

ORDINANCE NO. 2025-_____

**AN ORDINANCE AMENDING CHAPTER 2 – “ADMINISTRATION,” ARTICLE II –
“CITY COUNCIL,” DIVISION 2 – “RULES OF ORDER,” SECTION 2-61 – “ORDER
OF BUSINESS” OF THE CITY OF SANDWICH MUNICIPAL CODE**

Passed by the City Council, _____, 2025

Printed and Published, _____, 2025

Printed and Published in Pamphlet Form
By Authority of the City Council

CITY OF SANDWICH
DEKALB AND KENDALL COUNTIES, ILLINOIS

I hereby certify that this document
was properly published on the date
stated above.

City Clerk

ORDINANCE NO. 2025-_____

BE IT ORDAINED by the Mayor and City Council of the City of Sandwich, DeKalb and Kendall Counties, Illinois, THAT:

AN ORDINANCE AMENDING CHAPTER 2 – “ADMINISTRATION,” ARTICLE II – “CITY COUNCIL,” DIVISION 2 – “RULES OF ORDER,” SECTION 2-61 – “ORDER OF BUSINESS” OF THE CITY OF SANDWICH MUNICIPAL CODE

shall be, and is hereby, adopted as follows:

Section 1. BACKGROUND.

The City of Sandwich (“**City**”) has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs, and to review, interpret, and amend its ordinances, rules, and regulations. The City has the authority to enact ordinances for the preservation of the health, welfare, and safety of the community and the residents of the City. The City desires to amend its current regulations governing the order in which it does business to match its current procedures. The City of Sandwich Municipal Code must be amended to reflect such change.

Section 2. AMENDMENT.

A. Chapter 2 – “Administration,” Article II – “City Council,” Division 2 – “Rules of Order,” Section 2-61 – “Order of Business,” of the City Code of Ordinances is hereby amended as follows (additions in **bold and underline**, deletions in ~~**bold and strikethrough**~~):

Sec. 2-61. - Order of business.

(a) The order of business at all regular voting meetings of the city council shall be as follows:

- (1) Call to ~~e~~**O**Order;
- ~~(2) Pledge of allegiance;~~
- ~~(32)~~ Roll ~~e~~**C**all;
- ~~(43)~~ Public ~~h~~**H**earings, **if applicable;**
- ~~(54)~~ Audience comments;
- ~~(65) Approval of minutes; Consent Agenda;~~
- ~~(7) Approval of bills;~~
- ~~(86)~~ Mayor's ~~r~~**R**eport;
- ~~(97)~~ Attorney's ~~r~~**R**eport;
- ~~(108)~~ City ~~e~~**C**lerk's ~~r~~**R**eport;
- (9) Treasurer's Report;**
- (10) City Administrator's Report**

(11) ~~Report of city departments (treasurer, public works, police, EMA);~~ City Departments' Reports (EMA, police, engineering, economic development, public works)

(12) ~~Report of alderman;~~ Old Business

(13) New ~~b~~Business;

(14) Reports of Alderpersons

(15) Announcements

~~(14)~~(16) Adjournment.

(b) The order of business at all regular non-voting meetings of the city council shall be as follows:

(1) Call to ~~e~~Orders;

(2) Pledge of ~~a~~Alliance;

(3) Roll ~~e~~Call;

~~(4) Public hearings;~~

~~(5) Approval of minutes;~~

~~(6) Approval of bills;~~

~~(7)~~(4) Mayor's ~~r~~Report;

~~(8)~~(5) Attorney's ~~r~~Report;

~~(9)~~(6) City ~~e~~Clerk's ~~r~~Report;

(7) Treasurer's Report;

(8) City Administrator's Report

~~(10)~~(9) ~~Report of city departments (treasurer, public works, police, EMA);~~ City Departments' Reports (EMA, police, engineering, economic development, public works)

~~(11)~~(10) ~~Report of alderman;~~ Old Business

~~(12)~~(11) New ~~b~~Business;

(12) Report of Alderpersons;

(13) Announcements;

~~(13)~~(14) Audience ~~e~~Comments;

~~(14)~~(15) Adjournment.

Section 3. SUPERSEDER.

All sections, ordinances, resolutions, motions, or orders in conflict herewith shall be, and the same hereby are, repealed to the extent of such conflict.

Section 4. EFFECTIVE DATE.

This Ordinance shall be in full force and effect from and after passage, approval, and publication in pamphlet form as provided by law.

PASSED BY THIS CITY COUNCIL of the City of Sandwich, Illinois, at a regular meeting thereof held on the _____ day of _____, 2025 and approved by me as Mayor on the same day.

AYE:

NAY:

ABSENT:

Todd Latham, Mayor

ATTEST:

Denise Ii, City Clerk