

## **“LIBArk” - Special Event Outline and Diagrams**

**Event Summary:** FIBArk Community Paddling Center (“FIBArk”) is seeking to host a river “Closing Day” celebration on the Saturday immediately preceding August 15th (the likely final date for augmented flows on the Arkansas River). The event would feature a few river events, including the Crazy River Dog contest, a kids boogie board contest, and an inflatable craft surf contest. FIBArk would sell beer at the FIBArk Boathouse, to be consumed only on FIBArk private property and the gravel property between the FIBArk Boathouse and the Boat Ramp. FIBArk would request space for a few local vendors to set up on or adjacent to the Boat Ramp. The event would celebrate the Last [Day] in Boating the Arkansas - or “LIBArk”.

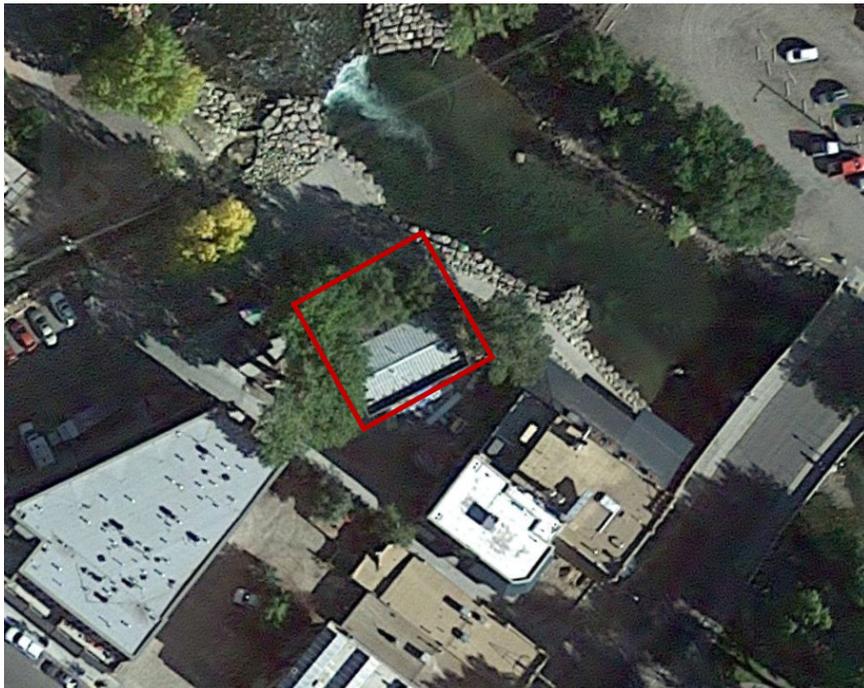
**Date:** Saturday, August 12, 2023, 10am - 10pm.

**Location:** FIBArk Boathouse and City property between Boathouse and Boat Ramp

**Contact:** Lindsay Sutton-Stephens, [lindsaysuttonart@gmail.com](mailto:lindsaysuttonart@gmail.com)

### Liquor License Beer Sales Area

Beer would be sold in the FIBArk Boathouse and consumed in the FIBArk Boathouse, on the Boathouse Deck, and in the gravel area between the FIBArk Boathouse and the Boat Ramp. Beer would be stored in coolers inside the FIBArk Boathouse. The area where beer could be consumed would be roped off with one secure access point at the Boat Ramp and one secure access point via the FIBArk Boathouse.



*Overhead View*



*Ground-Level View (FIBArk Boathouse boundaries not pictured)*

FIBArk would allow space for 3-5 vendors to set up tents and tables only (no vans, small trailers maybe) in this outdoor space adjacent to the boat ramp. Vendors would likely be local river-centric businesses, with potentially a couple food options.

#### River Events Requiring Amplified Sound

The Crazy River Dog event postponed from June due to high water concerns would take place in an eddy upriver from boat ramp. The Boogie Board Throwdown and/or Inflatable Surf Contest would take place at either the office wave or the boat ramp wave. Such events would utilize a small, mobile PA system, similar in set-up but smaller in amplification than the system used for the FIBArk Whitewater Festival. FIBArk expects a significantly smaller crowd for this event, and does not plan on live music.



# City of Salida

## Multiple Vendor Event Permit Application

Date of Application: 6-22-2023

Event Name: LIBAEX

Event Location(s): FIBARX BOATHOUSE, ARKANSAS RIVER

Date(s) & Time(s) of Event: SATURDAY  
~~SUNDAY~~ AUGUST 12, 2023  
10:00 AM - 10:00 PM

Individual or Organization Sponsor(s): FIBARX COMMUNITY PARKING CENTER

Address: 204 N. F ST, SALIDA CO 81201

Phone: 601-818-3801 Email: LINDSAY.SUTTON@ARREMAIL.COM

Contact Person: LINDSAY SUTTON-STEPHENS

Phone: 601-818-3801 Email: LINDSAY.SUTTON@ARREMAIL.COM

Participating Vendors *NOTE: It is required that you provide a copy of the current state license for each vendor.*

TBD - APPROX. 3-5 LOCAL, RIVER-CENTRIC  
VENDORS

If additional space is needed, please attach a list of additional participating vendors.



**Provide Proof of Insurance** (The City Administrator, at his or her discretion, may require the City of Salida to be named as an additional insured).

Is a Copy of Insurance Attached? (Yes or No) No - To BE PROVIDED

ONCE DETAILS OF EVENT  
ARE APPROVED & COI IS  
ISSUED.

**Required Fees & Checklist:**

- \$75 Application Fee
- \$20 per participating vendor. Number of Vendors \_\_\_\_\_ x \$20 = \_\_\_\_\_
- Current Colorado Sales Tax License for each participating vendor
- Proof of Insurance

**Please Sign**

Event Sponsor: \_\_\_\_\_

Date: \_\_\_\_\_

6-22-2023

City of Salida: \_\_\_\_\_

Date: \_\_\_\_\_



## CITY OF SALIDA

### OVERVIEW OF LOCAL NOISE REGULATIONS & PERMITTING

Chapter 10, Article IX of the Salida Municipal Code (the “Code”) establishes regulations and standards for noise within the City of Salida (the “City”) to reduce and eliminate unnecessary and excessive noise which would otherwise be detrimental to residents and the community in the enjoyment of life, property, and the conduct of business. Of note, Section 10-9-30(c) of the Code provides that it is “unlawful for any person to emit or cause to be emitted any noise which leaves the premises on which it originates, inclusive of a public premises, crosses a property line and enters onto any other premises in excess” of the specified levels.

Pursuant to Sections 10-9-40(14) and 10-9-80 of the Code, however, the City may specifically exempt a particular noise from this prohibition through the issuance of a noise permit. Such a permit may include limitations and conditions to minimize the adverse impacts of the proposed noise may have on the community or surrounding neighborhood. Such limitations and conditions include, but are not limited to, the following: the hours of operation, maximum decibels, the type of sound amplification equipment, and the type of sound that may be amplified. No permit shall be issued for noise after 10:00 PM, with allowances to go until midnight on the Fridays and Saturdays of Memorial Day weekend, 4<sup>th</sup> of July weekend, and Labor Day weekend, and on the Thursday, Friday, and Saturday during the FIBArk Festival.

The issuance of a noise permit is at the sole discretion of the City Administrator or City Council, and the issuance of such permit does not confer any rights upon the permittee other than those expressly authorized by the permit. Violation of any of the conditions or limitations set forth in the noise permit may result in immediate revocation of the permit. Revocation of the noise permit does not preclude the City from seeking any remedies otherwise available under federal, state, or local law.

**Applications for a noise permit must be submitted on the attached “Application for a Noise Permit” form and submitted at least five (5) working days prior to the date for which the permit is sought.**



## CITY OF SALIDA

### NOISE PERMIT APPLICATION

Please fill out the form completely, including by signing and dating the application. Submitting an incomplete application is a basis for denial of a noise permit. Listing a particular type of audio amplification equipment, hours of operation, or any other information below does not guarantee the applicant's right to use such equipment or have an event at a particular time. Whether such application requests have been granted will be indicated in the issued permit.

Applicants may apply for events which are recurring (*i.e.*, live music every Thursday). Any such events should be clearly described as recurring in the event description and should identify all dates on which the event will occur.

Completed applications should be submitted via email to [deputyclerk@cityofsalida.com](mailto:deputyclerk@cityofsalida.com). If that is not possible, they can be submitted in-person to 448 E 1<sup>st</sup> Street Suite 112. Applications must be submitted at least five (5) working days prior to the date for which the permit is sought.

#### I. Applicant Information.

Applicant Name: Lindsay Sutton-Stephens

Applicant Business/Organization: FIBArk Community Paddling Center

Applicant Phone: \_\_\_\_\_

Applicant Email: lindsaysuttonart@gmail.com

Applicant Address: 415 G Street, Salida, CO 81201

Sound Supervisor<sup>1</sup>: \_\_\_\_\_

Sound Supervisor Phone: \_\_\_\_\_

#### II. Event Information.

Description of Event: FIBArk Community Paddling Center ( " FIBArk " ) is seeking to host a river " Closing Day " celebration. The event would include a few river events, including the Crazy River Dog contest, a kids boogie board contest, and an inflatable craft surf contest.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Estimated Attendance: 500 (over the course of the day)

Date(s): 8/12/2023

Hours of Event: 10:00am - 6:00pm

Location of Event: FIBArk Boathouse, Boat Ramp Wave (in river), banks of river alongside Boat Ramp Wave

\_\_\_\_\_

<sup>1</sup> The sound supervisor will be responsible for responding to and immediately addressing noise or other complaints in the absence of the applicant/permittee.



**III. Noise Information.**

Type of Noise (e.g., live music, parade):

PA system for announcing a few river events/contests and some background music.

---

---

Type of Sound Amplification Equipment:

Mobile PA system, one or two speakers

---

---

**IV. Agreement.**

As the applicant for this noise permit, I, FIBArk Community Paddling Center, hereby agree and understand that it is my responsibility to ensure compliance with the conditions and limitations set forth in the permit and all laws, rules, and regulations of the City of Salida, the state, and the federal government. I further agree and understand that any violations of the permit or applicable laws may result in the immediate revocation of the permit. Violations of the conditions and limitations set forth in the permit or applicable laws shall also be grounds for denial of future permit applications. I further understand and agree that the permit and application fee are non-refundable and non-transferrable.

Signature: Lindsay Sutton-Stephens (Typed or Digital signature accepted)

Date: \_\_\_\_\_

June 22, 2023

---

**For use by the City Clerk only:**

Application fee received:  Yes  No  N/A

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**CITY OF SALIDA  
NOISE PERMIT**

Signature by the City Administrator on this noise permit indicates that the noise permit has been deemed granted to the applicant and the requested noise has been so authorized, subject to the conditions and limitations set forth below. Where the conditions or limitations set forth below contradict or conflict with the information contained in the application, the conditions and limitations will control.

**I. Conditions and Limitations Applicable to All Permits.**

The following conditions and limitations are applicable to all noise permits:

- No noise is permitted after 10:00 PM, unless specifically authorized by the City Council following a public hearing. No noise is permitted after midnight on the Fridays and Saturdays of Memorial Day weekend, 4<sup>th</sup> of July weekend, and Labor Day weekend. No noise is permitted after midnight on the Thursday, Friday, and Saturday during the FIBArk festival.
- No noise is authorized in excess of the maximum limit of 85 dB(A), as measured from any point along the property line or within the property line of the receiving premises. Measuring devices shall be those specifically utilized by the City of Salida.
- All amplification equipment shall be arranged so as to minimize the disturbance to neighboring properties, and permittees shall take reasonable measures to baffle or reduce noise impacts to neighbors.
- No outdoor amplified sound shall be permitted between November 1 through May 1.
- A maximum of sixty (60) amplified sound permits may be granted to same location during a single calendar year, unless additional permits are specifically authorized by the City Council following a public hearing.

**II. Conditions and Limitations Applicable to this Permit.**

The following conditions and limitations are applicable to this noise permit:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**III. Expiration.**

This noise permit is issued for the following dates and expires on the following date:

Date(s): \_\_\_\_\_

Expiration: \_\_\_\_\_

**For use by the City Administrator only:**

Application granted: [ ] Yes [ ] No

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Application for a Special Events Permit

Departmental Use Only

State Only Permit/State Property

In order to qualify for a Special Events Permit, You **Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)**

- Social  Athletic  Philanthropic Institution
- Fraternal  Chartered Branch, Lodge or Chapter  Political Candidate
- Patriotic  National Organization or Society  Municipality Owned Arts Facilities
- Political  Religious Institution

<b>LIAB</b> Type of Special Event Applicant is Applying for:	<b>DO NOT WRITE IN THIS SPACE</b>
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate <b>FIBArk Community Paddling Center</b>	State Sales Tax Number (Required) <b>74-2232604</b>
---	--

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) <b>P.O. Box 762 Salida, CO 81201</b>	3. Address of Place to Have Special Event (include street, city/town and ZIP) <b>FIBArk Boathouse - 240 North F Street, Salida, CO 81201</b>  <b>Also in gravel space between Boathouse and Boat Ramp</b>
---	--

4. Authorized Representative of Qualifying Organization or Political Candidate <b>Lindsay Sutton-Stephens</b>	Date of Birth [REDACTED]	Phone Number [REDACTED]
--	-----------------------------	----------------------------

Authorized Representative's Mailing Address (if different than address provided in Question 2.)  
[REDACTED]

5. Event Manager <b>Lindsay Sutton-Stephens</b>	Date of Birth [REDACTED]	Phone Number [REDACTED]
--	-----------------------------	----------------------------

Event Manager Home Address (Street, City, State, ZIP) [REDACTED]	Email Address of Event Manager <b>lindsayart@gmail.com</b>
---	---

6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes How many days? <u>4</u>	7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes License Number _____
--	---

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?  Yes  No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date	Hours From	To
08/12/23	10:00 a.m.	10:00 p.m.												

**Oath of Applicant**

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature <sup>DocuSigned by:</sup> <i>Lindsay Sutton-Stephens</i>	Title <b>Board President</b>	Date <b>06/29/23</b>
---	---------------------------------	-------------------------

**Report and Approval of Local Licensing Authority (City or County)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

Local Licensing Authority (City or County)	<input type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk
--	--	---------------------------------------

Signature	Title	Date
-----------	-------	------

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

**Liability Information**

License Account Number	Liability Date	State	Total
		-750 (999)	\$ ●

## Application Information and Checklist

**The following supporting documents must be attached to this application for a permit to be issued:**

- Appropriate fee.
- Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions. **Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- Copy of deed, lease, or written permission of owner for use of the premises.
- Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; **or**
- If not incorporated, a NONPROFIT charter; **or**
- If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- Application must first be submitted to the Local Licensing Authority (city or county) at least thirty (30) days prior to the event.
- Public notice of the proposed event and procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least (10) days before approval of the permit by Local Licensing Authority. (44-5-106 C.R.S.)
- State Licensing Authority must be notified of approved applications by Local Licensing Authorities within ten (10) days of approval.
- Check payable to the Colorado Department Of Revenue

### Qualifications for Special Events Permit

(44-5-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.