



## REQUEST FOR CITY COUNCIL ACTION

Meeting Date: October 6,

2020:

<b>ORIGINATING DEPARTMENT:</b> Fire Department	<b>PRESENTED BY:</b> Doug Bess
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### **ITEM:**

Council Action Award Salida Fire Facility and Needs Assessment Project

### **BACKGROUND:**

On March 9, 2020, the Salida City Council hosted a retreat. At this meeting during the priorities session, staff was directed to proceed with a Facility and Needs Assessment for the Fire Department. Due to COVID-19, the project was delayed.

On August 28, 2020, a Request for Proposal was published. The proposal provided background information, project details, scope of services and proposal requirements. Responses were due by September 18, 2020. 16 bids were received as follows:

Sunland Group \$79,298	D2C Architects \$69,902	Anderson Halas Architects \$65,161
SEH \$63,000	GSG Architecture \$45,856	Neenan Archistruction \$45,000
Farnsworth Group \$41,000	HB&A \$39,800	OZ Architecture \$35,560
Marx/Okubo \$31,500	CRP Architects \$31,500	AP Triton \$29,933
PACT Studios \$29,800	F&D International \$20,750	Wold Architects & Engineers \$18,000
Partner Engineering & Science \$5,000		

A panel of four was assembled to review the proposals based on the following criteria:

- Cost and Pricing
- Specialized Experience and Technical Competence of Proposed Project Team
- Proposed Methodology
- Performance Record and References
- Overall Impression of Proposal

Three finalists were selected and virtual interviews were then conducted. In the end, Neenan Archistruction was chosen to conduct the assessment.

### **FISCAL NOTE:**

\$75,000 was budgeted in 2020, Professional Services (22-5201)

### **STAFF RECOMMENDATION:**

Staff is recommending to award a services contract for the Salida Fire Facility and Needs Assessment project and authorizing the City Administrator to enter into a Service Agreement between the City and Neenan Archistruction in the amount of \$45,000.



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**SUGGESTED MOTIONS:**

A Council person should make a motion to “combine and approve the items on the consent agenda”

Followed by a second and then a voice vote.