



OCTOBER 2020 STAFF REPORTS

Police Department –

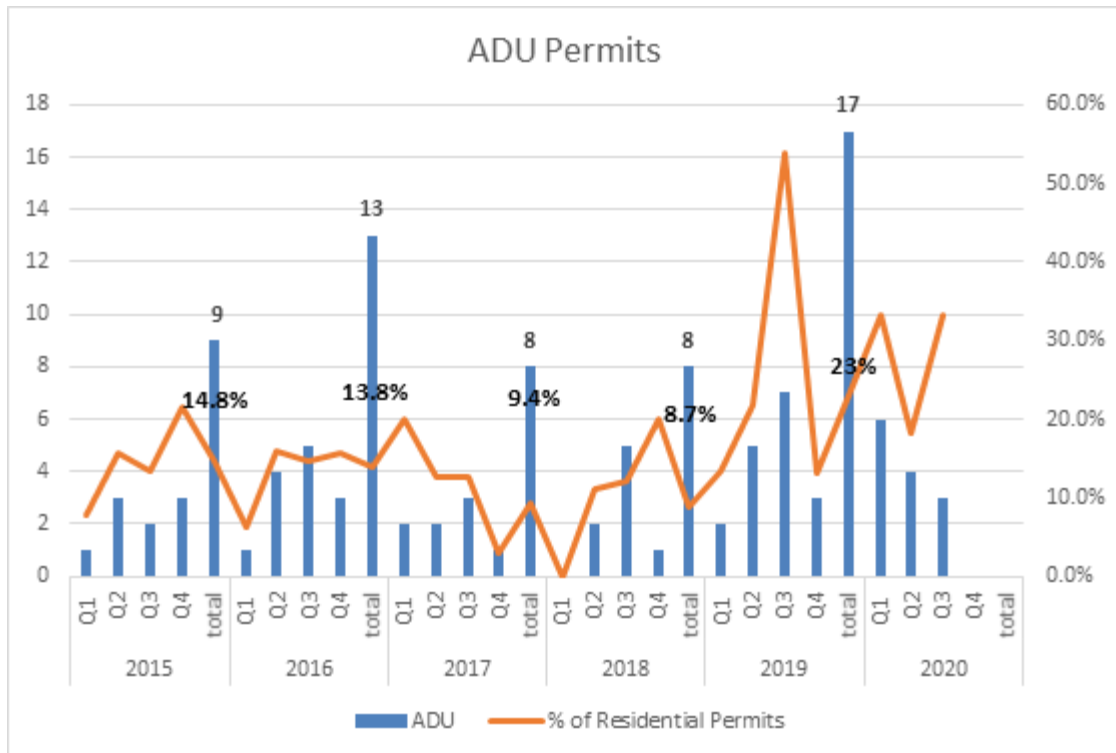
- We had 787 calls for service in September. That is a 47% increase over September 2019.
 - We completed our promotional process and will be promoting Officer Caleb Carr to the rank of Sergeant in November.
 - Our new Code Enforcement Officer started last week. He will be in training here at the department for the next 15 weeks.
 - We are still working to wrap up several of our recent stolen vehicle cases. We have arrested 2 individuals in connection with several of them and are hoping to tie more to them in the coming weeks.
 - I have received several calls from citizens in the last week who wanted to express thanks for our professionalism and patience while on calls. .
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Finance Department –

- Have been working toward completion of the 2021 budget and expect to have it ready for Council adoption on October 20.
 - We are nearing the end of our OpenGov integration and have been using it successfully to develop the budget and analyze performance. Our next step is to provide some training so departments are comfortable with using the tools for budget tracking. We also hope to use it as a tool for enhancing communication with the public.
 - We hope to review a Utility rate study with the Finance Committee this month and present to Council early November.
 - We have submitted our first reimbursement request to DOLA for CARES and are working through that process.
 - Staff continue to do an excellent job keeping up with the reconciliations, deposits, bill paying, payroll processing, billing and reporting necessary in a busy accounting office.
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Community Development –

- Bill Almquist will be presenting on Salida's ADU experience at this year's virtual APA Colorado conference. I updated the numbers which shows our ADU permits are approximately 35% of our residential permits through the first three quarters of 2020.



- Kristi hosted the Historic Preservation Commission at a work session on Thursday, October 8. The discussion was regarding the historic barn located at the Southwest Conservation Corps site at 701 E. Hwy 50. Their main office is a local landmark and the barn is a contributing structure. State historic grants have been used at the site. They are in dire need of additional office space and parking. Our Chairman Keith Krebs has donated many architectural design hours to devise a plan to accomplish this and maintain the barn. However, the structure is too flimsy and grant requirements require most of the barn to be used as its historic use: a place to harbor farm animals. The result will most likely be a request before HPC to remove the structure and approve a new structure which complements the site.



- Funds have recently accumulated in the Inclusionary Housing Fee-In-Lieu coffers, now totaling \$49,747.35.

- Planning Items
 - CO 291 Intersection Control Evaluation and Corridor Plan
 - Review citizen comments and preferred alternatives
 - Raw Water Study
 - Additional staff review of final draft.

Streets:

- Complete non-scheduled pruning associated with early winter storm
- Stump removal
- Pothole repairs

Water/Wastewater:

- Sewer camera inspection of 2020 lines underway.
- Staff assisted with QC at development sites.
- Training activities for fats-oils-grease programs and emergency pipe repair fitting options
- Development related QC inspection activities on-going

Arts & Culture –

- Creative Corridor Video Shoot on SP Plaza and local creative businesses
- Artist opening reception on SP Plaza max 7 people in gallery at one time
- 3 private parties at SP in Ballroom & Plaza max of 80 guests
- Community yoga on plaza with max 10 attendees
- 2 Film screenings in SP theater max 30 attendees
- Salida Rotary Club weekly lunch moved to Scout Hut
- RVCF Church weekly service in theater resumed max 30 guest
- Total number of people attending events for the month of September: 778

Fire Department –

- Neenan Archistruction was onsite Tuesday and Wednesday of this week to assess our current facility and conduct potential site visits.
- Wildfire season is still very active. One South Ark truck and several single resources are still deployed on fires around the region.
- Call volume is up 15% over 2019.
- We have begun pushing out Lexipol Policies to the staff.
- Our ladder truck is partially out of service. It can't be controlled from the bucket, only from the pump panel. It can still be used in an emergency. Part is on order and hopefully it will be repaired within a month.

Clerk's Office –

Courtside:

- Back to work and prepping for October 16, 2020 Court. Continue to work towards 'paperless' court system with a January, 2021 timeline.

Clerk-side:

- Processed liquor license and marijuana renewals, new licenses and transfers, as needed.
- Continue to reach out to a local hotel to collect delinquent OLT tax.
- On August 28th 15 STR non-compliant letters were mailed; 75% responded as of 10/14/20.
- Continue to train on our Municode application and work with their team to customize settings for our needs.
- Participating in Chaffee County Public Health and Salida Business Alliance recovery meetings.

City Council Parks and Recreation Department Report

General

- Skatepark and Holman street projects are the top priority.
 - We are considering loosening restrictions at the Hot Springs Facility starting in October.
 - Various events are scheduled for the parks including a vigil for Susan Morpew and a celebration of George Blake.
 - Completed the subsidy and cost recovery work for the department to be shared with council in the 9/21 work session.
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Front Desk Administration/Representatives

- Creating software solutions for opening and signing up for private soaking pools
 - Working with department supervisors to develop subsidy model
 - Some merchandise (goggles, swim diapers, caps) again being sold
 - Public workstation, phone upgrade, staff t-shirt order projects on hold
 - Termination of Parks & Recreation Representative Supervisor position and restructuring of job descriptions
 - Continued support to patrons for use of software
 - Extend expiration dates and update software for use of passes and installment billing
 - Task assignments to front desk staff during slow times
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Aquatics

- Looking for more lifeguards
 - Starting private swimming lessons - limited on teacher who are willing to teach
 - Arthritis, Cardio, Adult Coached Swim, Water yoga classes are going well
 - Brought two of the aquabikes out and several people are using them
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Hot Springs Facility

- Receiving quotes for a new effluent flume as per the state inspection
 - Aquatic Center Boiler replacement project (engineering)
 - Locker room reconstruction
 - Boiler pump for the facility failed and is replaced
 - Looking into classes for training units
 - Looking into new pool regulations and making sure the current outdoor soaking pool plans are still possible with the possible adoption of new code
 - Chlorinator maintenance
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Parks, Trails, Open Space and Facilities

- Hired a new seasonal, Sam Miller, that is helping with the Fall/Winter workload
- Continued tree and limb clean up in the parks after the storm. Monitoring potential tree and limb problems during these wind events
- Park turf areas have been aerated and fertilizer has been applied
- Sprinkler blowouts and water winterization has begun
- Crestone Mesa Park/HOA Irrigation Project is nearing completion

- Sonia's Garden memorial project, phase 1, is well underway, with the gazebo installed and plants going in the ground with assistance of the Sunrise Rotary Club
 - With the help of a Community Service Volunteer, the "S" was weed whacked and the Staircase and Gazebo on top of Tenderfoot Mountain was painted to cover up the graffiti
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Recreation

- In the past month, on Facebook, we gained 30 followers, reached 2,815 people with our posts and had 838 engagements with our posts
- In the past month, on Instagram, we are growing our followers and have reached 994
- Play offs for Kickball League on October 20th (total of 6 teams and approximately 8 to 13 people per team)
- Opened Special Event Park Rental Applications for October 1st and have received 17 event and park rentals for the coming year.
- [Bike Fest Results](#)