



## CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
City Clerk	Erin Kelley - City Clerk	June 20, 2023

### **ITEM**

Resolution 2023-28 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO APPROVING A COORDINATED MAIL BALLOT ELECTION AND ADOPTING THE UNIFORM ELECTION CODE

### **BACKGROUND**

The Chaffee County Clerk and Recorder, Lori Mitchell, will conduct a mail ballot election for the November 7, 2023 election.

This resolution will approve the intergovernmental agreement with the County, including our participation in the coordinated mail ballot election and adoption of the Uniform Election Code. The signed IGA must be returned to the County Clerk by August 29, 2023.

The IGA requests that the City designate its Designated Election Official ("DEO"); the DEO shall act as the primary contact between the City and the Chaffee County Clerk and Recorder. Staff recommends designating City Clerk, Erin Kelley, to serve as the DEO for the City of Salida.

The City of Salida will have five elected positions on the ballot: the Mayor, City Council seats in Ward 1, 2 and 3 and the Treasurer. The deadline to return nomination petitions is August 28. The ballot language must be certified and delivered to the Chaffee County Clerk by September 8, 2023.

A drawing of names for placement on the ballot (if more than one candidate runs for an elected position) will be held Tuesday, September 5, 2021 at 4 p.m. in Council Chambers

### **FISCAL NOTE**

The estimated cost for coordinating the election is \$10,000 to \$12,000.

### **STAFF RECOMMENDATION**

### **SUGGESTED MOTION**

A Councilperson should move "to approve Resolution 2023-28 Approving a Coordinated Mail Ballot Election and Adopting the Uniform Election Code", followed by a second, and a roll call vote

**CITY OF SALIDA, COLORADO**  
**RESOLUTION NO. 28**  
**(Series of 2023)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO**  
**APPROVING A COORDINATED MAIL BALLOT ELECTION AND ADOPTING THE**  
**UNIFORM ELECTION CODE**

WHEREAS, the City of Salida is subject to the Colorado Municipal Election Code, Article 10 of Title 31, C.R.S. but may choose to conduct elections pursuant to the Uniform Election Code, Article 1 of Title 1, C.R.S.; and

WHEREAS, it is the desire of the City Council of the City of Salida to conduct the November 7, 2023 regular municipal election as a coordinated mail ballot election with the County of Chaffee, Colorado and to adopt the provisions of the Uniform Election Code to govern the conduct of such election.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO, THAT:

1. The Salida City Council incorporates the foregoing recitals as its conclusions, facts, determinations, and findings.
2. The City Council hereby authorizes City staff to conduct the City's regular municipal election on November 7, 2023 as a coordinated mail ballot election with the County of Chaffee, Colorado.
3. The City Council hereby appoints the City Clerk to serve as Designated Election Official.
4. For the purpose of the municipal election of November 7, 2023, the City hereby adopts the Uniform Election Code, Article 1 of Title 1, C.R.S.
5. The City Council hereby approves an Intergovernmental Agreement with the County of Chaffee regarding the conduct of the 2023 coordinated mail ballot election.

**RESOLVED, APPROVED and ACCEPTED** this 20<sup>th</sup> day of June 2023.

\_\_\_\_\_  
Dan Shore, Mayor

[SEAL]

ATTEST:

\_\_\_\_\_  
City Clerk/Deputy City Clerk



448 E First Street, Suite 112  
Salida, CO 81201  
719-539-4555

June 21, 2023

Lori Mitchell  
Chaffee County Clerk and Recorder  
PO Box 699  
Salida, CO 81201

Re: Coordinated/Mail Ballot Election

Dear Chaffee County Clerk and Recorder Mitchell:

Please accept this letter as formal notice that the City of Salida wishes to participate in the November 7, 2023 Coordinated Election.

Our ballot items will be three Council Positions, Treasurer and the Mayor.

I understand that you will be sending an election calendar upon receipt of this letter, and that you will also be sending an Intergovernmental Agreement regarding the conduct of elections, which needs to be signed and returned to you.

I look forward to working with you in the upcoming election. If you need more information or have questions, please feel free to call me at 719-530-2630

Sincerely,

Erin Kelley  
City Clerk  
clerk@cityofsalida.com