



CITY COUNCIL ACTION FORM

Department City Clerk	Presented by Erin Kelley - City Clerk	Date October 5, 2021
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ITEM Resolution 2021-34 – Amending the 2021 Fee Schedules

BACKGROUND

Throughout the recent discussions surrounding short-term rentals, City staff, including the City Clerk's office and the Community Development department, reviewed application fees for short-term rental licenses. Currently, the initial application fees for new short-term rental licenses are a total \$470 for residential areas, while only \$270 for commercial properties. However, city staff has confirmed that the administrative review costs the same, regardless of zoning district. Therefore, it is recommended that the City charge the same \$470 for all new short-term rental licenses for initial applications. The fees for renewals are already \$270 regardless of zone.

STAFF RECOMMENDATION

Staff recommends approval, so to better and more fairly recoup administrative, maintenance and enforcement costs associated with all short-term rental licenses.

SUGGESTED MOTION

"I move to approve Resolution 2021-34, amending the 2021 Fee Schedules."

RESOLUTION NO. 34
(Series 2021)

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF SALIDA, COLORADO
AMENDING THE 2021 FEE SCHEDULES

WHEREAS, the Salida Municipal Code (“Code”) establishes rules and regulations for the operations of the City of Salida (“City”) and provides for the establishment of fees for various City services throughout the Code; and,

WHEREAS, the City relies upon fees to provide many services to its customers and citizens; and,

WHEREAS, fees associated with the services provided by the City require adjustment from time to time to account for matters such as: increases in costs to provide such services, the implementation of new services and regulations, changing circumstances, and/or applicable amendments to the Code; and,

WHEREAS, on December 15, 2020, the City Council adopted the 2021 Fee Schedules via City Resolution No. 2020-43; and,

WHEREAS, since the adoption of the 2021 Fee Schedules, City Council most recently amended the 2021 Fee Schedule on July 20, 2021, via Resolution 2021-25; and,

WHEREAS, due to the recent discussions surrounding short-term rentals, City staff, including the City Clerk’s office and the Community Development department, has reviewed application fees for short-term rental licenses, and confirmed that the cost to the City for the administrative review of new licenses is the same across all zoning districts, and that cost is, at minimum \$470 per new application; and

WHEREAS, Council has determined the amended short-term rental business license fees, as it relates to new licenses, and as included in Exhibit A, attached hereto and incorporated herein, are appropriate, fair and justified, and,

WHEREAS, the applicable portion of the amended 2021 Fee Schedules is attached hereto and incorporated herein as Exhibit A.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO THAT:

1. The Salida City Council incorporates the foregoing recitals as its conclusions, facts, determinations and findings.
2. This resolution and updated Fee Schedules are intended to supersede all previous fee schedules adopted by the City Council.
3. Effective upon approval, the City hereby adopts the amended 2021 Fee Schedules (applicable updated portions are attached hereto as Exhibit A).

RESOLVED, APPROVED, AND ADOPTED this 5th of October, 2021.

CITY OF SALIDA

By: _____
P.T. Wood, Mayor

[SEAL]

ATTEST: _____
City Clerk/Deputy City Clerk

Exhibit A

Amended Portion of 2021 Fee Schedules



**2021 Fees and Charges for Clerk's Office Licenses:
Liquor, Marijuana, Special Events, Vendors, Arborists and Short Term Rentals**

TYPE OF LICENSE	FEE
Liquor	
New License	\$1,000.00
New License with Concurrent Review	\$1,000.00
Transfer of Ownership	\$750.00
Application Late Renewal Fee (Not more than 90 days of license expiration date)	\$500.00
Application Reissue Fee (More than 90 days but less than 180 days of license expiration date)	\$500.00
Application Reissue Fine (More than 90 days but less than 180 days of license expiration date)	\$ 25.00/day beyond the 90 day expiration date
Annual Renewal Application Fee	\$100.00
Annual Art Gallery Fee	\$100.00
Fire Inspection Fee	\$50.00 (initial visit) \$35.00 thereafter
Types of Permits	
Art	\$41.25
Art Gallery Permit	\$3.75
Bed & Breakfast Permit	\$3.75
Beer & Wine	\$48.75
Brew Pub	\$75.00
Club	\$41.25
Distillery Pub	\$75.00
Hotel & Restaurant	\$75.00
Liquor-Licensed Drugstore	\$22.50
Lodging & Entertainment	\$75.00
Mini Bar Permit with Hotel Restaurant	\$48.75
Optional Premises	\$75.00
Retail Liquor Store	\$22.50
Tavern	\$75.00
Vintner's Restaurant	\$75.00
Fermented Malt Beverage On Premises	\$3.75
Fermented Malt Beverage Off Premises	\$3.75
Fermented Malt Beverage On/Off Premises	\$3.75
Special Event Permit	\$100.00
<i>Other Charges to Existing Liquor Licenses</i>	
Change of Location	(not to exceed) \$750.00
Change of Trade Name/Corporate Name	N/A
Corporate/LLC Change (Per Person)	\$100.00

Manager Registration (Hotel & Restaurant; Tavern; Lodging & Entertainment; Campus Liquor Complex	\$75.00
Modification of Premises	N/A
Multiple Vendor and Outdoor Vendor Permit	
Multiple Vendor Event Permit	\$75.00
Additional Fee Per Participating Vendor	\$20.00
Outdoor Vending Permit – 10 Day	\$50.00
Outdoor Vending Permit – 45 Day	\$100.00
Outdoor Vending Permit – 180 Day	\$200.00
Outdoor Vending Permit – 365 Day	\$400.00
Retail Marijuana	
Annual Operating Fee	\$1,000.00
Transfer of Ownership	\$750.00
Change of Location	\$750.00
Primary Contact/Manager Registration	\$75.00
Background Check (per person)	\$100.00
Corp/LLC Changer (per person)	\$100.00
Local Fire Inspection Fee	\$50.00 (initial visit) \$35.00 thereafter
Change of Primary Contact/Manager	\$75.00
Modification of Premises	\$100.00
Change of Trade Name/Corp. Name	\$100.00
Arborist License (SMC 6-4-10)	
Arborist License	\$100.00
Penalty for Operating No License	\$100.00
Short-Term Rental Business License	
Short-term Rental Business License <u>and administrative review</u> – New	\$270.00 \$470
Short-term Rental Business License – New Residential Administrative Review	\$200.00
Short-term Rental Business License – Renewal	\$270.00
Penalty for Operating without a Business License	\$2,650.00
Late Fee on Occupation Lodging Tax	\$50.00/quarter
Open Records Requests	\$33.58/hour past the first free hour