



## CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Administration	Drew Nelson - City Administrator	October 4, 2022

### **ITEM**

Bid Acceptance – Harriet Alexander Field – Service Road Pavement Project

### **BACKGROUND**

The City of Salida, in conjunction with Chaffee County, has been out to bid on a project to pave a portion of the service road that is to be placed at Harriet Alexander Field/Salida Airport. The project was identified in the Airport's Master Plan and Capital Improvements Plan for 2022. One bid was received for the project in the amount of \$143,351 by Pavement Maintenance Services, Inc. Please see the attached bid analysis prepared by the contract engineers for the project.

### **FISCAL NOTE**

Total cost of the bid is \$143,351; the City of Salida is responsible for half of the costs of said contract, or \$71,675.50. This amount can be accommodated in the Airport's budgeted allotment for 2022.

### **STAFF RECOMMENDATION**

Staff recommends that the City Council accept the bid from Pavement Management Services, Inc. of \$143,351 for the Service Road Pavement Project at Harriet Alexander Field as recommended by the Airport Advisory Board.

### **SUGGESTED MOTION**

A City Councilperson should state, "I move to combine and approve the Consent Agenda", followed by a second and a roll call vote.

September 29, 2022

Salida Airport – Harriet Alexander Field  
9255 County Rd 140  
Salida, CO 81201

Attention: Mr. Zechariah Papp  
Airport Manager, Salida Airport – Harriet Alexander Field

RE: **Contractor Bid Submittals Review**  
Salida Airport – Harriet Alexander Field  
ANK Service Road Pavement  
County Project No. TBD

We have reviewed the one Contractor Bid received on September 26, 2022 for the *ANK Service Road Pavement* project. *Pavement Maintenance Services, Inc.* was the only Contractor to submit a bid, with a bid proposal of \$143,351.00. The unit prices were analyzed, and the final bid totals are acceptable. There were no mathematical errors found in the submitted bid.

Evaluation of Apparent Responsive, Low-Bidder (Pavement Maintenance Services, Inc.):

1. Bid Bond (5%, At The Time of Bid):
  - a. A Notarized, 5% Bid Bond was included in the bid documents at the time of bid, see attached.
2. Subletting of Contract:
  - a. Based on the information that *Pavement Maintenance Services, Inc.* included in Attachment A – List of Subcontractors, *Pavement Maintenance Services, Inc.* intends to perform the following: Self-performance is 100%.
3. Acknowledgement of Addendum No. 1:
  - a. *Pavement Maintenance Services, Inc.* acknowledged Addendum No. 1 via email on September 28<sup>th</sup>, 2022.

Final Summary and Recommendation:

Based on the information presented herein, it is the recommendation that Chaffee County award the *ANK Service Road Pavement* project to *Pavement Maintenance Services, Inc.*, pending the County's final review of the full bid submittal.

If you need additional information or have questions, please do not hesitate to call.

Sincerely,  
DIBBLE



Jared Bass, P.E.  
Sr. Project Manager

Enclosures:

- *Pavement Maintenance Services, Inc.*
  - o Bid Proposal
  - o Bid Bond
  - o Attachment A – List of Subcontractors

**BID SCHEDULE**

**CONTRACTOR NAME:** Pavement Maintenance Services, Inc

ANK SERVICE ROAD PAVEMENT						
LINE NO.	ITEM NO.	DESCRIPTION	APPROX. QTY.	UNIT	UNIT PRICE	AMOUNT
1	N/A	Mobilization	at the unit price of <u>Three thousand seven hundred &amp; fifty</u> dollars and <u>00</u> cents.	1	LS	<u>3750.00</u> <u>3,750.00</u>
2	Sheet G1.1,	Asphalt Mix Pavement	at the unit price of <u>Thirty Seven</u> dollars and <u>00</u> cents.	3,773	SY	<u>37.00</u> <u>139,601.00</u>
Total Amount, Items 1 Thru 2 Inclusive					<u>\$143,351.00</u>	
<u>One hundred forty three thousand three hundred &amp; fifty one &amp; 00/100</u>						/100 Dollars
Written Words						

**NOTE TO BIDDERS:** All unit prices and bid totals of extended prices include all applicable taxes, delivery, and freight charges. Bidders are required to fill in all blank spaces with an entry. Bids submitted with blank spaces shall be considered "non-responsive."

**Salida Airport – Harriet Alexander Field**  
**ANK Service Road Pavement**  
County Project No. TBD

**BID BOND**

Recitals:

1. Pavement Maintenance Services, Inc.

"Contractor," has submitted its Contractor's Proposal to Chaffee County, "County," for the construction of public work for the **ANK Service Road Pavement** project for the Salida Airport – Harriet Alexander Field in accordance with the Notice of Invitation to Bid.

2. Nationwide Mutual Insurance Company

corporation, hereinafter called: "Surety," is the surety of this Bond.

Agreement: We, Contractor as principal and Surety as surety, jointly and severally agree and state as follows:

1. The amount of the obligation of this Bond is 5% of the total amount of the Contractor's Proposal and inures to the benefit of County.

2. This Bond is exonerated by (1) County rejecting said Proposal or, in the alternate, (2) if said Proposal is accepted, Contractor executes the Agreement and furnishes the Bonds as agreed to in its Bid, otherwise it remains in full force and effect for the recovery of loss, damage and expense of County resulting from failure of Contractor to act as agreed to in its Bid. Some types of possible loss, damage and expense are specified in the Contractor's Bid.

3. Surety, for value received, stipulates and agrees that its obligations hereunder shall in no way be impaired or affected by any extension of time within which County may accept the Proposal and waives notice of any such extension.

4. This Bond is binding on our heirs, executors, administrators, successors and assigns.

Dated: September 23, 2022  
Nationwide Mutual Insurance Company

By: Sharolyn Lopez

Title: Sharolyn Lopez, Attorney-in-Fact

"Surety"

STATE OF COLORADO

COUNTY OF Larimer )ss

Pavement Maintenance Services, Inc.

By: Charles W. Huggins

Title: V.P.

"Contractor"

On September 23, 2022 before me personally appeared Sharolyn Lopez,  
know to me to be the person whose name is subscribed to the within instrument as attorney in Fact of Nationwide Mutual Insurance Company  
Fact. a corporation thereto as principal, and his own name and as Attorney in  
Surety

Dulce R. Huggins  
Notary Public Dulce R. Huggins  
My Commission Expires 09/28/2022  
(NOTE: Affix corporate seals.)

(Seal)



**Power of Attorney**

KNOW ALL MEN BY THESE PRESENTS THAT:

Nationwide Mutual Insurance Company, an Ohio corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:  
DULCE R HUGGINS; KELLY T URWILLER; RUSSELL D LEAR; STEVE J BLOHM; KEVIN BAIRD; SHAROLYN LOPEZ;

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf any and all bonds and undertakings, and other obligatory instruments of similar nature, in penalties not exceeding the sum of

**UNLIMITED**

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company:

"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto; provided, however, that said seal shall not be necessary for the validity of any such documents."

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the 20th day of August, 2021.

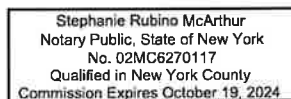


Antonio C. Albanese, Vice President of Nationwide Mutual Insurance Company

**ACKNOWLEDGMENT**

STATE OF NEW YORK COUNTY OF NEW YORK: ss

On this 20th day of August, 2021, before me came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.

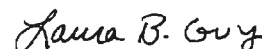


Notary Public  
My Commission Expires  
October 19, 2024

**CERTIFICATE**

I, Laura B. Guy, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors; and the foregoing power of attorney is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this 23rd day of September, 2022.


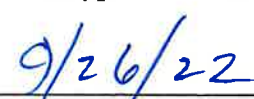


Assistant Secretary

SUBCONTRACTOR'S NAME	SUBCONTRACTOR'S ADDRESS	AGE OF FIRM (YEARS)	WORK TO BE PERFORMED BY SUBCONTRACTOR	DOLLAR AMOUNT OF WORK
7. —	—	—	None	—
8.				
9.				
10.				

THE TOTAL PROPOSED CONTRACT VALUE OF DBE FIRM UTILIZATION LISTED ON THE PRIOR PAGE IS \$ \_\_\_\_\_ OR \_\_\_\_\_ % OF THE TOTAL BID AMOUNT.

THE UNDERSIGNED HEREIN AFFIRMS THAT THE BIDDER WILL ENTER INTO A FORMAL AGREEMENT WITH THE CONSULTANTS/CONTRACTORS/SUPPLIERS LISTED HEREIN CONDITIONED UPON THE EXECUTION OF A CONTRACT WITH CHAFFEE COUNTY.

  
 Name (Type or Print) \_\_\_\_\_ Title of Signer (Type or Print) \_\_\_\_\_  
  
 Date \_\_\_\_\_

  
 Signature \_\_\_\_\_