

**ORDINANCE NO. 2024-\_\_**

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**AN ORDINANCE AMENDING CHAPTER 2 – “ADMINISTRATION,” ARTICLE III –  
“OFFICERS AND EMPLOYEES,” DIVISION 5 – “COLLECTOR,” SECTION 2-218 –  
“OFFICE HOURS,” SUBPARAGRAPH (a) OF THE CITY OF SANDWICH  
MUNICIPAL CODE**

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Passed by the City Council, September \_\_\_\_, 2024

Printed and Published, September \_\_\_\_, 2024

Printed and Published in Pamphlet Form  
By Authority of the City Council

CITY OF SANDWICH  
DEKALB AND KENDALL COUNTIES, ILLINOIS

I hereby certify that this document  
was properly published on the date  
stated above.

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City Clerk

## ORDINANCE NO. 2024-07

**BE IT ORDAINED** by the Mayor and City Council of the City of Sandwich, DeKalb and Kendall Counties, Illinois, THAT:

### **AN ORDINANCE AMENDING CHAPTER 2 – “ADMINISTRATION,” ARTICLE III – “OFFICERS AND EMPLOYEES,” DIVISION 5 – “COLLECTOR,” SECTION 2-218 – “OFFICE HOURS,” SUBPARAGRAPH (a) OF THE CITY OF SANDWICH MUNICIPAL CODE**

shall be, and is hereby, adopted as follows:

#### Section 1. BACKGROUND.

The City of Sandwich (“*City*”) has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs, and to review, interpret, and amend its ordinances, rules, and regulations. The City has determined that it is in the best interest of the City to amend its ordinances to reflect its current practices with regard to the hours held by the City Clerks.

#### Section 2. AMENDMENT.

A. Chapter 2 – “Administration,” Article III – “Officers and Employees,” Division 5 – “Clerk,” Section 2-218 – “Office Hours,” Subparagraph (a) of the City Code of Ordinances is hereby amended as follows (additions in **bold and underline**, deletions in **~~bold and strikethrough~~**):

- (b) The business hours of the office of the city collector shall be from 8:00 a.m. to 5:00 p.m., Monday through Friday **of each week**, with one hour off for lunch, ~~and 8:00 a.m. to 11:30 a.m. on Saturday of each week~~, or such other and different hours as shall be determined by the council from time to time.

#### Section 3. SUPERSEDER.

All sections, ordinances, resolutions, motions, or orders in conflict herewith shall be, and the same hereby are, repealed to the extent of such conflict and except as to the amendments heretofore mentioned, all chapters and sections of the Municipal Code of Sandwich, Illinois, shall remain in full force and effect.

#### Section 4. EFFECTIVE DATE.

That this Ordinance shall, by authority of the City Council of the City of Sandwich, Illinois, be published in pamphlet form and be published by a newspaper published within the City. From and after 10 days after said publication within a newspaper published within the City, this ordinance shall be in full force and effect.

PASSED BY THE CITY COUNCIL of the City of Sandwich, Illinois, at a regular meeting thereof held on the \_\_\_\_day of September, 2024, and approved by me as Mayor on the same day.

AYES:

NAYS:

ABSENT:

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Todd Latham, Mayor

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Denise Ii, City Clerk

PUBLISHED BY ME IN PAMPHLET FORM BY AUTHORITY OF THE CITY COUNCIL OF THE CITY OF SANDWICH, ILLINOIS, THIS \_\_\_\_ DAY OF SEPTEMBER, 2024.

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City Clerk