

CITY OF SANDWICH

MEMORANDUM

TO:	Todd Latham, Mayor
FROM:	Geoff Penman, City Administrator Denise li, City Clerk Nick Grube, Street Superintendent Brad Eade, Wastewater Superintendent
DATE:	May 16, 2025
SUBJECT:	Disposal of City Assets – Disposal Ordinance 2025-04

Background

Pursuant to 65 ILCS 5/11-76-4.1 the City of Sandwich disposes of property it deems to be "no longer necessary, useful to, or for the best interests of the City of Sandwich". As indicated in the ordinance, disposal can be through sale, trade-in, scrap or donation. The city will determine the most economical method of disposal possible.

Discussion

Please see Exhibit A of Disposal Ordinance 2025 - 04 so that these units may be disposed of in the most efficient method available, staff is recommending that the following assets be approved for disposal by the city. These items have reached the end of their useful life for the City of Sandwich and will be auctioned if possible, online.

Recommendation

That the City Council adopt Ordinance 2025-04 to authorize the disposal of the attached listed City assets.

CITY OF SANDWICH

ORDINANCE No. 2025 - 04

**AN ORDINANCE DECLARING CERTAIN CITY
PROPERTY AS SURPLUS AND
AUTHORIZING SALE OR DISPOSAL**

WHEREAS, the City of Sandwich, Dekalb and Kendall Counties, Illinois has accumulated certain personal property which has been used for various purposes; and

WHEREAS, the City staff has determined that certain items of personal property are beyond their useful service life or are no longer needed for any Purpose of the City; and

WHEREAS, the City of Sandwich Municipal Code authorizes the City to dispose of items of personal property, when in the opinion of three-fifths (3/5) of the members of the Council then holding office, such property is no longer necessary, useful to, or for the best interests of the City; and

WHEREAS, the City has previously adopted a policy for disposition of City personal property.

**NOW, THEREFORE BE IT AND IT IS HEREBY ORDAINED BY THE
ALDERMAN OF CITY OF SANDWICH, DEKALB COUNTY, ILLINOIS, AS
FOLLOWS:**

Section One: It is hereby found and determined by the Alderman of the City of Sandwich that the items of personal property described in Exhibit A, attached hereto, and incorporated herein, are no longer necessary, useful to or for the best interests of this City.

Section Two: That the city staff is hereby authorized to convey or sell the personal property described in Exhibit A in accordance with the city policy on disposition of personal property.

Section Three: This ordinance shall be effective immediately upon passage and approval by a three-fifths majority of the members of this Council.

Section Four: All prior ordinances, resolutions, orders or policies in conflict herewith, be and the same hereby are, repealed to the extent of the conflict herewith.

ROLL CALL VOTE:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

PASSED and APPROVED this ____ day of _____, 2025.

CITY OF SANDWICH

By: _____
Mayor

ATTEST: _____
City Clerk

SEAL

EXHIBIT A

[illegible]