



NOVEMBER 2022 STAFF REPORTS

Police Department –

- No Report.
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Finance Department –

- No Report.
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Community Development Department –

- As of November 9th, we've seen 161 total building permits, inc. a total of 112 new residential units. At the same time last year, we had reviewed 227 permits with 170 total new residential units. In 2020, we had reviewed 139 permits with 61 total new residential units.
 - Two of the five City-owned RVs have been vacated and stored for the winter (with expectations to bring them out next spring). The other three are being moved to other sites within the RV Park and will likely remain occupied by three households throughout the winter. They are going to be "skirted" for additional insulation and heat.
 - Work on the land use code update continues and the current focus is on creating a future land use map (FLUM), which will serve as an addendum to the Comprehensive Plan and will help direct future policy decisions on zoning. Clarion & Associates will hold their first public outreach event on the FLUM at the Steamplant Ballroom on Wednesday, November 9th from approximately 5:30-7:30PM. Staff and Clarion held a work session with Planning Commission and the LUC Update Committee at the Sept. 26th PC meeting to bring everyone up to speed.
 - We are in the process of interviewing and selecting a consultant for the South Arkansas River Sub-Area (SARSA, aka City-owned Vandaveer PD property) master plan process. Interviews are the week of the 14th with selection anticipated next week.
 - CD staff is looking forward to/crossing our fingers for a bit of a slowdown as we go into the holidays, so we can all catch our breath :)
 - Everyone have a Happy Thanksgiving!
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Parks and Recreation Department –

- No Report.
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Public Works Department –

- See Attached.
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Arts and Culture Department –

- The exhibit from local artist Padgett McFeely debuted in the Paquette Gallery with a reception held during the monthly Creative Mixer, which was attended by (60) people.
 - Two entertainment events took center stage featuring Scottish musicians Old Blind Dogs and the Salida Freakshow by the Monarch Madams respectively. The events were attended by a total of (514) people.
 - The Fall Makers' Market and Chamber of Commerce's Whiskey on the Rocks events put the talents of the creative communities on display during the month. The event attendance for all events was (150).
 - In addition to the last of the weddings, several civic and non-profit groups activated venue spaces throughout the month making second busiest month for event & meetings on record for the year. Some of those groups included Colorado Sierra Club, Chaffee County Women Who Care, Monarch Mountain and Colorado Health Care Council.
 - TOTAL GUESTS Attending (47) Events/Meetings for September = 2,142
 - Number of free arts and culture events/no admission = 3
 - Number of attendees at free events = 112
 - Number of events paying rental fees = 35
 - Number of entities using the facilities = 32
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Fire Department –

- A-shift had a CPR/AED save of a 37 y/o male in cardiac arrest.
 - C-Shift had a quick knockdown of a fire in a kitchen at the Silver Ridge Lodge.
 - Asst. Chief Rohrich and Captain Parks attended the Leadership Challenge in Keystone recently. Asst. Chief Rohrich completed her Executive Fire Officer Certification.
 - With the colder temperatures, we are investigating a lot of smoke reports which are typically warming fires at homeless encampments.
 - Call volume is down 4% compared to this time last year.
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Clerk's Office –

- Municipal Court
 - Monitoring the Default Judgments for Parking tickets and helping defendants pay their fines
 - Updating forms to ensure state and federal compliance (such as sealing records form and advisement forms)
- Special Events
 - Supporting event organizers obtain the proper permitting for liquor
 - Participating in early meetings with FIBArk to prepare for 2023 FIBArk

- Short Term Rentals
 - Working with Residential short term rental license holders with the online software
 - Presenting at a Realtor association about our short term rental rules and policies
 - Working on updating our short term rental software to be in compliance with local ordinances pending ballot measures being approved
- Liquor
 - Successfully completed two liquor license transfers this month
- 2022 General Election
 - Visited County Voting sites to watch the process and learn how voting machines operate, signatures verified, and ballots tallied
- CIRSA
 - Clerks took CIRSA trainings to comply with their requirements for the audit.
- Ward Map Updates
 - Started working with Planning, Assistant City Administrator, and City Attorney to develop a timeline and process for a Ward Map Update
- 2023 Fee Schedule
 - Starting to gather 2023 Fee Schedules from various departments for a Resolution in December

Public Works Department Report

November2022

Planning/Engineering/Construction

➤ Planning and Construction

Streets

- Oak Street Reconstruction and US-50 SRTS plans submitted to CDOT for review
- Met with CDOT to review post submittal FIR comments
- Met with CDOT engineers regarding 291 west entry design scoping
- Poncha Blvd design underway
- 2022 Street Reconstruction:
 - 12th Street complete with punchlist items remaining
 - 10th Street (D to F) complete with punchlist items remaining
 - 10th Street west of F St. TBD based on weather. 1 block at a time
- 2022 Concrete Maintenance: additional work completed on 1st St.
- 2022 Asphalt Maintenance Project: complete

Utilities

- 2022 Sewer Reconstruction: complete
- Pasquale WTP Project: Construction of concrete clear well underway (see pic)
- Harrington ditch piping: Survey and due diligence underway
- Poncha Trunk line: Design underway along with updates to planning docs

➤ Other CIP Items:

- Caboose and parts transported to Silverton for restoration

Operations

➤ Streets

- Thermoplastic markings for ADA/bike sharrows/crosswalks
- Storm sewer maintenance and jetting to remove sediment
- Assist with multi-use facility office addition

➤ Utilities

Field Utilities

- Multiple water service repairs due to leaks
- Smart meter upgrades (dealing with some supply chain issues)
- Inspection and new development assistance

Water Treatment

- Routine items
- Involvement with WTP Pasquale Improvement Project

Wastewater Treatment

- Work with consultant and director on process control data collection
- Additional testing for compliance and plant operational trending



Figure 1 - 10th and New St Reconstruction



Figure 2 - Pasquale Springs WTP Reconstruction