



NOVEMBER 2021 STAFF REPORTS

Police Department –

- Last year we were 25% up in total calls for service. This October, we had 694 calls for service. With October's calls, we have now passed the number of calls we had in 2020.
 - We worked several undercover drug operations and made some good arrests in Salida.
 - Sarge has been very active this past month and is doing an outstanding job.
 - Our new Records employee started October 1st. She has been taking classes and working with other agencies to learn the role of a police records technician. We still have a lot to do but we should be ready to go by January 1st.
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Finance Department –

- Thanks to all the hard work of staff and Council and our Treasurer, the City has a 2022 budget.
 - Now that the budget numbers have been developed and formally adopted by Council, the hard work of communicating the budget in a clear, open and helpful manner begins. Work has started on a 2022 budget document that will utilize interactive OpenGov charts and graphs and will be complete by the end of January.
 - Planning for the 2021 audit has begun, auditors are scheduled to perform their field work the week of March 21. The City received enough federal dollars in 2021 to require a "single audit" which will require additional audit procedures and additional reporting surrounding how well we managed and followed the rules for the federal dollars.
 - We are in the process of switching our credit card merchant vendor to one our accounting software company (Tyler) recommends. This should be a behind the scene invisible switch to our customers but should make things run smoother on our end.
 - Now that the City's local State of Emergency has elapsed, we will once again charge late fees and initiate service shut offs effective May 3, 2022 for Water and Wastewater service. Staff have sent out letters to those late paying their Utility bills to provide plenty of notice.
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Community Development –

- No Report.
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Recreation Department –

Aquatics:

- Salida High School Swim started official practice Nov 8, 2021 The girls will be practicing Monday - Friday 6-8pm and 7-9am on Saturdays.
- Nov 11, 2021 is our last day of fall swimming lessons.

- We are training 9 new lifeguards this weekend - We have 5 adults taking the class.
- Middle School Dive and Jive is this Friday from 7-9pm. This is a swim party for middle schoolers only.
- The pool will be closed Thanksgiving Day and we will be opening at 9am on the day after Thanksgiving.
- The pool will be closing at 3pm on December 24, 2021 and will be closed all day on Christmas, Dec 25, 2021
- The pool will be closing at 3pm on December 31, 2021 and opens at 10:30am on January 1, 2022

Salida Hot Springs Aquatics Center:

- Emergency exit alarms have been installed and put into service.
- Emergency exit signs have been placed on the doors.
- Fst bridge lights have been converted to LED
- Centennial Pavilion lights have been converted to LED
- Chlorine room exhaust fan has been wired to run 24 hours a day
- The boiler project is getting close. The hope is to have a full review plan set ready at the end of next week.
- Carlton, the electrical engineer, was onsite to clarify existing conditions. He is getting cautious/nervous about maxing out our current electric supp
- Regained communications with Charles from Browns Hill Engineering for automated controls in the pumproom.
- Ordered custodial supplies
- Cleaned out effluent flume.
- Checked out lights at the water plant.
- Installed new concession fridge in front office
- Removed a hot pot/small pool at the hot spring source again.

Recreation:

- Rec guide will be submitted before Thanksgiving and will be available to the public starting on November 29
- Salida Youth Basketball registration is open and will close Dec 11
- Dodgeball and adult basketball dates are set for January
- Roll sessions and other whitewater activities will be available for the public this winter at the hot springs aquatic center
- Camp Fridays are available for 5-8 year olds every Friday except for holidays through the end of the year.
- Kickball season finished and ¼ of the participants answered the survey giving the league a 93% satisfaction rating.
- The recreation waiver was shortened for online registrations and it should make using the sign up system easier for people signing up to swim or any other recreation program.
- Pickleball at the fairgrounds has started and we are providing over 20 hours a week of play time at the north building.
- The Floating Pumpkin Patch at the Aquatics center was as success with over 50 people also giving it a rating over 90% satisfaction.

Parks and Facilities:

- Staff installed a new scoreboard at Marvin Park on the field used by the high school.
- Staff is finishing up winterizing irrigation systems and flower beds.
- Worked with student council to finish painting the lower portion of the “S” on S-Mtn.
- Continued to support the disc golf organization hauling off debris from Vandaveer.
- Saw the departure of the department's supervisor and we are currently accepting applications for his replacement.
- Received applications for a new full-time maintenance worker.
- Currently working with Valerian on landscaping plans for the new skate park.
- Worked with Public Works on re-opening F-Street.
- Power washed trash cans on Fst and Riverside Park.
- Cleaned up some homeless camps in the Arkansas FootHills area.
- Ordered two new parks department vehicles for the 2022 budget cycle.
- Supported Tolin Mechanical in purchasing a new roof top HVAC unit at the firestation.
- Supported Tolin Mechanical in moving forward with new boiler blower motor at the water treatment plant.
- Exploring options for office heat at the wastewater treatment plant.
- Purchased paint for Khen to paint their front porch.
- Looked at re-routing rain gutters at the Community Center to mitigate drainage issues.
- Worked with Dave in facilities to replace Fst. bridge lights and Centennial's pavilion with energy efficient LED's.
- Conducted a property survey with the city's insurance provider.
- Installed “No Overnight Parking” Signs at the Spiral Drive Trailhead and a “No Dumping” sign at the Marvin Park woodchip disposal site for the city.
- Discussed updating on-call coverage policy with Public Works.

General:

- Developing concept designs for a splash pad.
- Developing phase 2 (landscaping, lighting, pedestrian area) for the Skate Park.
- Finishing Riverside park work – drainage and picnic table pads.
- Engaging companies in developing and ADA transition plan.
- Pass Price Increase:. Support from Administration and PROST. Working on comparison sheet with like facilities to determine final daily, membership and subscription prices. Will launch Jan. 1, 2022. Prices have not increased since 2012.
- Kickoff to Winter at Steam Plant this Saturday, 11/13 5pm (before movie). Free event. I'll have a table for Salida P&R to advertise programs, events, leagues leading up to New Year and prior to the Community Resource Guide distribution. Come visit me...I'll have a new logo sticker for you!
- Fridge/Concession update: delay due to fridge. Arrived 11/8. Going live with concessions 11/10.
- Working with Chris Anthony to bring his Mt. Mission Mangart documentary to Steam Plant 12/19. Funds raised will benefit his Youth Initiative Project which will support getting Salida kids exposed to the sport of skiing.
- Women's Rec Volleyball league is a go! Jan-May. Possibility to add co-ed drop in Vball Mar-May.

Public Works –

Planning/Engineering/Construction:

- Planning
 - Streets
 - Future CDOT Local Agency Project (Oak St., SRTS sidewalks, crossings)
 - Pre-design planning underway (contracting, CDOT discussions)
 - Preliminary design and planning for 2022 work (10th, 12th, other overlays)
 - Utilities
 - Updating Emergency Response Plans
 - Working with consultant on finalizing Pasqualle WTP design
- Capital Projects
 - US-50 Phase IV Streetscape/CDOT ADA - complete
 - 2021 Street Reconstruction final punchlist underway
 - Storm Water Improvements by F St./Riverside Park – underway
 - Bar Screen Replacement Project – complete
 - 2021 Sewer Reconstruction Project – complete
 - 2021 Sewer CIPP – remaining work to start 11/16/2021
 - Low Zone Water Main Replacement - underway



Figure 1 – Bar Screen Replacement

Operations:

- Streets
 - Signage replacement
 - Thermoplastic markings for ADA parking and various locations
 - Increased street sweeping due to leaves
 - Tree program work
- Utilities

- Field Utilities
 - CCTV inspections and sewer line cleaning complete for the year
 - Smart meter upgrades
 - Starting back up for the year after multi-month delay in receiving supplies
 - Water Treatment
 - Work with consultant on security upgrades
 - Working with consultant on emergency response planning
 - Wastewater Treatment
 - Additional sampling upstream of plant per discharge permit requirements
 - Work with contractor on bar screen replacement. Overtime necessary to keep operation properly functioning.
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Arts & Culture –

- The exhibit from artist Daniel Strawn was shown in the Paquette Gallery for the month. It was highlighted by an in-person Artist Reception on 10/14 event was (30) people.
 - The month was filled with a variety of arts events:
 - Musician John Fullbright brought his Americana singer/songwriter talents to the SteamPlant Theater stage to sold out audience of (150) attendees. Local band Pint & A Half opened the show.
 - A co-sponsored comedy show with Heart of the Rockies Radio saw retired policeman/comedian Vinnie Montez play to (150) people with all of the ticket proceeds going to Salida Police's K-9 unit.
 - The annual Valley Visions Art Show, co-sponsored by the Salida Council for the Arts and the Arts & Culture division, held an opening reception in the Ballroom, which featured original artworks from (60) local artists and more than \$4,000.00 was raised for the arts non-profit.
 - Denver's well-known contemporary dance company, the Zikr Dance Ensemble, stopped at the SteamPlant on their Fall tour to present a new original work and two encore works to a receptive audience of (70) people.
 - The SBDC brought their annual Outdoor Industry Summit to the SteamPlant with over (100) attendees present. The Summit was also streamed live.
 - The County Clerk's office took over the Scout Hut as their election center for nine (9) days in late-Oct through Election Day.
 - TOTAL GUESTS Attending (42) Events/Meetings for October = 1,971
 - Number of free events/no admission = 11
 - Number of attendees at free events = 480
 - Number of events paying rental fees = 24
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Fire Department –

- Staff is excited to see that we have a signed contract on a piece of land for the new Firehouse.
 - Over the last month, we have had several CMC Fire Academy Cadets conduct third rides.
 - Staff took part in "Trunk or Treat" on Halloween.
 - We have begun transitioning to the new reporting software.
 - A couple of staff members and I will be flying to Minnesota this week to have a pre-build conference on the new South Arkansas Type VI Wildland Engine.
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Clerk's Office –

Courtside:

- Working with the Judge to update all court “macro-documents” in Tyler due to changing laws.
- Prepared background checks, PD reports, citations etc. for Prosecutor.
- Mailed court letters to all those with No Possession of Insurance and No Registration charges on November docket and working to do the same for December docket.
- Set up Judge's case files.
- Processed citations paid in full.
- Processed paid citations; sent DMV reports.
- Began preparing the December docket.
- Entered phone numbers in Textedly for all morning, afternoon and phone docket cases for November.

Clerk-side:

- Pulling together the amended fee schedules 2021 to link to Finance's main website page.
- Working with LodgingRevs to develop the online dashboard tailored to Salida's STR rules. This will allow applicants to apply online and pay their Occupational Lodging Taxes.
- Communicating with STRs and Hotels about the new online portal.
- Multiple Vendor Permits for the Holiday season.
- Supporting the Management Fellow on the Digitization project.
- Preparing noticing requirements for future a future annexation.
- Finalizing Election for certification.
- Working with different departments to make updates required for a new Council Member and Mayor.