

CITY COUNCIL MEMO

SPECIAL EVENT:
PEAK TO PEAK CLASSIC -
"RALLY IN THE VALLEY"
PICKLEBALL TOURNAMENT

PRESENTED BY:

THE PEAK TO PEAK
PICKLEBALL CLUB

DATES:

SEPT. 16-18,2022

EVENT OVERVIEW: The Peak to Peak Pickleball Club will be hosting a pickleball tournament on Sept. 16, 17, and 18, 2022. Women's doubles, Mixed doubles, and Men's doubles events will be offered for players ages 14 and older.

EVENT INTENT: To provide a fun and positive environment while offering an opportunity for players of all ages and skill levels to compete in a friendly atmosphere.

EVENT TIMELINE:

Friday, Sept. 16 Women's Doubles

7am - warm up time, morning announcements

8am - competition events begin

6pm - completion events conclude

Saturday, Sept. 17 Mixed Doubles

7am - warm up time, morning announcements

8am - competition events begin

6pm - competition events conclude

Sunday, Sept. 18 Men's Doubles

7am - warm up time, morning announcements

8am - competition events begin

6pm - competition events conclude

EVENT MAP: attached

SUBMITTED BY: STEPHANIE McDONALD
PEAK TO PEAK PICKLEBALL CLUB

Special Event application

 smcdonald1107@hotmail.com (not shared) Switch account

 Draft saved

* Required

Event Name *

Peak to Peak Classic Pickleball Tournament - "

Event contact name *

Stephanie McDonald

Event contact email address *

smcdonald1107@hotmail.com

Event contact phone number *

719-395-8382

The following questions are similar to the questions that were answered in the online "Park rental and Special event request form". Please provide more detail in this application.

Event location

Centennial Park pickleball courts

Event start date

MM DD YYYY

09 / 16 / 2022

Event start time

Time

07 : 00 AM ▼

Event end date

MM DD YYYY

09 / 18 / 2022

Event end time

Time

07 : 00 PM ▼

Estimated number of people in attendance

200 per day

Please provide a short description of the event

Pickleball tournament offering women's doubles events on Friday 9/16, mixed doubles events on Saturday 9/17, and men's doubles events on Sunday 9/18.

Will food or merchandise be available from any vendor?

- ☒ Yes
- ☐ No
- ☐ Maybe

Clear selection

If yes, food and sale tax licenses must be obtained and possibly a multi vendor permit. Contact the Colorado Department of Revenue for sales tax licenses at (303) 232-2416, and the Chaffee County Public Health Department for food licenses at (719) 539-2124. Vendors must have a fire extinguisher on site. Vendor booths are subject to inspection by the Salida Police and Fire Departments.

Multiple vendor permit

<https://drive.google.com/file/d/1VHVSD9PEo0x-dNvllrrkWRlXr1JaL8o9/view?usp=sharing>

County form:

<https://www.chaffeecounty.org/EndUserFiles/57096.pdf>

Will Alcohol be sold or distributed at your event?

- ☐ Yes
- ☒ No
- ☐ Maybe

Clear selection

If yes, please fill out the Application for Special Events Liquor License (available at the link below) and submit it along with the necessary fees. A State of Colorado Special Event Liquor License permit is ONLY issued to incorporated non- profit organizations. EVENTS REQUIRING ALCOHOL LICENSES MUST SUBMIT THEIR APPLICATION AT LEAST 90 DAYS IN ADVANCE OF THE EVENT.

<https://drive.google.com/file/d/1VGNG7tcBM4NP0KCIJ9hZqgrcvuypjPvu/view?usp=sharing>

Will there be amplified sound at your event?

- ☒ Yes
- ☐ No
- ☐ Maybe

Clear selection

If yes, complete the Amplified Sound Permit available at the City Clerk's office or at the link below.

<https://drive.google.com/file/d/1xzs0WynIEqU8bvC9owxr94VwpmhoeLTa/view?usp=sharing>

Are any streets, sidewalks or other right of way closures required for your event?

- ☐ Yes
- ☒ No
- ☐ Maybe

Clear selection

If yes, it is your responsibility to circulate and submit a petition signed by abutting residents/merchants as to their support or non-support of the closure.

<https://drive.google.com/file/d/1V3xAFRIMqozcGrAQsk9QC3BoCltmeO9V/view?usp=sharing>

If yes, please describe the request.

Your answer

Will you require any security or law enforcement services specific for your event?

- ☐ Yes
- ☒ No
- ☐ Maybe

Clear selection

17. If yes, for what purpose (security, traffic, parking or public control, Salida Trail System crossings, etc.?).

If additional City of Salida Police Officers are requested, they must be requested through the Salida Police Department (719-539-6880).

18. Where will people park for your event?

Parking areas north and east of the courts at Centennial Park,
on-street parking on Holman and the surrounding neighborhood.
Parking at the bank on Hwy 50 and Holman on Sunday only.
Parking in the U-shaped lot in front of the Aquatic Center will
be reserved for visitors to the pool.

19. How many additional trash cans are needed for your event?

3

20. Is a quote from a trash service included in your application packet?

Mark only one oval.

☐ Yes

☒ No

Is the Emergency Action Plan included in your application packet?

☒ Yes

☐ No

Clear selection

Have you obtained insurance for your event that lists City of Salida as additionally insured?

☒ Yes

☐ No

Clear selection

Please check that you understand and will adhere to the following requirements:

- ☒ Any violation of the City of Salida Municipal Code or agreements made in the application process are grounds for denial of the Special Events permit in the future.
- ☒ You will be required to have insurance and name the City as an additionally insured party. Because this is often a lengthy process, the City will accept and approve applications pending receipt of proof of insurance.
- ☒ Applicants are also responsible for meeting any other agency requirements. For example, if you are serving food you must meet all Health Department requirements
- ☒ Chaffee County Department of Health requires at least one restroom for every fifty people attending the event.
- ☒ 1 trash can per 50 people is required
- ☒ The event is responsible for emptying ALL trash within the event, including pre-existing city trash cans.
- ☒ All clean up must be completed within 24 hours after the event concludes. If the City has to clean up after the event, a fee will be billed to the organizer.

Digital signature:

Stephanie McDonald

Submit

[Clear form](#)

Never submit passwords through Google Forms.

This form was created inside of City of Salida. [Report Abuse](#)

Google Forms

City of Salida Special Event Organizer Rules and Regulations affirmation:

Please check that you understand and will adhere to the following requirements:

- ☒ Any violation of the City of Salida Municipal Code or agreements made in the application process are grounds for denial of the Special Events permit in the future.
- ☒ You will be required to have insurance and name the City as an additionally insured party.
Because this is often a lengthy process, the City will accept and approve applications pending receipt of proof of insurance.
- ☒ Applicants are also responsible for meeting any other agency requirements. For example, if you are serving food you must meet all Health Department requirements
- ☒ 1 trash can per 50 people expected is required.
- ☒ The event is responsible for emptying ALL trash within the event, including pre-existing city trash cans.
- ☒ Chaffee County Department of Health requires at least **one restroom for every fifty people attending the event.**
- ☒ All clean up must be completed within 24 hours after the event concludes. If the City has to clean up after the event, a fee will be billed to the organizer.

Organizer signature: Stephanie Hammond Date: 5-12-2022

7. Please attach the quote/estimate for your **trash service**. Must have 1 can per 50 people.
we will have out our trash.

8. Do you plan on using any portion of the Salida Trail System (STS)? Yes _____ No ☒

If yes, describe when, how and where:

9. Is your **Emergency Action Plan, including First Aid Stations**, Communication and public safety agencies complete? Yes ☒ No _____

Please attach the plan documents to this application with the details.

10. Have you attached **event insurance**? Yes ☒ No _____

Events to which the PUBLIC is invited require insurance. Please refer to #11 under Provisions for Park Rentals and Park Rules. Proof of insurance will be required with this application and must list the City as an additional insured party.

11. Please list any other needs or requirements that have not been covered.

12. Please create a physical of digital packet that contains(in order):

a. The cover sheet memo template - page 7

i. Event overview

ii. Event intent

iii. Event timeline

iv. Map of your event with portalette, entry/exits and additional trash cans called out

b. Proof of insurance

c. Emergency Action Plan - page 8

d. Quote/estimate for Trash service

e. Sound, Liquor, Street closure, etc. permits and applications

Lead contact signature Stephanie McDonald Date May 12, 2022



City of Salida Special Event Emergency Action Plan

I, the undersigned, agree to comply with the following Emergency Action Plan to the best of my ability. The first person on this list will be the designated Emergency Manager and will take responsibility for public addresses and instruction to the event participants.

Emergency Manager (1 lead, 2 alternates)	Contact info 1	Contact info 2	Signature
1. STEPHANIE McDONALD	281-685-3557		Stephanie McDonald
2. CLINT LAWRENCE	817-422-2134		Clint Lawrence
3. BRAD LEACH	303-973-6303		Brad Leach
4.			

Please complete the following template according to your Events plan and location.

The following procedures should be followed in the event of an emergency.

Communications

1. The manager or designee will communicate the designated evacuation space to participants at the beginning of the event.
2. The Emergency Manager will communicate to the event participants in an emergency with a
 - ☐ Bull Horn
 - ☒ PA system
 - ☐ Emergency level voice

Fire

1. Call 911
2. Assist injured or disabled personnel.
3. Evacuate the building. Activate emergency shutoffs if available.
4. Attempt to use a fire extinguisher only if you have been trained.
5. Evacuate participant to

Medical Emergency

1. Identify the medical emergency.
2. If life threatening, call 911.
3. Administer first aid if properly trained.
4. Evacuate the injured person to

Heart of the Rockies Regional Medical Center

Violent incident

1. Call 911.
 2. Attempt to avoid the situation – move participants away
 3. Try to deny contact-evacuate to
- lock/block doors, turn off lights, silence phones.
4. If necessary defend - distract, attack, subdue.

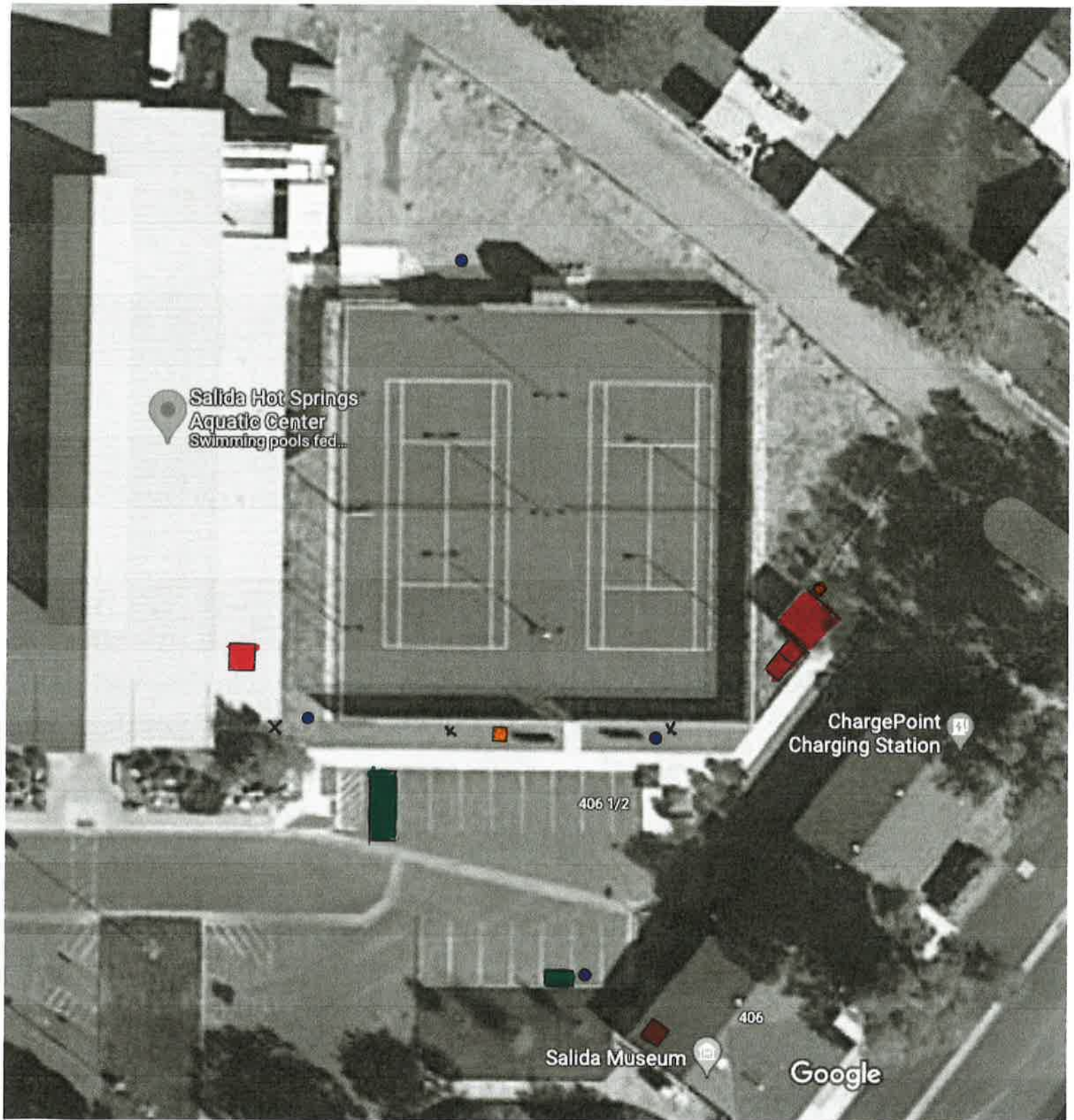
Severe Weather/Natural incident

1. Move participants away from threat if possible.
2. Evacuate to
3. Call 911

Aquatic Center - indoors

Urgent Situation (suspicious person, package, activity or bomb threat)

1. Call 911.
2. State who, what, where, when, why, and how situation occurred.
3. If bomb threat, turn off all electronics.



Imagery ©2022 Maxar Technologies, Map data ©2022 50 ft



- Drinking water stations
- X Electrical outlets

- Toilet facilities -
 - Permanent w/handwashing facilities -
 - 1 toilet / 1 sink at courts
 - 1 toilet / 1 sink inside Salida visitor center
 - multiple toilets/sinks inside Aquatic Center
 - 2 portable toilets
- Trash receptacles
- Food truck / player snack table



CITY OF SALIDA

NOISE PERMIT APPLICATION

Please fill out the form completely, including by signing and dating the application. Submitting an incomplete application is a basis for denial of a noise permit. Listing a particular type of audio amplification equipment, hours of operation, or any other information below does not guarantee the applicant's right to use such equipment or have an event at a particular time. Whether such application requests have been granted will be indicated in the issued permit.

Applicants may apply for events which are recurring (i.e., live music every Thursday). Any such events should be clearly described as recurring in the event description and should identify all dates on which the event will occur.

Completed applications can be submitted in-person to the City Clerk at 448 E. First Street, Suite 112, or via email to clerk@cityofsalida.com. Applications must be submitted at least five (5) working days prior to the date for which the permit is sought.

I. Applicant Information.

Applicant Name: Stephanie McDonald

Applicant Business/Organization: Peak to Peak Pickleball Club

Applicant Phone: 719-395-8382

Applicant Email: 6mcdonald1102@hotmail.com

Applicant Address: PO Box 5224
Buena Vista, CO 81211

Sound Supervisor¹: Fred Schubert

Sound Supervisor Phone: 303-726-2494

II. Event Information.

Description of Event: 3-day pickleball tournament

Estimated Attendance: ~ 200/day

Date(s): Sept 16-18, 2022

Hours of Event: 7a-7p daily

Location of Event: Centennial Park
Salida, CO

¹ The sound supervisor will be responsible for responding to and immediately addressing noise or other complaints in the absence of the applicant/permittee.



III. Noise Information.

Type of Noise (e.g., live music, parade):

verbal announcements

Type of Sound Amplification Equipment:

PA system

IV. Agreement.

As the applicant for this noise permit, I, STEPHANIE McDONALD, hereby agree and understand that it is my responsibility to ensure compliance with the conditions and limitations set forth in the permit and all laws, rules, and regulations of the City of Salida, the state, and the federal government. I further agree and understand that any violations of the permit or applicable laws may result in the immediate revocation of the permit. Violations of the conditions and limitations set forth in the permit or applicable laws shall also be grounds for denial of future permit applications. I further understand and agree that the permit and application fee are non-refundable and non-transferrable.

Signature:

Stephanie McDonald

Date:

May 12, 2022

For use by the City Clerk only:

Application fee received: ☐ Yes ☐ No ☐ N/A

Signature:

Date:



CITY OF SALIDA NOISE PERMIT

Signature by the City Administrator on this noise permit indicates that the noise permit has been deemed granted to the applicant and the requested noise has been so authorized, subject to the conditions and limitations set forth below. Where the conditions or limitations set forth below contradict or conflict with the information contained in the application, the conditions and limitations will control.

I. Conditions and Limitations Applicable to All Permits.

The following conditions and limitations are applicable to all noise permits:

- No noise is permitted after 10:00 PM, unless specifically authorized by the City Council following a public hearing. No noise is permitted after midnight on the Fridays and Saturdays of Memorial Day weekend, 4th of July weekend, and Labor Day weekend. No noise is permitted after midnight on the Thursday, Friday, and Saturday during the FIBArk festival.
- No noise is authorized in excess of the maximum limit of 85 dB(A), as measured from any point along the property line or within the property line of the receiving premises. Measuring devices shall be those specifically utilized by the City of Salida.
- All amplification equipment shall be arranged so as to minimize the disturbance to neighboring properties, and permittees shall take reasonable measures to baffle or reduce noise impacts to neighbors.
- No outdoor amplified sound shall be permitted between November 1 through May 1.
- A maximum of sixty (60) amplified sound permits may be granted to same location during a single calendar year, unless additional permits are specifically authorized by the City Council following a public hearing.

II. Conditions and Limitations Applicable to this Permit.

The following conditions and limitations are applicable to this noise permit:

- _____
- _____
- _____

III. Expiration.

This noise permit is issued for the following dates and expires on the following date:

Date(s): _____

Expiration: _____

For use by the City Administrator only:

Application granted: [] Yes [] No

Signature: _____

Date: _____



City of Salida Multiple Vendor Event Permit Application

Date of Application _____

Event Name: Peak to Peak Picklebaee Classic - "Rally in the Valley"

1. Event location(s): Centenniae Park

2. Date(s) & times(s) of event: Sept 16-18, 2022 7a-7p daily

Set-up on Sept 15 12-4p

3. Individual or organization sponsor(s): Peak to Peak Picklebaee Club

Address: PO Box 4802, Buena Vista, CO 81211

Phone: N/A E-mail: N/A

4. Contact Person: Stephanie McDonald

Phone: 719-395-8382 E-mail: smcdonald1107@hotmail.com

5. List Participating Vendors:

**REQUIREMENT: PROVIDE A COPY OF THE CURRENT STATE LICENSE
FOR EACH VENDOR**

Food Vendors: Merchandise Vendors:

Tacos El Tapatio She Shorts

Mountain Pass Paninis Dinking Divas

Peales 'n Pitas

Salida Pharmacy and Fountain

(If additional space is needed, please attach a list of participating vendors.)

6. Provide Proof of Insurance (The City Administrator, at his or her discretion, may require the City be named as an additional insured.)

Copy of Insurance Attached (Yes) or No _____

Required Fees and Checklist:

☒ \$75 Application Fee

☒ \$20 per participating vendor: Number of Vendors 6 X \$20 = \$120.00

☐ Current Colorado Sales Tax License for each participating vendor

☒ Proof of Insurance *(attached)*

Signed:

Event Sponsor: Stephanie McDonald

City of Salida: _____

Date: May 12, 2022

Date: _____



PEAKTOP-01

LAURADICKEMANN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/26/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NFP Property & Casualty Services, Inc. 8900 Keystone Crossing Suite 1200 Indianapolis, IN 46240	CONTACT NAME:	
	PHONE (A/C, No, Ext): (317) 808-7272	FAX (A/C, No): (317) 972-7142
INSURED Peak to Peak Pickleball Club PO Box 4802 Buena Vista, CO 81211	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: United States Fire Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		
NAIC #		
21113		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	X	USP352846	2/23/2022	2/23/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Participant Accident	X	X	US1662824	2/23/2022	2/23/2023	Participant Accident \$ 10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Note that The City of Salida is listed as the additional insured and coverage is on a primary and non contributory basis. This applies only for the dates of 9/14/2022 to 9/20/2022.

CERTIFICATE HOLDER

CANCELLATION

City of Salida
448 E. First Street
Salida, CO 81201

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

J. Salda

DR 0140 (02/16/11)
DEPARTMENT OF REVENUE
DENVER CO 80261-0013

Must collect
taxes for:
**SALES TAX
LICENSE**

STATE COUNTY
COLORADO CHAFFEE

USE ACCOUNT NUMBER for all references	LIABILITY INFORMATION					ISSUE DATE			LICENSE VALID TO DECEMBER 31
	county	city	industry	type	liability date	month	day	year	
37135192-0000	31	0206	009	L	040119	Apr	27	22	2023

THIS LICENSE MUST BE POSTED AT THE FOLLOWING LOCATION
IN A CONSPICUOUS PLACE: 1540 E US HIGHWAY 50 SALIDA CO 81201-3204

THIS LICENSE IS NOT
TRANSFERABLE



TACOS EL TAPATIO LLC
131 C ST
SALIDA CO 81201-2831

Executive Director
Department of Revenue

but it won't automatically close your account. In order to close your account and cease any future liability, you must file form DR 1102 with the Department of Revenue.

DR 0140 (02/15/11)
DEPARTMENT OF REVENUE
DENVER CO. 80202-0001

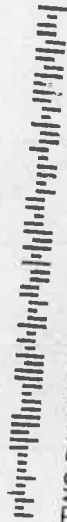
Use of

STATE COLORADO
COUNTY CHAFFEE
CITY Salida

USE ACCOUNT NUMBER (for all references)	LIABILITY INFORMATION			ISSUE DATE			LICENSE VALID TO DECEMBER 31
	county	city	industry type	month	day	year	
95126020-2700	CHAFFEE CO	CHAFFEE	101921	Jan	22	2023	

THIS LICENSE MUST BE POSTED AT THE FOLLOWING LOCATION
IN A CONSPICUOUS PLACE: JEFFERY BRYAN LITTLE
318 DODGE ST SALIDA CO 81201-3125

THIS LICENSE IS NOT
TRANSFERABLE



TWO PALS PANINI SHACK LLC
318 DODGE ST
SALIDA CO 81201-3125

Mark Fisher

Executive Director
Department of Revenue

12/15/2021
Date issued

Mountain Peaks
(Permit Holder)

Name of Business

Type of Business:

Outdoor Vending Machine

Mark Fisher
City Administrator or Designee

file form DR 1102 with the Department of Revenue.

DR 0140 (02/16/11)
DEPARTMENT OF REVENUE
DENVER CO 80261-0013

STATE COUNTY
COLORADO CHAFFEE

Must collect
taxes for:

**SALES TAX
LICENSE**

USE ACCOUNT NUMBER for all references	LIABILITY INFORMATION					ISSUE DATE			LICENSE VALID TO DECEMBER 31
	county	city	industry	type	liability date	month	day	year	
95233112-0000	31	0206	007	L	051422	Apr	19	22	2023

THIS LICENSE MUST BE POSTED AT THE FOLLOWING LOCATION
IN A CONSPICUOUS PLACE: 16450 COUNTY ROAD 306 BUENA VISTA CO 81211-9177

**THIS LICENSE IS NOT
TRANSFERABLE**



PEAKS 'N PITAS LLC
16450 COUNTY ROAD 306
BUENA VISTA CO 81211-9177

Executive Director
Department of Revenue

STATE COUNTY CITY
COLORADO CHAFFEE SALIDA

Must collect
taxes for:
**SALES TAX
LICENSE**

USE ACCOUNT NUMBER for all references	LIABILITY INFORMATION					ISSUE DATE			LICENSE VALID TO DECEMBER 31
	county	city	industry	type	liability date	month	day	year	
35655091-0000	31	0031	006	L	090119	Dec	01	21	2023

THIS LICENSE MUST BE POSTED AT THE FOLLOWING LOCATION
IN A CONSPICUOUS PLACE: 137 F ST SALIDA CO 81201-2101

**THIS LICENSE IS NOT
TRANSFERABLE**



LJCC SERVICES, LLC
PO BOX 1670
BUENA VISTA CO 81211-1670

Executive Director
Department of Revenue

Salida Pharmacy and Fountain

Letter Id: L2135586272

▲ Detach Here ▲
IMPORTANT INFORMATION

Now that you have your license, here's what you need to know:

- Use the letter ID above and go to **Colorado.gov/RevenueOnline** to set up your online access, manage your account, file electronic returns and submit payments. Paper returns will NOT be mailed to you.
- Both your sales tax return AND payments are due by the 20th day of the month following the end date of the reporting period in order to avoid any penalty and/or interest. Be sure you know what your filing frequency is in order to avoid missing due dates.
 - *Monthly filer* due dates: On the 20th day of the month following the reporting period end date.
 - *Quarterly filer* due dates: April 20th, July 20th, October 20th and January 20th.
 - *Annual filer* due dates: January 20th following the reporting period end date.
- If no sales were made during the reporting period, you are still required to file a return to report zero sales were made during the reporting period. Otherwise, the Department of Revenue will assess a non-filer estimate for tax.
- All licensed retailers are required to collect and remit all state-collected sales taxes based on the location where their products are delivered.
- State law requires you to collect sales tax from your customers solely for the purpose of remitting those taxes to the Colorado Department of Revenue. Businesses are entrusted with collecting and remitting taxes that belong to the State of Colorado and local jurisdictions.
- Your Colorado Sales Tax License must be displayed in a conspicuous place at your physical location.
- Your license must be renewed and the renewal fee paid at the end of the license period ending December 31 of odd-numbered years in order to maintain a valid license. Failure to renew your license will invalidate your license, but it won't automatically close your account. In order to close your account and cease any future liability, you must file form DR 1102 with the Department of Revenue.
- Having a Colorado Sales Tax License gives you the privilege to purchase non-taxable items-for-resale. Items that you consume in the course of your business are not included in this privilege.

We strongly recommend that you set up your Revenue Online account as soon as possible in order to remain compliant.

If you have any questions regarding sales tax in Colorado, then please visit our website Colorado.gov/tax and click on "Education and Legal Research" for helpful FYIs, Regulations, Letter Rulings and Statutes. While there, you can also sign up for free Public Sales Tax Classes.

Thank you for registering with the Colorado Department of Revenue.

Revenue
ONLINE



STATE
COLORADO

COUNTY
JEFFERSON

RTD/CD

Must collect
taxes for:

**SALES TAX
LICENSE**

USE ACCOUNT NUMBER for all references	LIABILITY INFORMATION					ISSUE DATE			LICENSE VALID TO DECEMBER 31
	county	city	industry	type	liability date	month	day	year	
34556293-0000	11	0206	048	C	090818	Nov	18	21	2023

THIS LICENSE MUST BE POSTED AT THE FOLLOWING LOCATION
IN A CONSPICUOUS PLACE: 531 S SIMMS ST LAKEWOOD CO 80228-2909

**THIS LICENSE IS NOT
TRANSFERABLE**



SHESHORTS CO.
531 S SIMMS ST
LAKEWOOD CO 80228-2909

Executive Director
Department of Revenue

Letter Id: L0434902496

▲ Detach Here ▲
IMPORTANT INFORMATION

Now that you have your license, here's what you need to know:

- Use the letter ID above and go to Colorado.gov/RevenueOnline to set up your online access, manage your account, file electronic returns and submit payments. Paper returns will NOT be mailed to you.
- Both your sales tax return AND payments are due by the 20th day of the month following the end date of the reporting period in order to avoid any penalty and/or interest. Be sure you know what your filing frequency is in order to avoid missing due dates.
 - *Monthly filer* due dates: On the 20th day of the month following the reporting period end date.
 - *Quarterly filer* due dates: April 20th, July 20th, October 20th and January 20th.
 - *Annual filer* due dates: January 20th following the reporting period end date.
- If no sales were made during the reporting period, you are still required to file a return to report zero sales were made during the reporting period. Otherwise, the Department of Revenue will assess a non-filer estimate for tax.
- All licensed retailers are required to collect and remit all state-collected sales taxes based on the location where their products are delivered.
- State law requires you to collect sales tax from your customers solely for the purpose of remitting those taxes to the Colorado Department of Revenue. Businesses are entrusted with collecting and remitting taxes that belong to the State of Colorado and local jurisdictions.
- Your Colorado Sales Tax License must be displayed in a conspicuous place at your physical location.
- Your license must be renewed and the renewal fee paid at the end of the license period ending December 31 of odd-numbered years in order to maintain a valid license. Failure to renew your license will invalidate your license, but it won't automatically close your account. In order to close your account and cease any future liability, you must file form DR 1102 with the Department of Revenue.
- Having a Colorado Sales Tax License gives you the privilege to purchase non-taxable items-for-resale. Items that you consume in the course of your business are not included in this privilege.

We strongly recommend that you set up your Revenue Online account as soon as possible in order to remain compliant.

If you have any questions regarding sales tax in Colorado, then please visit our website Colorado.gov/tax and click on "Education and Legal Research" for helpful FYIs, Regulations, Letter Rulings and Statutes. While there, you can also sign up for free Public Sales Tax Classes.

Thank you for registering with the Colorado Department of Revenue.

Revenue
ONLINE





Good afternoon Lawanna,

Your temporary license for your upcoming event has been approved. Please view and print your new license & file returns by creating a log in at <https://coloradosprings.munirevs.com/>. Select the New User Register and follow the instructions on the registration email. Then click ► Add or remove yourself from businesses that you manage, or apply for a new account, [HERE](#) and use the information supplied below.

Lawanna Quist - Dinking Divas

Temporary License Number:	00073296
Activation Code:	NCRRRJ
Event Dates:	09/16/2022-09/18/2022
Tax Return Due:	10/20/2022

OR

You can file by mail. Please find the returns on our website at <https://coloradosprings.gov/sales-tax/page/file-sales-tax-return?mlid=28846> and make checks payable to The City of Colorado Springs.

Mailing Address: