#### 2022 Salida 76 Overview September 17, 2022

#### Event Description:

The Salida 76 is a 76-mile gravel race leaving and returning from Riverside Park in Salida, CO. In conjunction with the Banana Belt mountain bike race and adjacent on the calendar to the Crest Crank, Salida 76 will be included in the weekend activities of the Salida Bike Fest.

Anticipated time for the event within County and Federal property will be between 7am and 2pm.

#### Event Contacts:

<u>Team Evergreen Executive Director</u>: Jennifer Barbour, 303.503.4616 <u>Ride Director</u>: Kim Nordquist, 303.249.6168 <u>Ride Director</u>: Elizabeth Schmidtmann, 408.410.7973 <u>Medical</u>: Chris Wentz, 720.244.8364

#### Rider Safety:

- Local law enforcement will be present during the event (as necessary), assisting riders onto CR 175 from Riverside Park
  - No road closures during the event
- Marshals and directional signage placed along the entirety of the route.
- 3 aid stations on course
- A complete course overview, map, aid station locations and safety protocols will be distributed prior to the event and available online. Rider location will be monitored throughout the event through the timing system and check points. Evacuation vehicles and medical personnel will provide on course support.

#### Communication Plan:

- Two mobile medical teams with radios and cell phone coverage
- Mobile vehicles will be on course to monitor rider progress and provide communication with event staff

#### Medical, First Aid & Emergency Response

- Please see attached medical plan from Event Medical Special Specialists
- All local emergency agencies will be notified prior to the event for emergency response.

#### On Course Directional

- On-course flaggers will be at road/trail intersections
- Directional arrows and signs will be present throughout the course (removed the day of the event)
- Aid stations with first aid kits, radios, and basic food and water supplies located at mile 18, 32 and 45.

#### Rider Evacuation Plan

- Rider cut-off times will be determined based on course conditions and weather 7 days before the event.
- Vehicles will be staged along course and at aid stations to retrieve riders after cut-off.
- Riders are required to submit their number to a course official if they voluntarily abandon. This information is sent forward by radio and recorded at all subsequent aid stations and at venue.

#### Support Crew/Spectators

- Each roving crew vehicle will be provided with a detailed map of allowed roads and directional requirements.
- Spectators are prohibited along any part of course, except the intersection of CR 88 and 107. Spectators must enter and leave the area from CR88 and are not allowed on course.

#### Venue and details:

#### **Riverside Park**

Race headquarters and the neutral start/finish will be located at Riverside Park in Salida. Race start and finish timing mat will be located on CR 177 and all riders will be neutralized before returning to the park. We will have a local food truck onsite and we will be serving beer from our sponsor with water and soda available. The park will be fenced off with one only one entrance/ exit. This single entry / exit point will be monitored by volunteers who will make sure alcohol does not leave the area. ID's are checked at the beer tent, by official servers.

#### Parking

Parking will be at available town public parking, as directed by the City of Salida. Designated lots and parking areas will be determined prior to the event.

#### Aid Station Locations and Rider Check Points:

- 1. Intersection of Ute Trail and CR 53 in Fremont County
- 2. .5 mil east of intersection of CR 108 and CR 53 in Fremont County
- 3. CR 88 in Park County

#### Tents:

9 10x10 tents will be stationary weighted with 100lbs minimum- 3 per aid station

#### Weather:

In the event the weather or lightning becomes a threat, cancelation of the race will be determined by the race director, medical lead and local law enforcement. All information will be relayed by cell phone and radio communication.

#### COVID Plan:

We will follow local county and state health orders relevant at the time of our event and will supply a COVID mitigation plan upon request.

#### Sanitation and Septic:

Twenty total portable toilets, including 1 ADA accessible unit. 10 portables will be delivered to the start/finish venue and Aid station #2 & 3 will have 3 portables and 2 waste receptacles, with Aid station #1/4 will have 4 portables and 2 waste receptacles. Trash receptacles will be provided by a local vendor, following Town of Salida requirements for recycling and composting.

Post event cleanup will be executed by S76 staff and volunteers. Final inspection of the property will be done in conjunction with race organizers and Salida staff.

#### Water:

Water supply is to be determined, a minimum of 4 5-gallon coolers of water and 2 5-gallon coolers of hydration mix will be distributed at each of the 3 aid stations. Refill and supply TBD.

#### Insurance:

Team Evergreen will provide Certificates of Insurance for all agencies, as requested - \$3M Aggregate, \$1M per occurrence.

#### Venue Map:

### Salida 76 Riverside Park Start/Finish September 17, 2022 7 am – 5 pm



#### 2022 Salida 76 Overview September 17, 2022

#### Event Description:

The Salida 76 is a 76-mile gravel race leaving and returning from Riverside Park in Salida, CO. In conjunction with the Banana Belt mountain bike race and adjacent on the calendar to the Crest Crank, Salida 76 will be included in the weekend activities of the Salida Bike Fest.

Anticipated time for the event within County and Federal property will be between 7am and 2pm.

#### Event Contacts:

<u>Team Evergreen Executive Director</u>: Jennifer Barbour, 303.503.4616 <u>Ride Director</u>: Kim Nordquist, 303.249.6168 <u>Ride Director</u>: Elizabeth Schmidtmann, 408.410.7973 <u>Medical</u>: Chris Wentz, 720.244.8364

#### Rider Safety:

- Local law enforcement will be present during the event (as necessary), assisting riders onto CR 175 from Riverside Park
  - No road closures during the event
- Marshals and directional signage placed along the entirety of the route.
- 3 aid stations on course
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- On-course flaggers will be at road/trail intersections
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- Aid stations with first aid kits, radios, and basic food and water supplies located at mile 18, 32 and 45.

#### Rider Evacuation Plan

- Rider cut-off times will be determined based on course conditions and weather 7 days before the event.
- Vehicles will be staged along course and at aid stations to retrieve riders after cut-off.
- Riders are required to submit their number to a course official if they voluntarily abandon. This information is sent forward by radio and recorded at all subsequent aid stations and at venue.

Request for Temporary Closure of E Sackett Ave between N F Street and N E Street

#### **Rider Safety:**

- Local law enforcement will be present during the event, assisting riders onto CR 175 from Riverside Park and leading out the neutral start from Riverside Park.
- Temporary road closure is requested on E. Sackett Ave between N F Street and N E Street, from 6:30 am 7:30 am for rider staging and neutral roll out. 20' wide x 9' tall Inflatable arch will be installed at 6:30 am and removed by 7:30 am on the start line on E. Sackett Ave. Officers are requested to be onsite to assist with the temporary closure.





Salida 76 September 17, 2022

Friday 4 pm Setup

Saturday 5:30 am Setup 7:00 am Start time 7:00 pm Finish 8:00 pm Clean up

Fencing around Perimeter

Fencing along start shute





#### Course Map

https://ridewithgps.com/routes/38495510



Event Medical Specialists, LLC, is a private medical service operating since 2010, specializing in athletic event medical staffing. We practice under Denver Metro protocols with appropriate physician direction. We have medical evacuation training and equipment. We do not provide ambulance transport capabilities.

Team Evergreen and Event Medical Specialists have worked successfully together for many years to facilitate races with similar technical requirements and logistical scope as the Salida Gravel Race. SGR is a 76 mile cycling race over dirt roads throughout Chaffee, Park, and Fremont Counties.



**Course Overview Map** 

Please use the QR code or link below to access a detailed map of the race course route.

SARTopo Map



https://sartopo.com/m/0EDQM

#### **Logistical Overview**

Standard coverage model includes a central base of operations, designated posting locations, mobile response units, VHF radio communications network, and designated evacuation routes. Event Medical Specialists will set up repeaters at appropriate points to maximize radio communication over difficult terrain.

#### **Event Medical Specialists Field Resources**

See maps on page 3 & 4 for corresponding positions

Resource Type "Callsign"	Provider Name Phone Number	In Service Time	Positioning	Equipment
Medical Tent & Trailer "Main Medical"	Main Medical	0600-1600	Start/Finish Expo area	ALS Medical Kit, BLS Medical Kit, Oxygen, Medications, Extremity Splints, Enclosed patient treatment area, Communications center
eBike "Descent Medical"	Paramedic 1	0600-1600	Descent Medical Position on Ute Trail	ALS Medical Kit, Oxygen, Medications, Extremity Splints
eBike "Medical 1"	EMT 1	06-1600	Medical 1 Position on Ute Trail east of Herring Park Rd	BLS Medical Kit, Oxygen, Medications, Extremity Splints
QRV response vehicle "Medical 2"	EMT 2	0600-1600	Medical 2 Position near Beniha Trail and Co Rd 53	ALS Medical Kit, BLS Medical Kit, Oxygen, Medications, Extremity Splints, Vacuum Spine Board, Evacuation Litter
QRV response vehicle "Medical 3"	EMT 3	0600-1600	Medical 3 Position near Co Rd 2 and Cty Rd 2a	BLS Medical Kit, Oxygen, Extremity Splints
QRV response vehicle "Medical 4"	Paramedic 2	0600-1600	Mobile on course	ALS Medical Kit, BLS Medical Kit, Oxygen, Medications, Extremity Splints, Vacuum Spine Board, Evacuation Litter

Southwest portion of course





Northeast portion of course (clockwise direction of travel)

#### **Patient Transport**

Ambulance service for patients needing transport will be performed by Chaffee EMS, Southern Park County EMS, & Fremont EMS, in partnership with Flight for Life Colorado. Those agencies will provide transport services for the event. Discussions are in progress to determine areas of coverage for each area of the course. Onsite medical provider Event Medical Specialists will, when appropriate, move any patient needing ambulance transport to a ground or air ambulance accessible rendezvous point.

#### **Ambulance Access Points**

A majority of the event course is drivable by 4x4 vehicle. Multiple ground ambulance rendezvous points in each county have been identified. Event Medical Specialists is working with county EMS to determine their ability to access and respond to each point of the course. Areas inaccessible to ground ambulance will have the nearest 100'x100' landing zone identified for air ambulance access.

#### **Trauma Designated Facilities**

- Heart of the Rockies Regional Medical Center
   100 Rush Drive, Salida CO 81201
   Level IV 1.4 miles from Start/Finish Medical tent
- St. Thomas More Hospital Centura Health 1338 Phay Ave, Cañon City CO 81212 Level IV - 57 miles from Medical 3 Post
- Pikes Peak Regional Hospital UCHealth 16240 US-24, Woodland Park CO 80863 Level IV - 60 miles from Medical 2 Post<sup>1</sup>
- San Luis Valley Health
   106 Blanca Ave, Alamosa CO 81101
   Level III 83 miles from Start/Finish Medical Tent
- St. Anthony Summit Medical Center
   340 Peak One Dr, Frisco CO 80443
   Level III 84 miles from Medical 2 Post
- Parkview Medical Center
   400 W 16th St, CO Pueblo 81003
   Level II 74 miles from Medical 3 Post
- Memorial Hospital UC Health 1400 E Boulder St, Colorado Springs CO 80909 Level I - 75 miles from Medical 3 Post





### City of Salida Special Event Application

This guide is designed to help you through the special event process. If you have any questions or concerns after reading this, please contact the City staff at diesel.post@cityodsalida.com.

### What classifies as a Special Event in the City of Salida?

A special event permit is required for all planned and promoted public activities conducted on public property that meet any of the following criteria:

- When the expected number of participants and spectators totals 50 or more people; and/or
- When using tents, structures and/or sound amplification, multiple vendors; and/or
- When **providing, selling or distributing alcohol and/or food to the public**; and/or
- When holding a **parade or using public right of ways** (e.g., city streets, multi-use paths and sidewalks, boatramps, etc), and/or impacting vehicle, bike or bus traffic.
- The event goes against an existing City ordinance.

In order to obtain your Special Event Permit, we ask that all pertinent applications be turned in **between 60 and 90 days** prior to the event so all parties can make reasonable arrangements that will be necessary to hold your event.

You must fill out all the information to obtain your event permit. In some cases, there may be additional items to fill out depending on what your event entails. **Incomplete applications will not be considered.** 

Whomever is named on the application is the **only person the City of Salida will contact** during the application process. If the contact person needs to be changed, please complete the following application(s) with that contacts info.

### Permits:

If you would like to have amplified sound, liquor, vendor's (that are actively selling merchandise), or requests to close any public right of way, please fill out the additional corresponding permits below:

- If your event will include alcohol, <u>please click on this link</u> to obtain a Special Events Liquor License Application and **turn the application in 90 days before the event to City Hall.**
- If your event has amplified sound, <u>please click on this link</u> to obtain an Amplified Sound Permit Application or find it on the Park rentals page at Cityofsalida.com
- If your event will include multiple vendors, <u>please click on this link</u> to obtain a Multiple Vendor Event Permit Application or find it on the Park rentals page at Cityofsalida.com
- If your event requests a street closure, a <u>Street Closure Petition</u> is required



### Event and Rental request deadlines

All park rentals, including those for special events, become available at 12:00AM on Oct. 1.

- To establish an interest in applying for a rental or special event, organizers or interested parties must complete the <u>online request form</u> available at 12:00AM on Oct. 1for the following year; this will get them in the queue for rental or event requests.
- Once in the queue, staff will conduct a review of the requests over the next 7-10 days. If there are conflicts, staff will determine the appropriate rental/event based on the community and council's desires.

#### Procedure

- 1. To submit a rental/event request, visit *cityofsalida.com Parks and Recreation Park Rentals* and fill out the <u>Park Rental and Special Events Request Form</u>
  - a. Complete as thoroughly as possible
  - b. Allow 7-10 days to be contacted by city staff
- 2. Begin email conversation with City Staff to determine applicable permits, fees and approvals.
- 3. Submit applicable deposits and/or fees..
- 4. Complete the Special Event Application. <u>Online</u> or on page 5
- 5. Sign and attach the rules and regulations acknowledgment. page 7
- 6. Complete and attach the Emergency Action Plan. page 8
- 7. Attach a certificate of insurance with the correct coverage amounts and the City of Salida, its officers, agents and employees as additional insureds (at least 1 million dollars).
- 8. Choose from the event layout standards available for the Department of Parks and Recreation or draw a map of the locations of:
  - a. Entrance(s)
  - b. Exit(s)
  - c. Additional trash cans
  - d. Porta potties
  - e. Vendors
  - f. Alcohol area (if applicable)
  - g. Any performer parking near the bandshell must be called out
  - h. \*PLEASE NOTE NO FOOD TRUCKS/TRAILERS ARE PERMITTED IN THE GRASS
- 9. Obtain additional licenses and permits See page 1.
  - a. For events with a Special Events Liquor License to sell and serve alcohol beverages:
    - i. If your event will include alcohol, <u>please click on this link</u> to obtain a Special Events Liquor License Application and **turn the application in 90 days before the event to City Hall.**
    - ii. A diagram of the licensed premises, showing the perimeter and controlled access points is attached
    - Boundary established (roped off or fenced) as well as warning signs posted indicating that alcohol must be consumed within the premises and not served to minors
  - b. If your event has amplified sound, <u>please click on this link</u> to obtain an Amplified Sound Permit Application or find it on the Park rentals page at Cityofsalida.com



- c. If your event will include multiple vendors, <u>please click on this link</u> to obtain a Multiple Vendor Event Permit Application or find it on the Park rentals page at Cityofsalida.com
- d. If your event requests a street closure, a <u>Street Closure Petition</u> is required
- 10. Complete the "City Council Memo" page 9
- 11. Once the application packet is complete with all necessary documents, it is submitted the City Clerk's office.
- 12. Completed packet must be by the Special Events Committee. City staff will advise you on how to proceed if your event qualifies for a Committee hearing.
- 13. Upon approval by the Special Events Committee, the event will be presented to the City Council for approval.
- 14. After the event, staff will review the event and make recommendations for deposit returns and if future rentals will be offered.



#### Fees:

Paying the rental fee for an amenity grants exclusive use of that amenity. The responsibility is on the renter to provide the receipt of the renter to clarify for any existing users on the day of the rental.

Amenity	Deposit	Flat fee	Fee less than 4 hours	Fee 4 hours of more	Over night fee	Partner reduction (501(c)3 or Gov't)
Park - Riverside, Alpine	200	n/a	100	200	200	50%
Park - Marvin, Chisolm, Thonoff, others	100	n/a	50	100	200	50%
Pool - Salida Hot Springs Aquatics Center Lap	100	60/hr	n/a	n/a	n/a	50%
Pool -Salida Hot Springs Aquatics Center Leisure	100	n/a	n/a	n/a	n/a	n/a
Pool -Salida Hot Springs Aquatics Center mineral Soaking	100	20/hr	n/a	n/a	n/a	n/a
Pavillion - Centennial	100	n/a	25	100	n/a	50%
Pavillion - Chisholm	100	n/a	25	100		50%
Band Shell - Riverside	200	40/hr	n/a	n/a	n/a	50%
Court - Centennial Basketball, Centennial Tennis	100	25/hr	n/a	n/a	n/a	n/a
Court - Alpine Basketball	100	50/hr	n/a	n/a	n/a	n/a
Picnic tables - All parks	0	10/hr	n/a	n/a	n/a	n/a
BBQ - Centennial	0	10/hr	n/a	n/a	n/a	n/a
Activity Bus	100	50	n/a	n/a	n/a	50%
Park water connection (each)	n/a	30	n/a	n/a	n/a	n/a
Park power connection (each)	n/a	30	n/a	n/a	n/a	n/a
Barricade delivered (1-50)	n/a	100	n/a	n/a	n/a	n/a
Barricade delivered (each additional 50)	n/a	75	n/a	n/a	n/a	n/a
Barricade picked up and returned by applicant	n/a	50	n/a	n/a	n/a	n/a
Cones delivered	n/a	30	n/a	n/a	n/a	n/a
Cones picked up		15				
Fencing delivered	n/a	100	n/a	n/a	n/a	n/a
Sprinkler flagging (for vehicles in parks)	n/a	100	n/a	n/a	n/a	n/a
Street Closure fee	n/a	50	n/a	n/a	n/a	n/a

If you are a 501(c)(3), the City of Salida will reduce fee's up to 50% as per the table above. Applicant must have proof of eligibility and no request to council necessary

\*Deposit will be retained for up to 5 business days after the event. Inspection of lawn, irrigation, infrastructure, trash removal/clean-up, and other rented or utilized facilities will be considered.

# Special Event application

#### \* Required

1. Event contact name \*

Kim Nordquist

2. Event contact email address \*

kimnordquist@msn.com

3. Event contact phone number \*

303.249.6168

The following questions are similar to the questions that were answered in the online "Park rental and Special event request form". Please provide more detail in this application.

4. Event location

76 mile gravel bicycle race, leaving from and returning to Riverside Park.

5. Event start date

#### September 17, 2022

Example: January 7, 2019

#### 6. Event start time

#### 7:00 AM

Example: 8:30 AM

7. Event end date

#### September 17, 2022

Example: January 7, 2019

#### 8. Event end time

#### 5:00 PM

Example: 8:30 AM

#### 9. Estimated number of people in attendance

1200

#### 10. Please provide a short description of the event

The Salida 76 is a 76 mile gravel race leaving and returning from Riverside Park.

Our event is in conjunction with the Banana Belt mountain bike race, and adjacent to the Crest Crank. Our event will be

included in the weekend acitivites of the Salida Bike Fest.

<sup>11.</sup> Will food or merchandise be available from **any** vendor?*Mark* 

only one oval.

- X Yes
- No
- 🔵 Maybe

If YES, FOOD AND SALES TAX LICENSES MUST BE OBTAINED AND POSSIBLY A MULTI VENDOR PERMIT . Contact the Colorado Department of Revenue for sales tax licenses at (303) 232-2416, and the Chaffee County Public Health Department for food licenses at (719) 539-2124. Vendors must have a fire extinguisher on site. Vendor booths are subject to inspection by the Salida Police and Fire Departments.

Multi Vendor license:

https://drive.google.com/file/d/1VHVSD9PEo0x-dNvIIrrkWRIxr1JaL8o9/view?usp=sharing

#### **County Permit:**

https://www.chaffeecounty.org/EndUserFiles/57096.pdf

12. Will Alcohol be sold or distributed at your event?

Mark only one oval.

X Yes
No
Naybe

If yes, please fill out the Application for Special Events Liquor License (available at the link below) and submit it along with the necessary fees. A State of Colorado Special Event Liquor License permit is ONLY issued to incorporated non- profit organizations. EVENTS REQUIRING ALCOHOL LICENSES MUST SUBMIT THEIR APPLICATION AT LEAST 90 DAYS IN ADVANCE OF THE EVENT.

https://drive.google.com/file/d/1VGNG7tcBM4NP0KCIJ9hZqqrcvuypjPvu/view?usp=sharing

#### 13. Will there be amplified sound at your event?

Mark only one oval.

$\square$	$\Big)$	Yes
	)	No
	~	

X Maybe

If yes, complete the Amplified Sound Permit available below. https://drive.google.com/file/d/1V70HXRoEEIrRqCV4S9hTqXj-1Pwfdss1/view?usp=sharing. 14. Are any streets, sidewalks or other right of way closures required for your event?

Mark only one oval.

Yes
X No
Maybe

If yes, it is your responsibility to circulate and submit a petition signed by abutting residents/merchants as to their support or non-support of the closure. https://drive.google.com/file/d/1V3xAFRIMqozcGrAQsk9QC3BoCltme09V/view?usp=sharing

15. If yes, please describe the request.

 Will you require any security or law enforcement services specific for your event? Mark only one oval.

- X Yes
- No
- Maybe

17. If yes, for what purpose (security, traffic, parking or public control, Salida Trail System crossings, etc.? .

Local police onsite, as necessary, at Riverside Park and to assist riders onto CR 175 from Riverside Park.

If additional Cityof Salida Police Officers are requested, they must be requested through the Salida Police Department (719-539-6880).

18. Where will people park for your event?

Parking is available in the lot to the East of Riverside Park, across the river and in front of Riverside Park. We will check the availablitiy of the lot on 1st Street, by the gas station.

19. How many additional trash cans are needed for your event?

- 10
- 20. Is a quote from a trash service included in your application packet?

Mark only one oval.

Yes

(X)No

21. Is the Emergency Action Plan included in your aplication packet?

Mark only one oval.

X Yes

\_\_\_\_ No

22. Have you obtained insurance for your event that lists City of Salida as additionally insured?

Mark only one oval.



X No It has been requested, we will send the COI in the next couple of weeks.

23. Please check that you understand and will adhere to the following requirements:

Check all that apply.

 $\checkmark$  Any violation of the City of Salida Municipal Code or agreements made in the application process are grounds for denial of the Special Events permit in the future.

 $\bigvee$  You will be required to have insurance and name the City as an additionally insured party. Because this is often a lengthy process, the City will accept and approve applications pending receipt of proof of insurance.

Applicants are also responsible for meeting any other agency requirements. For example, if you are serving food you must meet all Health Department requirements

 $\checkmark$  Chaffee County Department of Health requires at least one restroom for every fifty people attending the event.

 $\checkmark$  1 trash can per 50 people is required

 $\checkmark$  The event is responsible for emptying ALL trash within the event, including pre-existing city trash cans.

 $\checkmark$  All clean up must be completed within 24 hours after the event concludes. If the City has to clean up after the event, a fee will be billed to the organizer.

#### 24. Digital signature:



### Salida Special Event Emergency Action Plan

I, the undersigned, agree to compile with the following Emergency Action Plan to the best of my ability. The first person on this list will be the designated Emergency Manager and will take responsibility for public addresses and instruction to the event participants

Emergency Manager (1 lead, 2 alternates)		Contact info 1	Contact info 2	Signature
1.	Kim Nordquist	303.249.6168		
2.	Elizabeth Schmidtmann	720.883.3141		
3.	Jennifer Barbour	303.503.4616		
4.				

Please complete the following template according to your Events plan and location.

The following procedures should be followed in the event of an emergency.

#### Communications

- 1. The manager or designee will communicate the designated evacuation space to participants at the beginning of the event.
- 2. The Emergency Manger will communicate to the event participants in an emergency with a
  - Bull Horn
  - PA system
  - Emergency level voice

#### Please enter your evacuation destination into the box in each of the follow scenarios Fire

- 1. Call 911
- 2. Assist injured or disabled personnel.
- 3. Evacuate the building. Activate emergency shut offs if available.
- 4. Attempt to use a fire extinguisher only if you have been trained.
- 5. Evacuate participant to Parking lot across the river, to the East

#### Medical Emergency

- 1. Identify the medical emergency.
- 2. If life threatening, call 911.
- 3. Administer first aid if properly trained.

acuate the injured person to	Heart of
	cuate the injured person to

#### Violent incident

the Rockies Regional Medical Center 1000 Rush Drive Salida CO 81201 719.530.2200

- 1. Call 911.
- Attempt to avoid the situation move participants away
- Parking lot across the river, to the East 3. Try to deny contact-evacuate to

lock/block doors, turn off lights, silence phones.

4. If necessary defend - distract, attack, subdue.

#### Severe Weather/Natural incident

- 1. Move participants away from threat if possible.
- 2. Evacuate to Visitor Center/Recreation Area
- 307 W. Sackett Ave., Salida CO 81201 719.539.7289 3. Call 911

#### Urgent Situation (suspicious person, package, activity or bomb threat)

1. Call 911.



- 2. State who, what, where, when, why, and how the situation occurred.
- 3. If there is a bomb threat, turn off all electronics.

### CITY COUNCIL MEMO

Special event	Presented by	Date
Salida 76	Replace with organizers name	Replace with accurate date of meeting
Event Overview: Attached	Team Evergreen Cycling	
Event intent:		

Event intent:

Non Profit Gravel bike ride

Event timeline:

7 am - 5 pm

Event map: Attached



#### **CITY OF SALIDA**

#### **OVERVIEW OF LOCAL NOISE REGULATIONS & PERMITTING**

Chapter 10, Article IX of the Salida Municipal Code (the "Code") establishes regulations and standards for noise within the City of Salida (the "City") to reduce and eliminate unnecessary and excessive noise which would otherwise be detrimental to residents and the community in the enjoyment of life, property, and the conduct of business. Of note, Section 10-9-30(c) of the Code provides that it is "unlawful for any person to emit or cause to be emitted any noise which leaves the premises on which it originates, inclusive of a public premises, crosses a property line and enters onto any other premises in excess" of the specified levels.

Pursuant to Sections 10-9-40(14) and 10-9-80 of the Code, however, the City may specifically exempt a particular noise from this prohibition through the issuance of a noise permit. Such a permit may include limitations and conditions to minimize the adverse impacts of the proposed noise may have on the community or surrounding neighborhood. Such limitations and conditions include, but are not limited to, the following: the hours of operation, maximum decibels, the type of sound amplification equipment, and the type of sound that may be amplified. No permit shall be issued for noise after 10:00 PM, with allowances to go until midnight on the Fridays and Saturdays of Memorial Day weekend, 4<sup>th</sup> of July weekend, and Labor Day weekend, and on the Thursday, Friday, and Saturday during the FIBArk Festival.

The issuance of a noise permit is at the sole discretion of the City Administrator or City Council, and the issuance of such permit does not confer any rights upon the permittee other than those expressly authorized by the permit. Violation of any of the conditions or limitations set forth in the noise permit may result in immediate revocation of the permit. Revocation of the noise permit does not preclude the City from seeking any remedies otherwise available under federal, state, or local law.

Applications for a noise permit must be submitted on the attached "Application for a Noise Permit" form and submitted at least five (5) working days prior to the date for which the permit is sought.



#### CITY OF SALIDA

#### NOISE PERMIT APPLICATION

Please fill out the form completely, including by signing and dating the application. Submitting an incomplete application is a basis for denial of a noise permit. Listing a particular type of audio amplification equipment, hours of operation, or any other information below does not guarantee the applicant's right to use such equipment or have an event at a particular time. Whether such application requests have been granted will be indicated in the issued permit.

Applicants may apply for events which are recurring (*i.e.*, live music every Thursday). Any such events should be clearly described as recurring in the event description and should identify all dates on which the event will occur.

Completed applications can be submitted in-person to the City Clerk at 448 E. First Street, Suite 112, or via email to <u>clerk@cityofsalida.com</u>. Applications must be submitted at least five (5) working days prior to the date for which the permit is sought.

#### I. Applicant Information.

Applicant Name:	Kim Nordquist
Applicant Business/Organization:	Team Evergreen Cycling
Applicant Phone:	303.249.6168
Applicant Email:	kimnordquist@msn.com
Applicant Address:	PO Box 3804 Evergreen CO 80437
Sound Supervisor1:	Hennie Kashiwa
Sound Supervisor <sup>1</sup> :	
Sound Supervisor Phone:	hennie@teamevergreen.org

#### II. Event Information.

Description of Event: Bike event starting and ending at Riverside Park

Estimated Attendance:	1200
Date(s):	September 17, 2022
Hours of Event:	<u>7:00 am - 5:00 pm</u>
Less the state	Diverside Derly
Location of Event:	Riverside Park

<sup>&</sup>lt;sup>1</sup> The sound supervisor will be responsible for responding to and immediately addressing noise or other complaints in the absence of the applicant/permittee.



#### III. Noise Information.

Type of Noise (*e.g.*, live music, parade):

Announcing for bike event

Type of Sound Amplification Equipment:

Microphone

#### IV. Agreement.

As the applicant for this noise permit, I, <u>Kim Nordquist</u>, hereby agree and understand that it is my responsibility to ensure compliance with the conditions and limitations set forth in the permit and all laws, rules, and regulations of the City of Salida, the state, and the federal government. I further agree and understand that any violations of the permit or applicable laws may result in the immediate revocation of the permit. Violations of the conditions and limitations set forth in the permit or applicable laws shall also be grounds for denial of future permit applications. I further understand and agree that the permit and application fee are non-refundable and non-transferrable.

Signature:	
-	
Date:	5/4/22

#### For use by the City Clerk only:

Application fee received: [ ] Yes	[]No []N/A
Signature:	
Date:	



#### CITY OF SALIDA NOISE PERMIT

Signature by the City Administrator on this noise permit indicates that the noise permit has been deemed granted to the applicant and the requested noise has been so authorized, subject to the conditions and limitations set forth below. Where the conditions or limitations set forth below contradict or conflict with the information contained in the application, the conditions and limitations will control.

#### I. Conditions and Limitations Applicable to All Permits.

The following conditions and limitations are applicable to all noise permits:

- No noise is permitted after 10:00 PM, unless specifically authorized by the City Council following a public hearing. No noise is permitted after midnight on the Fridays and Saturdays of Memorial Day weekend, 4<sup>th</sup> of July weekend, and Labor Day weekend. No noise is permitted after midnight on the Thursday, Friday, and Saturday during the FIBArk festival.
- No noise is authorized in excess of the maximum limit of 85 dB(A), as measured from any point along the property line or within the property line of the receiving premises. Measuring devices shall be those specifically utilized by the City of Salida.
- All amplification equipment shall be arranged so as to minimize the disturbance to neighboring properties, and permittees shall take reasonable measures to baffle or reduce noise impacts to neighbors.
- No outdoor amplified sound shall be permitted between November 1 through May 1.
- A maximum of sixty (60) amplified sound permits may be granted to same location during a single calendar year, unless additional permits are specifically authorized by the City Council following a public hearing.

#### II. Conditions and Limitations Applicable to this Permit.

The following conditions and limitations are applicable to this noise permit:

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#### III. Expiration.

This noise permit is issued for the following dates and expires on the following date:

Date(s):

Expiration:

#### For use by the City Administrator only:

Application granted: [] Yes [] No

Signature:

Date:

APPLICATION FOR A SPECIAL EVENTS PERMIT AND ONE OF THE FOLLOWING (See back for details.) SOCIAL ATHLETIC PHILANTHROPIC INSTITUTION FRATERNAL CHARTERED BRANCH, LODGE OR CHAPTER POLITICAL CANDIDATE PATRIOTIC OF A NATIONAL ORGANIZATION OR SOCIETY MUNICIPALITY OWNING ARTS POLITICAL RELIGIOUS INSTITUTION FACILITIES					Department U	se Only
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1. NAME OF APPLICANT ORGANIZATIO	ON OR POLITICAL CANDIDATI	E			State Sales Tax 98346206	Number (Required)
AAILING ADDRESS OF ORGANIZATI (include street, city/town and ZIP)	ON OR POLITICAL CANDIDA		DDRESS OF PLAC aclude street, city/to	E TO HAVE SPECIA wn and ZIP)		
PO Box 3804 Evergreen CO 80437			side Park E Sackett Ave	. Salida, CO 8	1201	
NAME		F BIRTH HOME	DDRESS (Street, (	City, State, ZIP)	P	HONENUMBER
4. PRES /SEC'Y OF ORG, or POLITICAL	CANDIDATE		N. Core Stros	i Galden GO		603.4610
5. EVENT MANAGER		FORMA CONTRACTOR	ALLING TOTAL	Costoriales 0.7	20760 -000	
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8. DOES THE APPLICANT HAVE POSS						No
LIS Date Sept. 17, 2022 Date	T BELOW THE EXACT DATE(		LICATION IS BEIN Date	G MADE FOR PERI	UIT Date	
Hours From 10:00 A m. Hours From m. Hours From m. Hours From						rom .m. To .m.
To 5:00 P .m. I declare under penalty of perjur that all information, therein is tru	O/ y in the second degree	ATH OF APPL	CANT			thereto, and
SIGNATURE	X		Director		DAT 04/	E /19/22
REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY) The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended. THEREFORE, THIS APPLICATION IS APPROVED.						
LOCAL LICENSING AUTHORITY (CITY (	511000011)	c				
SIGNATURE	SIGNATURE TITLE				DAT	ſE
DO NOT W	RITE IN THIS SPAC	E - FOR DEPA	RTMENT OF	REVENUE U	SE ONLY	
License Account Number	Liability Date	Sta	ate		TOTAL	
			-750 (999)	\$		•

(Instructions on Reverse Size)

### **APPLICATION INFORMATION AND CHECKLIST**

THE FOLLOWING SUPPORTING DOCUMENTS MUST BE ATTACHED TO THIS APPLICATION FOR A PERMIT TO BE ISSUED:	
Appropriate fee.	
Diagram of the area to be licensed (not larger that 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions.	
Note: If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.	
Copy of deed, lease, or written permission of owner for use of the premises.	
Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; or	
If not incorporated, a NONPROFIT charter; or	
If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.	
APPLICATION MUST FIRST BE SUBMITTED TO THE LOCAL LICENSING AUTHORITY (CITY OR COUNTY) AT LEAST THIRTY (30) DAYS PRIOR TO THE EVENT.	;
THE PREMISES TO BE LICENSED MUST BE POSTED AT LEAST TEN (10) DAYS BEFORE A HEARING CAN BE HELD. (12-48-106 C.R.S.)	
AN APPROVED APPLICATION MUST BE RECEIVED BY THE LIQUOR ENFORCEMENT DIVISION AT LEAST TEN (10) DAYS PRIOR TO THE EVENT	-
CHECK PAYABLE TO THE COLORADO DEPARTMENT OF REVENUE	
(12-48-102 C.R.S.)	
A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 46 and 47 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.	- , 
If an event is cancelled, the application fees and the day(s) are forfeited.	

### OFFICE OF THE SECRETARY OF STATE OF THE STATE OF COLORADO

### **CERTIFICATE OF FACT OF GOOD STANDING**

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

TEAM EVERGREEN CYCLING

is a

Nonprofit Corporation

formed or registered on 04/22/2020 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20201350037.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 03/18/2022 that have been posted, and by documents delivered to this office electronically through 03/21/2022 @ 13:52:32.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 03/21/2022 @ 13:52:32 in accordance with applicable law. This certificate is assigned Confirmation Number 13882642 .



novoll

Secretary of State of the State of Colorado

Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, http://www.sos.state.co.us/biz/CertificateSearchCriteria.do entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. <u>Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate.</u> For more information, visit our Web site, http:// www.sos.state.co.us/ click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."



### **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY) 06/09/2022

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy (ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).         PRODUCER       McKay Insurance Agency. Inc.       Image: Contract Mage: Contred Contract Mage: Contract Mage: Contract Mage	THIS CERTIFICATE IS ISSUED AS A MA CERTIFICATE DOES NOT AFFIRMATIVI BELOW. THIS CERTIFICATE OF INSUR REPRESENTATIVE OR PRODUCER, AN	ELY O ANCE	R NE	GATIVELY AMEND, EXTER ES NOT CONSTITUTE A CO	D OR ALTER THE	COVERAGE	AFFORDED BY THE POLI	CIES	
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P O Box 151     INSURERS:     Distribution       Knoxville     IA 50138     INSURER A: Vantapro Specially Insurance Company     44768       INSURED     Team Evergreen Cycling PO Box 3804     INSURER B:     Insurer B:     Insurer B:       INSURER D:     INSURER C:     INSURER C:     INSURER C:       INSURER F:     COVERAGES     CERTIFICATE NUMBER:     CL2213160880     REVISION NUMBER:       THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURE POR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM GO CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE LISTED BELOW HAVE BEEN REDUCED BY PAID CLAIMS.       INSURER F:     INSURER F:       COMMERCIAL GENERAL LIABILITY     POLICY MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES SUBJECT NUMBER       INS     TYPE OF INSURANCE     MODISUBR POLICY THE POLICY PRODUCED BY THE POLICY PY INTO COMMERCIAL GENERAL LIABILITY       A     CLAIMS-MADE     OCCUR       Y     N     5077-0273-00     01/01/2022       01/01/2022     01/01/2023     10/01/2023       PRODUCTS - COMPIOP AGG     \$ 1,000,000       EENTLAGGREGATE LIMIT APPLIES PER: POLICY IFRO     INSURER S:       POLICY IFRO     ICOMBINED SINGLE LIMIT S 1,000,000	, , ,				E-MAIL meg@mc			(0.1.) 0	
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If yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT \$	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$	
Sexual Abuse Liability Occurrence Limit \$25,000	Sexual Abuse Liability						Occurrence Limit	\$25,	000
A N N 5077-0273-00 01/01/2022 01/01/2023 Aggregate Limit \$100,000	A	N	N	5077-0273-00	01/01/2022	01/01/2023	Aggregate Limit	\$100	0,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) The Salida 76 Gravel Race: September 17, 2022. Certificate Holder is an Additional Insured per policy form GL 00008 (04/09).									
CERTIFICATE HOLDER CANCELLATION	CERTIFICATE HOLDER				CANCELLATION				
City of Salida       SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE         448 E. First Street, Ste 212       ACCORDANCE WITH THE POLICY PROVISIONS.					THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.				
Salida CO 81201	Salida	Salida C.O. 81201				$\Box D = C$			

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#### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## **ADDITIONAL INSURED – BY WRITTEN CONTRACT**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

WHO IS AN INSURED (Section II) is amended to include as an insured any person or organization with whom you have agreed to add as an additional insured by written contract but only with respect to liability arising out of your operations or premises owned by or rented to you.

DR 0160 (02/16/11) COLORADO DEPARTMENT OF REVENUE DENVER CO 80261-0013

#### CERTIFICATE OF EXEMPTION FOR STATE SALES/USE TAX ONLY

NOT TRANSFERABLE

THIS LICENSE IS

USE ACCOUNT NUMBER for all references	LIABILITY INFORMATION	ISSUE DATE
98346206	N 042220	Sep 14 2021
	00400	

1000 N FORD ST GOLDEN CO 80403

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### ւթերիկերին, ուսեններին, ինդերին, ինդերին, ինքին,

**TEAM EVERGREEN CYCLING** PO BOX 3804 **EVERGREEN CO 80437-3804** 

Muk

**Executive Director** Department of Revenue Request for Temporary Closure of E Sackett Ave between N F Street and N E Street

#### **Rider Safety:**

- Local law enforcement will be present during the event, assisting riders onto CR 175 from Riverside Park and leading out the neutral start from Riverside Park.
- Temporary road closure is requested on E. Sackett Ave between N F Street and N E Street, from 6:30 am 7:30 am for rider staging and neutral roll out. 20' wide x 9' tall Inflatable arch will be installed at 6:30 am and removed by 7:30 am on the start line on E. Sackett Ave. Officers are requested to be onsite to assist with the temporary closure.





Salida 76 September 17, 2022

Friday 4 pm Setup

Saturday 5:30 am Setup 7:00 am Start time 7:00 pm Finish 8:00 pm Clean up

Fencing around Perimeter

Fencing along start shute



