

**RESOLUTION 25-09**

**RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF ILLINOIS  
DEPARTMENT OF TRANSPORTATION CERTIFICATE OF AUTHORITY FORM**

**WHEREAS**, the City of Sandwich (hereinafter referred to as “the City”) purchases road salt from the Illinois Department of Transportation (hereinafter referred to as “IDOT”) on an annual basis; and

**WHEREAS**, the IDOT has adopted a new policy and now requires that the City execute a Certificate of Authority form in conjunction with all road salt purchase contracts; and

**WHEREAS**, the Mayor and City Council have determined that the Street Superintendent and the Accounts Payable Clerk shall have the authority to execute road salt purchase contracts on behalf of the City; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and the City Council of the City of Sandwich, Illinois, that the City Clerk is hereby authorized to execute the Illinois Department of Transportation Certificate of Authority form, attached hereto as Exhibit “A,” and declare that the Street Superintendent and the Accounts Payable Clerk shall have the authority to execute road salt purchase contracts on behalf of the City.

**PASSED BY THE CITY COUNCIL** of the City of Sandwich, Illinois, at a regular meeting thereof held on the 17th day of March, 2025, and approved by me as Mayor on the same day.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Todd Latham, Mayor

ATTEST:

\_\_\_\_\_  
Denise Ii, City Clerk

## **CERTIFICATION**

I, Denise Ii, do hereby certify that I am the duly elected, qualified and acting City Clerk of the City of Sandwich, Counties of DeKalb and Kendall, and State of Illinois, and that I am keeper of the records, ordinances and other proceedings of said City; and I further certify that the above and foregoing is a true and correct copy of

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as approved and adopted by the City Council at a regular meeting of the City Council of the City of Sandwich, held on the 17th day of March, 2025, which meeting was held in the Council Chambers located in the City Hall Annex at 128 East Railroad Street in the City of Sandwich, Illinois.

Witness my hand and seal this 17th day of March, 2025.

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Denise Ii, City Clerk

## **EXHIBIT A**

### **CITY OF SANDWICH**

#### **Illinois Department of Transportation Certificate of Authority by Vote**

I, Denise Ii, hereby certify that I am the duly elected Clerk of the City of Sandwich ("hereinafter the City"). I hereby certify the following is a true copy of a vote taken at a meeting of the City Council, duly called and held on March 17, 2025, at which a quorum of the Councilmembers was present and voting.

Voted: That Street Superintendent Nick Grube and Accounts Payable Clerk Michele Hoisington are duly authorized to enter into contracts, to include joint participation agreements, on behalf of the City of Sandwich, with the State of Illinois and any of its agencies or departments with regard to the purchase and procurement of road salt and further is authorized to execute any documents which may in his/her judgment be desirable or necessary to affect the purpose of this vote, in accordance with the City's Municipal Code, Policies, and within the constraints of the City's Budget for road salt.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract or joint participation agreement to which this certificate is attached. I further certify that it is understood that the State of Illinois will rely on this certificate as evidence that the persons listed above currently occupy the positions indicated and that they have full authority to bind the City to the extent specified herein. To the extent that there are any limits on the authority of any listed individual to bind the Governmental Unit in contracts with the State of Illinois, all such limitations are expressly stated herein.

Dated: \_\_\_\_\_

Attest: \_\_\_\_\_  
Denise Ii, City Clerk