

SPECIAL EVENT MEMO

SPECIAL EVENT	PRESENTED BY	DATE
Heart of the Rockies Rampage	Parks & Recreation	May 7, 2024

ITEM:

Consent Agenda
Council Action – Approve the Consent agenda.

Event Date(s): July 19 & 20, 2024

Location: Centennial Park

Event Mission Statement: Chaffee County Community Foundation acts as a Catalyst to inspire positive change through the power of philanthropy to enrich the lives of all people in Chaffee County.



Check all that apply:

- Code Violation
- Liquor License
- Vendor(s)
- Amplified Sound
- Street Closure: Parade
- Street Closure: Rolling Barricade
- Street Closure: Other
- Profit from public asset
- Park Rental
- Trail/Path Use
- Filming

Department Approvals

Parks & Recreation

Comments: _____

Signature: [Signature] Date: 5/2/24

Public Works

Comments: NA

Signature: [Signature] Date: 5/2/24

Arts & Culture

Comments: _____

Signature: [Signature] Date: 5/2/2024

Police

Comments: _____

Signature: [Signature] Date: 05-02-24

Fire

Comments: _____

Signature: [Signature] Date: 5-2-24

Chaffee County Public Health

Comments: _____

Signature: [Signature] Date: 5/2/24

Administration

Comments: _____

Signature: [Signature] Date: 5/2/24

City Clerk

Comments: need liq. permit, multi vendor permit, amp sound permit

Signature: [Signature] Date: 5/2/24

Sustainability/PIO

Comments: _____

Signature: [Signature] Date: 05/02/24



April 24, 2024
Salida City Council
448 E First Street, Suite 112
Salida, CO 81201

Dear Councilors:

We are reaching out in reference to the Heart of the Rockies Rampage event that is planned for July 19 & 20, 2024. This event is a world class skateboarding competition for kids and amateurs, all the way up to masters and pros. Being the third annual event of this kind happening in our new skatepark facility, Chaffee County Community Foundation (CCCF) is honored to be the fiscal sponsor of the Heart of the Rockies Rampage to ensure success on all levels - fun and safe events for the athletes and spectators, food vendors to make sure our guests have on-site opportunity to fuel themselves, a beer garden for adults to consume in a safe and controlled environment, and vendors offering merchandise appropriate and interesting to the skateboarding community.

We are so proud to yet again be fulfilling one of the goals that Friends of Salida Skateparks had as they dreamed of and planned for the completion of the Centennial Park skatepark: to host world class skate events for people of all ages!

In addition to CCCF, Heart of the Rockies Rampage has support from a multitude of local businesses, as well as various worldwide companies. Some of the event sponsors include Sundry Salida, Woodland Motel, Never Summer Industries, Collegiate Peaks, Triple8/187, Ska Brewing, Old Bones Therapy. Heart of the Rockies Rampage is fiscally sponsored by the Chaffee County Community Foundation, a Colorado 501c3 (EIN 26-4605574).

In addition to enhancing this classic event, Heart of the Rockies Rampage will bring a new culture to our community by providing the local skateboarding world, both young and old, an opportunity to be proud of their sport, continue to learn and grow their physical abilities and maintain healthy lifestyles, and bring a diversity to the culture of our small mountain town. This event will put Salida on the global map as a must-see destination to visit, therefore contributing to the economy of the city, its local businesses, and our government agencies.

We are hoping to gain the support of the City Council in the form of approval of the event, marketing through word-of-mouth, and perhaps by stopping by to see the amazing talent coming to our community. Can't wait to see you there!

Sincerely,

Betsy Dittenber
Executive Director
Chaffee County Community Foundation

Derek Scott
Steering Committee
Heart of the Rockies Rampage

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

**IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT
 AND ONE OF THE FOLLOWING (See back for details.)**

- | | | |
|------------------------------------|--|---|
| <input type="checkbox"/> SOCIAL | <input type="checkbox"/> ATHLETIC | <input checked="" type="checkbox"/> PHILANTHROPIC INSTITUTION |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER | <input type="checkbox"/> POLITICAL CANDIDATE |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION | |

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:
 2110 MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY
 2170 FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY

DO NOT WRITE IN THIS SPACE
 LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE
Chaffee County Community Foundation

State Sales Tax Number (Required)
98188004

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE
 (include street, city/town and ZIP)
**PO Box 492
 Buena Vista, CO 81211**

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT
 (include street, city/town and ZIP)
**1695-1699 Holman Ave
 Salida, CO 81201**

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES /SECY OF ORG or POLITICAL CANDIDATE Wendy Hall			
5. EVENT MANAGER Betsy Dittenber			

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?
 NO YES HOW MANY DAYS? _____

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?
 NO YES TO WHOM? _____

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? Yes No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Date	Date	Date	Date
7/19/2024	7/20/2024			
Hours From 7 am .m. To 7 pm .m.	Hours From 7 am .m. To 7 pm .m.	Hours From .m. To .m.	Hours From .m. To .m.	Hours From .m. To .m.

OATH OF APPLICANT
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE	TITLE Executive Director	DATE 1/30/2024
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REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)
 The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.
THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY) <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
SIGNATURE	TITLE
	DATE

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION			
License Account Number	Liability Date	State	TOTAL
			-750 (999) \$

APPLICATION INFORMATION AND CHECKLIST

THE FOLLOWING SUPPORTING DOCUMENTS MUST BE ATTACHED TO THIS APPLICATION FOR A PERMIT TO BE ISSUED:

- Appropriate fee.
- Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions.
Note: If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- Copy of deed, lease, or written permission of owner for use of the premises.
- Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; **or**
- If not incorporated, a NONPROFIT charter; **or**
- If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- APPLICATION MUST FIRST BE SUBMITTED TO THE LOCAL LICENSING AUTHORITY (CITY OR COUNTY) AT LEAST THIRTY (30) DAYS PRIOR TO THE EVENT.
- THE PREMISES TO BE LICENSED MUST BE POSTED AT LEAST TEN (10) DAYS BEFORE A HEARING CAN BE HELD. (12-48-106 C.R.S.)
- AN APPROVED APPLICATION MUST BE RECEIVED BY THE LIQUOR ENFORCEMENT DIVISION AT LEAST TEN (10) DAYS PRIOR TO THE EVENT.
- CHECK PAYABLE TO THE COLORADO DEPARTMENT OF REVENUE

(12-48-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 46 and 47 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

If an event is cancelled, the application fees and the day(s) are forfeited.



VALID ONLY FOR THIS ORGANIZATION AT THIS LOCATION

Chaffee County Community Foundation
410 W. Rainbow Blvd
Salida, CO 81201

SPECIAL EVENTS PERMIT
MALT, VINOUS AND SPIRITUOUS LIQUOR

	Date	Hour		Date	Hour
FROM	7/19/24	8:00am		7/20/24	7:00pm

This permit is issued subject to the laws of the State of Colorado and especially under the provisions of Article 3, 4 & 5 of Title 44, Colorado Revised Statutes, as amended and the Ordinances of the City of Salida, insofar as the same may be applicable.

This permit is non-transferable. It is issued only for the specific location described above and must be conspicuously posted at that location.

In testimony whereof, The City Council has hereunto subscribed its name by its officers duly authorized this 7th of May, 2024.

ATTEST:

The City of Salida

City Clerk/Deputy City Clerk

City Administrator

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Chaffee County Community Foundation

is a

Nonprofit Corporation

formed or registered on 08/28/2006 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20061352655 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 01/29/2024 that have been posted, and by documents delivered to this office electronically through 01/31/2024 @ 09:05:11 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 01/31/2024 @ 09:05:11 in accordance with applicable law. This certificate is assigned Confirmation Number 15708979 .



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

OFFICE OF THE SECRETARY OF STATE OF THE STATE OF COLORADO CERTIFICATE OF REGISTRATION

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

CHAFFEE COUNTY COMMUNITY FOUNDATION

is a **Charitable Organization** registered to solicit contributions in Colorado as required by the Colorado Charitable Solicitation Act, Title 6, Article 16, C.R.S.

This organization has been assigned a registration number of 20193008219.

The status of its registration is **Good**, and this status has been in effect since 07/31/2023.

The organization's registration expires on 08/15/2024.

Registrants may legally solicit contributions, provide consulting services in connection with a solicitation campaign, and conduct solicitation campaigns in Colorado until the registration expires or is withdrawn, suspended, or revoked.

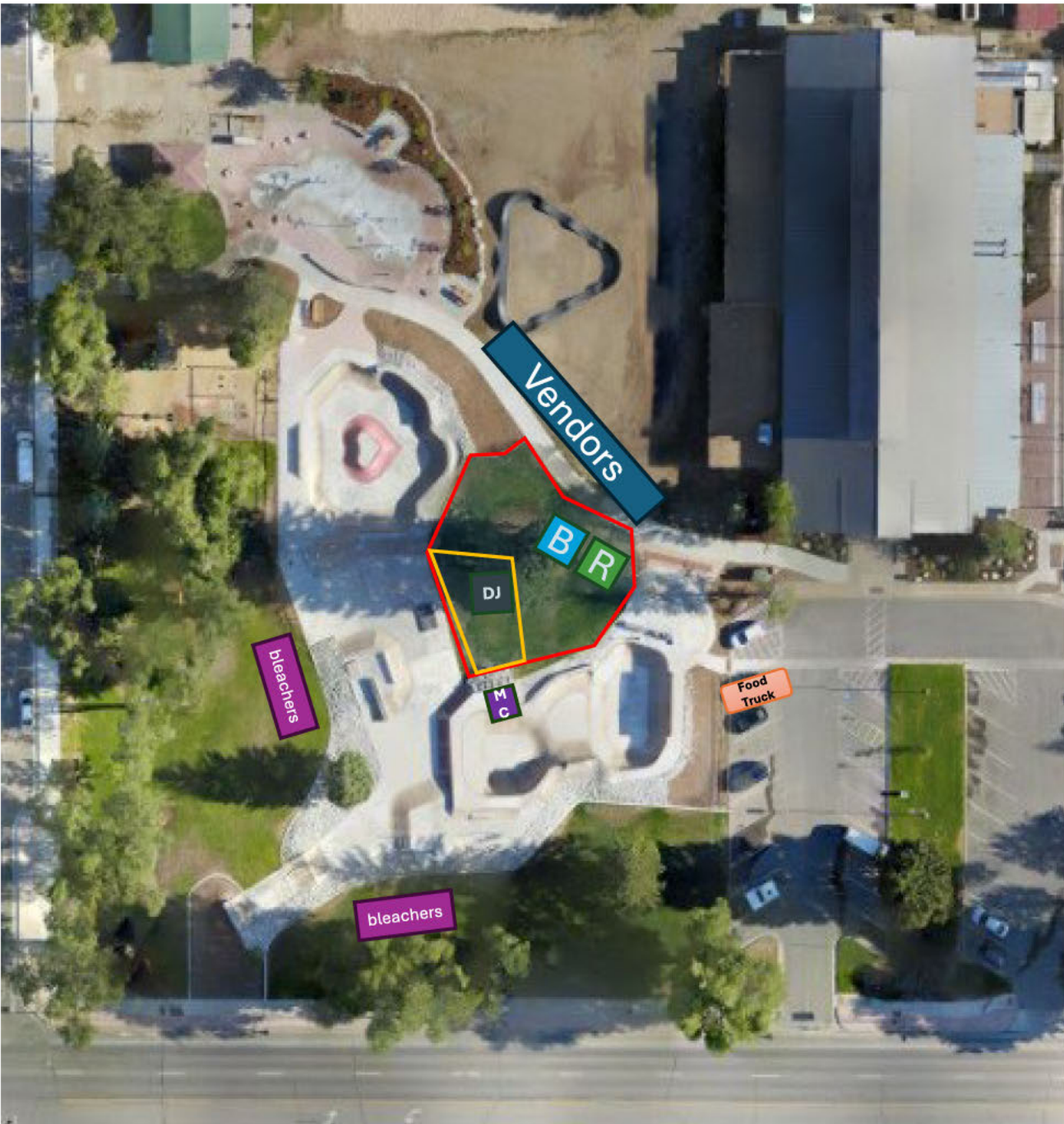
This certificate reflects facts established or disclosed by documents delivered to this office electronically through 12/11/2023.

IN TESTIMONY WHEREOF I have hereunto set my hand and affixed the Great Seal of Colorado, at the City of Denver on 12-11-2023 07:11:08



A handwritten signature in blue ink that reads "Jena Griswold".

Secretary of State of the State of Colorado



Legend

R = Registration Tent

B = Beer Tent

**M
C** = MC Tent

DJ = DJ Tent

— = Liquor Boundary

— = VIP Section Boundary

View results

Respondent

4 Anonymous

09:33

Time to complete

1. Contact Name *

Betsy Dittenber

2. If you are requesting on behalf of an organization, is it a nonprofit 501 (c)(3), (19) or (23)? *

Yes

No

N/A

3. Email *

betsy@chaffeecommunity.org

4. Phone Number *

719-204-4565

5. Mailing Address *

PO Box 492, Buena Vista, CO 81211-0492

6. Event/Activity Name *

Heart of the Rockies Rampage

7. Provide a short description of your activity. Include any website or social media associated with the event. *

Skateboarding Competition

8. If you have rented a park or registered for a program with Salida Parks & Rec, please indicate the name of the account in our software system. *

If not, please create an account here: <https://app.amilia.com/en/Login?ReturnUrl=https%3a%2f%2fapp.amilia.com%2fError%2f404>

Chaffee County Community Foundation

9. A \$100 application fee will be added to all Special Event invoices. *

Type your name to demonstrate understanding

Betsy Dittenber

10. Start date desired *

7/19/2024



11. Start time desired (please include set-up and load-in time) *

7 am

12. End date desired *

7/20/2024



13. End time desired (please include clean-up time) *

7 pm

14. What type of event are you requesting? *

- Private event: by invitation only, ex: celebration/birthday party (14 days notice)
- Public Event: Free and open to the public, ex: concerts/festivals (60-90 days notice)
- Closing a Public right of way (parade) : street, sidewalk, other. (30 days notice)
- Admission Based Event: A paid ticket or reservation is required for entry (60-90 days notice)
- Sports Tournament (30 days notice)
- Race: A race event that can include walking, running, biking, etc. (60 days notice)
- Assembly/First Amendment Activity (recommended 3 business days notice)
- Commercial activity: any activity that has paying participants - classes, camps, tours, etc. (60 days notice)

15. Do you need electrical service? *

\$30 for 1 to 7 days

Yes

No

16. Do you need water access? *

\$30 for 1 to 7 days

Yes

No

Waste and Emergency management

17. Will there be more than 50 people attending your event over the entire timeframe of the event? *

Yes

No

18. Estimated number of attendees *

300

19. What Portlet Service will you be using?

1 additional portalet is required for every 50 people. Existing restrooms do NOT apply. *

CP Portables

20. What Trash service will you be using?

1 additional trash can is required for every 50 people. Existing trash cans do NOT apply. *

Event/Parks Staff

21. Who is your emergency response contact? *

Who can be called if there is an emergency during your event?

Maggie Clark

22. Emergency Contacts Phone # *

719-458-4354

23. If your event needs to be "evacuated", where will you evacuate attendees? *

Lightning, Wind, Acts of aggression, etc.

A safe place away from danger within the park, send attendees home, into personal vehicles as appropriate per the evacuation need

24. How will you communicate your evacuation to attendees? *

- PA system
- Stage microphone
- Bull horn
- Loud voice

25. Please upload proof of insurance with the "City of Salida" listed as additionally insured for \$1,000,000 to the link below: *

2024 Special event uploads

https://cityofsalida-my.sharepoint.com/f/p/diesel_post/Eg8bXXtjhZEtd9VdK1KR20BxPfsqFo_3clcfayY2Pp2vw

- Proof of insurance uploaded
- Proof of NOT uploaded

Food and alcohol

26. Will alcohol be served?

- Yes
- No

27. State law requires that special events apply for a liquor license and that application be posted in the location of the event 90 days prior to the event. Download the following application:

https://www.cityofsalida.com/sites/default/files/fileattachments/parks_and_recreation/page/10061/5_special_events_liquor_license_application.pdf

complete it and it upload it to the link below

https://cityofsalida-my.sharepoint.com/f/p/diesel_post/Eg8bXXtjhZEtd9VdK1KR20BxPfsqFo_3clcfayY2Pp2vw

- Application has been uploaded
- Application have NOT been uploaded

28. Will food or merchandise be available from an outside vendor? *

Yes

No

29. How many vendors will be present? *

Single

Multiple

30. Is the list of vendors finalized? *

Yes

No

31. There is a \$75 multi-vendor fee due prior to the event and a \$20 per vendor fee that is due 1 week after the event *

Once the vendor list is finalized, it must be uploaded to the link below with the name and tax ID#

Fees will be charged to the SmartRec account.

https://cityofsalida-my.sharepoint.com/:f/p/diesel_post/Eg8bXXtjhZEtd9VdK1KR20BxPfsGfo_3clcfayY2Pp2vw

Vendor list uploaded

Vendor list NOT uploaded

Amplified Sound

Chapter 10, Article IX of the Salida Municipal Code (the "Code") establishes regulations and standards for noise within the City of Salida (the "City") to reduce and eliminate unnecessary and excessive noise which would otherwise be detrimental to residents and the community in the enjoyment of life, property, and the conduct of business. Of note, Section 10-9-30(c) of the Code provides that it is "unlawful for any person to emit or cause to be emitted any noise which leaves the premises on which it originates, inclusive of a public premises, crosses a property line and enters onto any other premises in excess" of the specified levels. Pursuant to Sections 10-9-40(14) and 10-9-80 of the Code, however, the City may specifically exempt a particular noise from this prohibition through the issuance of a noise permit. Such a permit may include limitations and conditions to minimize the adverse impacts of the proposed noise may have on the community or surrounding neighborhood. Such limitations and conditions include, but are not limited to, the following: the hours of operation, maximum decibels, the type of sound amplification equipment, and the type of sound that may be amplified. No permit shall be issued for noise after 10:00 PM, with allowances to go until midnight on the Fridays and Saturdays of Memorial Day weekend, 4th of July weekend, and Labor Day weekend, and on the Thursday, Friday, and Saturday during the FIBArk Festival. The issuance of a noise permit is at the sole discretion of the City Administrator or City Council, and the issuance of such permit does not confer any rights upon the permittee other than those expressly authorized by the permit. Violation of any of the conditions or limitations set forth in the noise permit may result in immediate revocation of the permit. Revocation of the noise permit does not preclude the City from seeking any remedies otherwise available under federal, state, or local law.

32. Will there be amplified sound at your event? *

- Yes
- No
- Maybe

33. Type of noise *

- Live music
- Parade
- Lecture
- Ceremony
- DJ/Announcements

34. Type of Sound Amplification Equipment: *

- Speakers
- Bull horn
- Megaphone

35. As the applicant for this noise permit, I hereby agree and understand that it is my responsibility to ensure compliance with the conditions and limitations set forth in the permit and all laws, rules, and regulations of the City of Salida, the state, and the federal government. I further agree and understand that any violations of the permit or applicable laws may result in the immediate revocation of the permit. Violations of the conditions and limitations set forth in the permit or applicable laws shall also be grounds for denial of future permit applications. I further understand and agree that the permit and application fee are non-refundable and non-transferrable.

Enter your name below to verify your understanding of this statement. *

Betsy Dittenber

Right of way closure

36. Are any streets, parking spaces, sidewalks, or other right-of-way closures required for your event? *

This includes blocking public parking spaces for food trucks, bands, etc.

There is a \$100 Right of Way closure fee.

- Yes
- No

Security/Law enforcement

If additional City of Salida Police Officers are requested, they must be requested directly through the Salida Police Department (719-539-6880).

37. Will you require any security or law enforcement services specific to your event? *

- Yes
- No

38. What is the need for security or law enforcement? *

- Event security
- Crowd control
- Parking direction
- Trail crossing
- Traffic Control
- Other

Parking

Please consider parking for your event.

39. Will people be driving to your event? *

- Yes
- No

40. Where is attendees park for your event? *

- Street
- Parking lot
- Other

Fencing

Options for fencing

41. Will you be fencing your event *

There is a flat fee of \$100 for fencing delivered to the event site.

A liquor license requires fencing or another delineation of the alcohol service area.

Yes

No

42. Please select your preferred fencing option based on the options available at the hyperlink: https://cityofsalida-my.sharepoint.com/:f/p/diesel_post/Ekin2ljxMT88LOAxaiUdpWcBgmqkIkOJybS6GXjJfBfW0g?e=lbbBxB

or submit a unique map here:

https://cityofsalida-my.sharepoint.com/:f/p/diesel_post/Eg8bIXXtjhZEtD9VdK1KR20BxPfsqFo_3clcfayY2Pp2vw

Large

Medium

Small stage

Small shade

Final Agreement

43. By typing your name below, you agree the the contract terms at the link below. *

https://cityofsalida-my.sharepoint.com/:b/p/diesel_post/EdOGz1j7hYhLmOlzqZ6yGNgBNKIUefN4Oq2tDPNhGY92Ow?e=TmmUSH

Betsy Dittenber

OFFICE USE ONLY

Parks and Recreation: _____
Comments:

Public Work: _____
Comments:

Arts and Culture: _____
Comments:

Police: _____
Comments:

Fire: _____
Comments:

Administration: _____
Comments:



City of Salida

Multiple Vendor Event Permit Application

Date of Application: 5/2/24

Event Name: Heart of the Rockies Rampage

Event Location(s): Centennial Park Skatepark

Date(s) & Time(s) of Event: July 19 & 20, 2024, 8am – 6pm

Individual or Organization Sponsor(s): Chaffe County Community Foundation

Address: PO Box 492, Buena Vista, CO 81211

Phone: 719-204-5107

Email: betsy@chaffeecommunity.org

Contact Person: Maggie Clark

Phone: 719-458-4354_

Email: Maggie.clark@cityofsalida.com

Participating Vendors *NOTE: It is required that you provide a copy of the current state license for each vendor.*

TBD

If additional space is needed, please attach a list of additional participating vendors.



Provide Proof of Insurance (The City Administrator, at his or her discretion, may require the City of Salida to be named as an additional insured).

Is a Copy of Insurance Attached? (Yes or No) _____

Required Fees & Checklist:

- \$75 Application Fee
- \$20 per participating vendor. Number of Vendors _____ x \$20 = _____
- Current Colorado Sales Tax License for each participating vendor
- Proof of Insurance

Please Sign

Event Sponsor: _____ Date: _____

City of Salida: _____ Date: _____