LANGUAGE:

"I move to authorize the Mayor to execute the proposed amendment to the City Manager's employment contract."

LIST OF ATTACHMENTS / EXHIBITS:

- Proposed employment contract amendment for Tyler Deems