



## **JUNE 2023 STAFF REPORTS**

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### **Police Department –**

- We completed a successful school year and Officer Tucker did a great job as SRO. She will be attending the national school resource officer conference this summer. While there, she will get updated on new changes related to juvenile law. She will also attend classes related to juvenile interviewing and de-escalation.
  - The two new officers have completed the first phase of the field training program. They are on pace to complete training around the first of October.
  - Sarge had to make a visit to the vet. He had some dental issues that we had to take care of. He has recovered well, and is back in action.
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### **Finance Department –**

- Council will review the final draft of the audited financial statements at their June 20 Council meeting.
  - Conservative base budget levels are being developed with a planned budget season kick-off to begin after Council's retreat. Staff will work through budget requests during July and the Finance Committee will begin their review in August with a recommended budget taken to Council in September.
  - Plans and training are under way for implementing "priority based program budgeting" for the 2025 budget cycle which will present the budget in a "program" format vs a line item detail format. This is expected to improve transparency and assist in decision making.
  - The finance office is taking next steps toward our goal of becoming paper-free by implementing an electronic invoice submittal process for invoices.
  - Staff continue to keep up with daily workloads and meet important deadlines.
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### **Community Development –**

- Building Permits: After a relatively slow start to the year, May and June were/have been extremely busy on the building permit side of things. As of June 14th, we've seen 131 total building permits YTD, inc. 69 new residential units (includes 20 townhomes at Salida Crossings). At the same time last year, we had reviewed 87 total permits, inc. 39 new residential units. In 2021, we had reviewed 111 total permits, inc. 105 new residential units (48 of these were for the Salida Ridge Apartments and 10 were for the Magpie Apartments).
- South Ark Neighborhood Master Plan: Consultants from Studio Seed continue doing a variety of infrastructure, financial, and feasibility analyses. Additional existing natural features information has assisted with the further refinement of a draft preferred alternative that will be unveiled to the public in the coming weeks. Conversations continue with potential civic and educational partners, as well.

More specific direction will be sought from Council at the next work session regarding affordability levels of housing and regarding preferred funding options for eventual development, among other issues.

- Future Land Use Map (FLUM) and Land Use Code update: Staff and consultants (Clarion & Associates) have completed a new draft of the FLUM and are in the process of discussing it with Planning Commission with hopes of bringing a recommendation to Council in July. We are also finishing up final review of Installment 2 of the Land Use Code update (districts, dimensional standards, and uses, etc.) and beginning review of Installment 3 (design standards). This new installment with made public for review and feedback in the next couple of months prior to a consolidated draft code being created. Conversations with the Land Use Code Advisory Committee and Planning Commission will continue through the summer. This information will also be made available on the City's Community Development webpage.
- Deed Restrictions: Staff is working with Chaffee Housing Authority to help finalize their deed restriction administration systems. This is especially important given the timing of several IH units coming on line in the coming months.

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## **Parks and Recreation –**

- No Report.

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## **Public Works –**

- See Attached.

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## **Arts and Culture –**

- The exhibit from artist Roberta Smith and poet Barbara Ford debuted in the Paquette Gallery and was recognized at the artist reception held during the monthly Creative Mixer, which was attended by (52) people.
- The second Salida Film Festival took place over four days from May 11-14. The event featured a mix of feature length narrative and documentary films, two packages of short films, an industry screening with a Q&A and helped with the announcement of the newly appointed Chaffee County Film Commission. The Director of the Colorado Office of Film Television and Media was in attendance along with nine (9) filmmakers/producers. The events and screenings were attended by (450) people.
- The Valley Visions Art Show took place in the Ballroom over a four day period from May 4-7 with over (70) artists presenting original art works and featuring a juried show of school-age children arts from the local schools. Both a VIP and General public reception was held to celebrate the event. Artists' works were on view over the weekend. All total the four days garnered an attendance of (425) people.
- The SteamPlant and Scout Hut played host venue to many municipal, county, educational and non-profit groups, including Chaffee County Public Health, Chaffee County DHS, Ark Valley Humane Society, Salida Chamber of Commerce, Colorado Tick Borne Disease Assoc. and Colorado Municipal League. All total the LISTED events/meetings were attended throughout the month by (211).
- Several musical acts took to the SteamPlant stage including The Noteables, Alex Johnstone, Vickie

Genfen and High Desert Duo. All the shows garnered an attendance of (193) people.

- TOTAL GUESTS Attending (55) Events/Meetings for May = 2,815
  - Number of free arts and culture events/no admission = 12
  - Number of attendees at free events = 761
  - Number of events paying rental fees = 24
  - Number of entities using the facilities = 30

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## **Fire Department –**

- No Report.

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## **Clerk's Office –**

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Municipal Court:

- Following legislation that has been or might be passed that would affect Municipal Court
- Working with Tyler Technologies to implement a paper light court along with other upgrades
- Pulling together the June docket

Special Events

- Working with event coordinators to put on Special Events
- Helping process liquor licenses for Special Events

Short Term Rentals

- Helping licensees with their short term rental license renewals, roughly 215.
- Updating our waitlist and working with people who are eligible to get off the waitlist and apply for a license

Liquor Licensing

- Finalized and received the state liquor license for Howard General
- Have met with Little Red Hen and Little Cambodia for new liquor licenses
- Continue to work with the Fritz and Stoke BBQ for their liquor license transfers

Election

- Working on the election calendar based on Colorado Revised Statutes

# **Public Works Department Report**

## **June 2023**

### **Planning/Engineering/Construction**

#### ➤ Planning and Construction

##### Streets

- Oak Street Reconstruction and US-50 SRTS (now anticipated to be 2024)
  - Onsite potholing of utilities
- Poncha Blvd
  - Construction underway (5<sup>th</sup> St. to 7<sup>th</sup> St)
- 2023 Concrete Maintenance
  - ADA ramps and sidewalks repairs underway
- 2022 Street Reconstruction:
  - 10<sup>th</sup> Street Construction underway (F St. to H St.)

##### Utilities

- Pasquale WTP Project
  - Tank and building construction complete. Start-up planned this month
- Poncha Trunk line: Design complete, utility potholing for CDOT underway

#### ➤ Other CIP Items:

- Caboose restoration in progress
- Multi-use office space addition underway

### **Operations**

#### ➤ Streets

- Thermoplastic installation – crosswalks, sharrows, and other markings
- Assistance with summer events
- Pothole repairs, coord dust control mitigation at lots, and other routine work

#### ➤ Utilities

##### Field Utilities

- Smart meter upgrades (see 2022 Annual Report)
- Jetting and camera inspection of wastewater lines for 2023 underway
  - 2023 work area is 1/3 of system: Salida west of F St.

##### Water Treatment

- Routine items
- Involvement with WTP Pasquale Improvement Project

##### Wastewater Treatment

- Work with consultant and director on process control data collection
- Additional testing for compliance and plant operational trending



*Figure 1 - Pump Station Building*



*Figure 2 - 10th Street Reconstruction*