



CITY COUNCIL WORK SESSION

MEETING DATE: September 14, 2020
AGENDA ITEM: 2021 Budget Discussion
FROM: Aimee Tihonovich, Finance Director

City budgeting is a public process. The state requires that the proposed budget be available for public inspection prior to the budget adoption. The 2021 proposed budget is now available for any citizen who wants to review it online and a hard copy is available for review in the Finance Office at City Hall.

In addition to the traditional format for the proposed budget, we have also put together an interactive budget using the “stories” tools contained within OpenGov, the new transparency software that we have been working with. We want to share this format with you and will demo it at our work session. You can preview it here: [2021 OpenGov Budget Story](#)

To further our discussion, a list of significant requests that staff feel are fairly routine and non-controversial follows. These discussion items are either rolled over from the 2020 approved budget, recommended personnel adjustments, or new additions or projects that will improve service in the community. Council will have an opportunity to ask questions or raise concerns on any of these items.

A few of the major projects in the budget (i.e. soaking pools, and Hwy 50 Phase IV streetscape work) will be discussed at the October 5 work session along with a presentation of our “Financial Management Plan” that we have worked with Ehlers on. This plan will help us match financial projections to long-term project needs and will help us better plan cost and timing of project goals.

City of Salida
2021 Budget
Key Discussion Items

PROJECTS ROLLED OVER FROM 2020 BUDGET:

	<u>Department</u>	<u>Description</u>	<u>\$</u>
1	Administration	Mountain States Imaging proposal rolled over into 2021 (for city document imaging services, including historical documents)	\$ 53,100
2	Arts & Culture	Rollover of 2020 budget for tuck-pointing and brick repair project at the SteamPlant	\$ 70,000
3	CIP	The skatepark project was budgeted in 2020 at \$1M with a \$600K revenue offset. As more clarity is gained, we have learned that the project cost is \$830K with a \$375K revenue offset (\$400K City funding vs \$455K). The project may not be fully completed in 2020 and a portion of the project cost is rolled over into 2021 in case it is needed (\$400K in cost offset with \$180K in revenue).	\$ 220,000
4	CIP	Rollover of \$250K Caboose restoration project to be offset with \$200K grant funds	\$ 50,000
5	CIP	1/2 of the 2020 budget for the ice rink is requested to roll over into the 2021 budget.	\$ 20,000
6	Community Development	Vandaveer Planning (roll over from 2020)	\$ 125,000
7	Community Development	Continuation of Land Use Code rewrite, DOLA grant pays 50% (cost rolled over is \$90K, revenue offset is \$45K)	\$ 45,000
8	Utilities	The Gallery transmission line improvements have been designed, construction extended into 2021. Will be financed using state SRF loan funds.	\$ 1,900,000

PERSONNEL REQUESTS

	<u>Department</u>	<u>Description</u>	<u>\$</u>
9	Administration	Requesting either a new staff member, a Communication Manager or an intern (if possible) for \$20K. This person would assist the City Administrator and will maintain the website, handle open records requests, issue press releases and generally act as liaison between citizens and government.	\$ 47,000 + benefits
10	Fire	Add new firefighter/EMT position as called for in previously approved staff plan. This is the last addition under that plan and will fully realize the goal of having 4 person staffing on each of the 3 shifts.	\$ 51,488 + benefits
11	Fire	Provide funds for an employee promotion that will help with succession plans in the event the Chief retires.	\$ 12,400
12	Police	Recommended funding for some earned employee promotions and a market pay adjustment for one position.	\$ 37,500

NEW COST / PROJECT FOR 2021

	<u>Department</u>	<u>Description</u>	<u>\$</u>
13	Administration	Adding a clothing allowance so the City can provide front line staff with City specific clothing.	\$ 5,000
14	Airport	Additional amount requested to expand taxi lanes so more hangars can be added, this will bring the total contribution for 2021 to \$150,000 for both the City and the County. Airport staff have recommended this funding as it will help the Airport reach self sufficiency. As more hangars are added, more fuel sales and space rentals will result.	\$ 75,000
15	Arts & Culture	Continued phasing of upgrade to sound system and lighting	\$ 20,000
16	CIP	Toolcat and mini-excavator are necessary to help with various park projects which will likely save on contract costs.	\$ 100,000
17	CIP	Boiler replacement for the pool	\$ 65,000
18	CIP	Move utility lines from the existing bathroom in Centennial park to a new site for an eventual new bathroom and splashpad.	\$ 60,000
19	CIP	Need to replace the main drain valve for the pool	\$ 50,000
20	CIP	It is anticipated that the Vandaveer master plan and future development will be many years out, yet there is a demand for trail work on the property now. The budget proposes providing new trails.	\$ 25,000
21	CIP	Dirt for baseball fields at Marvin Park is necessary to maintain fields. Council may also want to consider adding additional funds to the budget for Marvin Park to provide for a scoreboard (\$10K) and bathroom improvements (\$25K) which are not currently in the budget due to the long range plans for Marvin Park.	\$ 12,000
22	CIP	New trash cans are requested that will better serve the riverside park.	\$ 8,500
23	Conservation Trust Funds (CTF)	The Conservation Trust Fund (CTF) has built up a significant balance. Parks & Rec has a number of projects planned: "Memorials, Sandbox, Benches, Confluence park development, Riverpark development, Splashpad". It is recommended that CTF funds be utilized for these projects--funds may not be sufficient to fully cover all projects, will learn more as projects are developed and actual costs determined.	\$ 330,000
24	Fire	Funds provided for equipment needs: LifePak 15 Cardiac Monitor to replace older version which has outlived its service life (\$34,000); Forcible entry training simulator for training staff on rapid entry skills (\$7,500); Express turnout gear dryer (\$5,900)	\$ 47,400
25	Fire	New Cost for Lexipol Annual Fire Policy Manual (\$6,100) and placeholder for Lexipol Fire Tier 1 implementation (\$5,250).	\$ 11,350
26	Fire	Expand and upgrade kitchen and purchase new table and chair set	\$ 10,750
27	Parks	River trail repairs	\$ 50,000
28	Parks	Requesting consulting services for the river park master plan	\$ 15,000

29	Police	Replace 1 aging patrol car with new (vehicle replacement plan calls for 2 vehicles but shortage of police units exist due to COVID)	\$ 48,500
30	Streets	The Streets fund typically has an annual allocation for Sidewalk/Curb/ADA Rehab (\$300), Asphalt Maintenance/overlay (\$300K) and Street reconstruction (\$950K). This year's street reconstruction plans are: Poncha & 3rd modifications, B st (1st to Park Ave), I St (Sacket to 1st). Potentially other street work including 10th/12th street if funds allow. (NOTE: Street reconstruction budget is higher by \$150,000 than usual since sufficient funding is available and needed.)	\$ 1,550,000
31	Utilities	Added Pasqualle spring improvements to the 2021 budget so this project can be in the same SRF financing proposal as the Gallery Transmission line replacement discussed above (rolled over from 2020 budget). Project will span over 2 years and actual cost will not likely hit the 2021 budget. Will be offset by SRF financing proceeds (to be paid back over time)	\$ 2,075,000
32	Utilities	Bar Screen replacement at Wastewater plant. Old screen has outlived its service life	\$ 260,000