



APRIL 2023 STAFF REPORTS

Police Department –

- We have been working on finalizing a new process to utilize Restorative Justice. After several meetings with the DA, LE, and RJ we are going live this month. I will be at a work session to explain what we are doing in the coming weeks.
 - We continue to work towards making the schools as safe as possible and to keep up relationship strong. Superintendent Blackburn and I are meeting monthly to review cases and talk about safety.
 - We had 820 calls for service in March.
 - Officer Mark Willburn will be leaving us after 6+ years on May 5th. This will leave us two down going into the busy summer months. I do have a few returning from the Police Academy but they will not be able to fill the schedule until they complete the “Field Training” process. I hope to have them on the road by October.
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Finance Department –

- The audit field work went well. The auditors did not indicate that they had any findings, there shouldn't be any surprises. They are in the process of preparing their portion of the audited financials and then we can work on the Management, Discussion and Analysis (MD&A) and the statistical section. It will likely be June before the final report is presented to Council for approval.
 - Planning for the 2024 budget is underway, we are strategizing on how best to develop some enhanced budget tools (i.e. creating a “program” inventory” to look at the budget by program vs line item detail which would enhance budget analysis and the decision making process).
 - We are working with Ehlers, Inc. to update the Financial Management Plan (FMP). We will discuss the new plan with the Finance Committee next month and update the Council afterward.
 - Staff continue to keep up with daily workloads.
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Community Development –

- Building Permits: As of April 13th, we've seen 52 total building permits YTD, inc. 16 new residential units. At the same time last year, we had reviewed 48 total permits, inc. 19 new residential units. In 2021, we had reviewed 79 total permits, inc. 95 new residential units (48 of these were for the Salida Ridge Apartments and 10 were for the Magpie Apartments).
- Land Use Applications: New land use applications have slowed down some after the blistering pace seen during the second half of 2022. That said, staff continues to put the finishing touches (Subdivision Improvements Agreements, etc.) on a number of projects that were recently approved and continues to host numerous conceptual meetings with prospective applicants.
- South Ark Neighborhood Master Plan: Staff and consultants from Studio Seed hosted a number of public engagement events at the end of March, including several tours of the site, two community

design charrettes/workshops, culminating with an open house at the Steamplant where people could review and provide feedback on the designs created by the public and 3 alternatives that were put together by the design team based upon the information received thus far. These same alternatives have been included in an online survey that goes through Sunday, April 16th . Results of that survey (and the open house) will be tallied and will ultimately help to refine down to two alternatives (which may be a mix of the existing 3), taking into account key concepts and comments from the public and other realities brought to light via preliminary financial analyses. Those two alternatives will then be unveiled to the public in late May for additional feedback and the ultimate creation of a "preferred alternative" by mid/late summer.

- Future Land Use Map (FLUM) and Land Use Code update: Staff and consultants (Clarion & Associates) presented a draft of Installment 2 of the Land Use Code update (districts, dimensional standards, and uses, etc.) to members of the public at a meeting on Monday, February 27th at the SteamPlant Ballroom and then again at a work session with Planning Commission and Council on February 28th. An online survey regarding the installment has also been disseminated and advertised in various locations and closes March 15th. Clarion will take feedback from the meetings and surveys to incorporate into the draft that will be released as part of the consolidated draft sometime this summer. They are also working on a draft of Installment 3 that will be unveiled sometime in April/May in a similar fashion. Information will also be made available on the City's Community Development webpage.
- Deed Restrictions: Staff is working with Chaffee Housing Authority to help finalize their deed restriction administration systems, esp. in light of their search for a new permanent Director. This is especially important given the timing of several IH units coming on line in the coming months.

Recreation Department –

- See Attached.

Public Works –

- See Attached.

Arts & Culture –

- The retrospective exhibit from artist Gene Diadato continued in the Paquette Gallery and was again recognized at the artist reception held during the monthly Creative Mixer, which was attended by (75) people.
- March Movie Madness took over in the theater for the month, highlighting single screenings of Oscar-nominated films from all areas. All totaled the events garnered an attendance of (556) people.
- Sventastik Productions brought their live theater Spring One Acts to the SteamPlant stage for three performances, all which were written and directed by local community performers. The events attracted (225) people.
- The Zikr Dance Ensemble was booked for a live performance at the end of March marking their fourth trip to Salida to perform. The event was attended by (100) people.
- The SteamPlant and Scout Hut played host venue to many municipal, county and non-profit groups, including Chaffee County Economic Development Corporation, GARNA, Colorado Parks and

Wildlife, Guidestone, Salida Chamber of Commerce, City of Salida's South Arkansas Neighborhood Planning and Ark Valley Voice. All total the LISTED events/meetings were attended throughout the month by (584).

- TOTAL GUESTS Attending (62) Events/Meetings for February = 2,610
 - Number of free arts and culture events/no admission = 4
 - Number of attendees at free events = 90
 - Number of events paying rental fees = 24
 - Number of entities using the facilities = 45
 - The Arts & Culture core staff began review of the final draft of Creative District Strategic Goal document and concluded the work with the consultant. Additionally, the core group began discussion with different groups on redesign of Creative District website.
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Fire Department –

- The Energy and Mineral Impact Assistance funding application for the new firehouse has been submitted.
 - The State Highway Access Code – Design Waiver has been submitted to CDOT. Our hope is to get the full access we are requesting onto State Highway 291.
 - Fire Staff attended a walk through of the Crest Academy and we provided lunch for the administrative staff at the high school.
 - Salida Fire was dispatched via automatic aid to the grass fire on CR 253. With the help of a wind shift and a local with a front-end loader, we were able to get a handle on the 14-acre fire relatively fast. The cause of the fire was a lawn mower.
 - We have been assisting ranchers with agricultural burns as the weather permits. Since the inception of this program, the number of out-of-control burns has been reduced dramatically.
 - On Friday, April 14th, we will host our Annual Wildland Refresher to prepare staff for the upcoming wildfire season, which is ramping up.
 - South Arkansas FPD sent a Type VI Engine to assist with the 403 fire in Park County.
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Clerk's Office –

- Miscellaneous:
 - Scheduled our Record Destruction Day for June
- Municipal Court:
 - Working with Tyler Technologies to update our Case resolution software providing more capabilities like automatic text reminders
 - Preparing for April Court
- Special Events
 - Working with event organizers on the upcoming event season and processing amplified sound permits for May
- Short Term Rentals
 - Reviewing our Short Term Rental license list with the planning department to be ready for the June renewal season
 - Working with GOVOs on the new tax form and ensuring everyone is up to date on the taxes
- Liquor
 - Received Rocky Mountain Mercantile's new Liquor License from the state.
 - Preparing for Mexico Tradicional's liquor hearing.

- Received and reviewing paperwork for a new Fermented Malt Beverage On/Off Premises liquor license for Howard General LLC.
- Sent local approval for Stoke BBQ liquor transfer from Wallbanger's.
- Training
 - Attended Liquor Enforcement Server Training in Canon City.
 - Attended eight hours of Tyler Court Training, 4/10-4/11
 - Liquor Enforcement training on 4/13 related to Special Event
 - Colorado Municipal Clerk's Association training on 4/14.
 - International Institute of Municipal Clerk training, 8 hours, 4/27-28