



CITY COUNCIL – REGULAR MEETING

Tuesday, September 16, 2025 at 5:00 PM

Council Chambers – 301 South Harrison St. San Augustine, TX 75972

TEL: (936) 275.2121 / FAX: (936) 275.9146

MINUTES

1. CALL MEETING TO ORDER

Meeting called to order at 5:02 PM.

PRESENT

Mayor Leroy Hughes
Alderman Marcus Hafford
Alderman Pamela Teel (late)
Alderman Juan Diaz
Alderman Herman Wilson
Alderman Dan Fussell
City Attorney Wade Flasowski
City Manager Jeaneyse Mosby
City Secretary Jeremy Lynch

- A. Prayer
- B. Pledge To the Flags
- C. Welcome Guests

2. PUBLIC HEARINGS

- A. Open Public Hearing on FY 2025-2026 Budget

Public Hearing opened at 5:04 PM.

No comments were made.

- B. Close Public Hearing on FY 2025-2026 Budget

Public Hearing closed at 5:05 PM.

- C. Open Public Hearing on No New Revenue Tax Rate for Year 2025 of \$0.357184 per \$100

Public Hearing opened at 5:05 PM.

No comments were made.

- D. Close Public Hearing on No New Revenue Tax Rate for Year 2025 of \$0.357184 per \$100

Public Hearing closed at 5:05 PM.

3. ADJOURN PUBLIC HEARINGS AND CONVENE OPEN MEETING

4. CITIZEN PRESENTATIONS

At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to three minutes each.

No presentations were made.

5. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

Motion to approve minutes of previous meetings made by Diaz, Seconded by Hafford.
Voting Yea: Hafford, Diaz, Wilson, Fussell

Motion passed.

- A. 8/19/25 Regular Meeting

6. ADMINISTRATION - DEPARTMENT REPORTS

Activities/Updates/Announcements/Items of Community Interest

- A. Update on Police Department Activity - Chief Jonathan Sowell

Chief Sowell gave the update on the police department's activity for the month of August, 2025. Activity included: 15 reports filed, 6 felony arrests, 4 misdemeanor arrests, 5 occasions of assisting other agencies, 216 calls for service answered, 1 juvenile case filed, 3 auto accident reports filed, 36 citations written, 188 warnings issued, 3 code enforcement cases opened, and 1 code enforcement case closed.

Chief Sowell also reported that the department has hired a new cadet and gave a quick rundown of her progress.

- B. Update on Municipal Court Activity - Judge Jeff Cox

Judge Cox reported the Municipal Court Activity for month of August, 2025. There were 23 citations received, with fines and court costs collected totaling \$4174.00. \$2130.00 was remitted to state, \$2043.00 was kept by the City.

Judge Cox then reported that a few people have requested trial by judge or jury and are on the schedule. There was also a discussion where the percentages and fees collected by the Municipal Court were explained.

- C. Update on Main Street Program - Shelby Curtis

Shelby Curtis reported that the 9/11 event had a good turnout and went well. The dive team was awarded the responder of the year award. In the next week or two, planning will begin for the Christmas parade.

D. Update on Library Activity – Celeste Rainey

Celeste Rainey reported that the homeschool group is back. The library has hosted three book signings of local writers. The Chireno 7th grade class will be coming for a tour next week. Celeste is still going to the Broaddus daycare each week and is now going to the Broaddus kindergarten class. She is going to Head Start twice a week. They plan to participate in the Trunk or Treats on the square and at Head Start. The library has had 600 people come through in September and has issued 225 new library cards since the first of the year.

E. Update from City Manager - Jeaneyse Mosby

Mrs. Mosby reported that a one way sign is being placed over the stop sign to try and prevent traffic from traveling down Columbia the wrong way.

The City is close to finishing the AMI meter installation for residential accounts. All residential and a few small commercial meters should be installed by the end of the month. The AMI meters will be read on the 26th of each month.

We are still working on the sink hole in front of City Hall. Mrs. Mosby is trying to secure more grant funding and a time extension. The process will likely need to be rebid to try and reduce the cost of the project.

There were discussions about the financial reports included and the PCA, future billing cycles, and money management.

7. DISCUSSION AND ACTION

A. Consider Approval of Ordinance Adopting Budget for the City of San Augustine for Fiscal Year 2025-2026

There was a discussion about delaying the budget approval to allow for more discussion.

Motion to hold another budget workshop and public hearing for budget approval the following week made by Fussell, Seconded by Wilson.

Voting Yea: Hafford, Teel, Diaz, Wilson, Fussell

Motion passed.

B. Consider Approval of Ordinance Establishing Increased Minimums (Availability Charges), Rates, and Charges for Water, Wastewater (Sewer), and Electrical Services (Security Lights)

Mrs. Mosby detailed the changes to the rates. Copies of the new rates were provided.

Motion to approve the new rates for water, sewer, garbage and electrical made by Fussell, Seconded by Wilson.

Voting Yea: Hafford, Teel, Diaz, Wilson, Fussell

Motion passed.

- C. Consider Approval of Ordinance to Adopt the No New Revenue Tax Rate for Year 2025 of \$0.357184 per \$100

Motion to table the item made by Diaz, Seconded by Wilson.

Voting Yea: Hafford, Teel, Diaz, Wilson, Fussell

Motion passed.

- D. Pass a Resolution to Authorize the San Augustine County Chamber of Commerce Sassafras Festival

Mrs. Mosby explained the purpose of the resolution.

Motion to pass the resolution to authorize the San Augustine County Chamber of Commerce Sassafras Festival made by Wilson, Seconded by Diaz.

Voting Yea: Hafford, Teel, Diaz, Wilson, Fussell

Motion passed.

- E. Consider and Act Upon Award of Construction Contract for the GLO CDBG-MIT Disaster Recovery Project – Water Plant Pump Station, Transmission Main, and Light Plant Booster Station (GLO Contract No. 22-085-073-D332)

Mrs. Mosby explained that the item had been tabled the previous month. A short discussion followed.

Motion to award the contract made by Fussell, Seconded by Diaz.

Voting Yea: Hafford, Teel, Diaz, Wilson, Fussell

Motion passed.

- F. Consider and Act Upon Award of Construction Contract for the 2023 - TxCDBG Sewer Improvements Project (TxCDBG Contract No. CDV23-0491)

Brian Pritchard from KSA explained the contract, discussion followed.

Motion to award the contract to the lowest bid in compliance made by Wilson, Seconded by Teel.

Voting Yea: Hafford, Teel, Diaz, Wilson, Fussell

Motion passed.

8. EXECUTIVE SESSION

The council went into executive session at 5:44 PM.

- A. Pursuant to Texas Government Code §551.074 Personnel Matters; Discussion of Applicants for City Secretary Position

9. RECONVENE OPEN MEETING FOR DISCUSSION AND ACTION IF ANY ON EXECUTIVE SESSION ITEM #8

The council reconvened from executive session at 5:59 PM.

No action was taken.

10. ADJOURN

Meeting adjourned at 6:00 PM.

Leroy Hughes, Mayor

Jeremy Lynch, City Secretary