



## **JUNE 2022 STAFF REPORTS**

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### **Police Department –**

- We had 616 calls for service in May.
  - We are actively working with the school district to bring back the SRO program next school year.
  - We are currently down two police officer positions. We have advertisements posted and are actively trying to recruit replacements.
  - Since Officer Coscarella has left us, Sarge has been transitioned to Officer Kat Sigala. The transition has been going well and they are about completed with all the required training.
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### **Finance Department –**

- 2023 base budget levels are set, Council will be briefed on funds available and will be asked to provide general guidance regarding funding priorities at their June 21 work session.
  - 2023 budget worksheets have been prepared and departments are ready to begin their 2023 budget requests.
  - A new procurement policy has been drafted and will be shared with Finance Committee and Council soon
  - ADP timekeeping software implementation is going well.
  - The 2nd tranche of ARPA funds will be in the bank soon (\$764K). Our funds will go toward the purchase and razing of the D street property.
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### **Community Development Department –**

- As of June 15, we've seen 80 total building permits, inc. a total of 35 residential units. At the same time last year, we had reviewed 111 permits with 114 total residential units (48 of them were the Salida Ridge LIHTC project). In 2020, we had reviewed 54 permits with 24 total residential units.
- 5 RVs have been purchased from Holiday RV for use in the Open Doors RV Rental Program. 5 more are currently reserved. We are waiting on the RV Resort to get its final CO, hopefully later this week/early next week, before moving the units onto the Resort sites. Purchase of the remaining units will happen as soon as applications show the anticipated demand.
- The temporary Safe Outdoor Space with the Bring Everyone Through the Crisis of Housing (BETCH) group is anticipated to officially open later this week/beginning of next. Applications have been slow, allowing for a managed roll-out.
- River Ridge Inclusionary Housing units (built/managed by CHT) are anticipated to go online in the next couple of weeks.
- Staff is working on migrating more parcel information over to/into our GIS database to enhance our review processes, with the hope of eventually making more information available to the public via the City website.

- Numerous updated documents inc. applications have been uploaded to the Community Development Department web pages.
  - We are reaching out to numerous entities with previous pre-annexation agreements and annexation agreements to follow-up on related requirements, now that several of them have the required contiguity with City limits. This will likely result in a number of annexation applications in the coming months.
  - Bill will be on vacation the week of June 19-26. Contact Drew or Kristi Jefferson with any questions.
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## **Parks and Recreation Department –**

- See Attached.
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## **Public Works Department –**

- See Attached.
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## **Arts and Culture Department –**

- The exhibit from artist Patricia Aguilar debuted in the Paquette Gallery for the month and an artist reception was held during the Creative Mixer, which was attended by (25) people.
  - The first, multi-day Salida Film Festival took place May 12-15 with a slate of five (5) feature length titles (both narrative & documentary) and two short film packages; a dedicated event celebrating local filmmakers took place with four (4) filmmakers in-person; additionally, two other filmmakers joined over the weekend to talk about their films; a table read of an original script took place; and a conversation on the state of episodic storytelling was had with two industry experts. Overall attendance over the four days of programming was (413) attendees.
  - A variety of educational institutions and non-profit groups held graduation ceremonies and annual conference/meeting throughout the month.
  - TOTAL GUESTS Attending (68) Events/Meetings for May = 2,748
    - Number of free arts and culture events/no admission = 13
    - Number of attendees at free events = 496
    - Number of events paying rental fees = 34
    - Number of entities using the facilities = 34
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## **Fire Department –**

- Abatement work at 611 is completed.
- Salida Fire responded to a ½ acre wildland fire on the north side of the river. Dispatch did a great job activating all resources and we were able to jump on it quickly to prevent further spread.
- South Ark has a Type VI engine on assignment at the Lopez Fire in southern Colorado.
- On May 4th we went “live” with our new reporting software. Looking forward to ironing out the wrinkles.
- Annual pump testing was performed on the three city apparatus and they all passed.
- Asst. Chief Rohrich and I along with the team from Neenan attended an intensive three day conference in Chicago on Fire Station Design. We collected a wealth of information.

- The Collaborative Design Process is scheduled for June 30th. This is the project kick off and start of the design of the new firehouse.
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## **Clerk's Office –**

- Special events
  - Working with Event Organizers to get their events ready for the Special Events Committee and City Council
  - Organizing the June Special Event Meeting as well as creating the agenda, materials and appointment times for event organizers
  - Supporting departments with event logistics for FIBArk week
- Court
  - Attended the CAMCA (Colorado administrator municipal court association) Conference in June and had our court assessed by the National Association of Court Management
  - Preparing for the upcoming court by managing cases, processing citations and corresponding with defendants
  - Working with Court Clerks in surrounding areas to learn more about how they run their court and build a more efficient court system utilizing our software
- Short Term Rentals
  - Assisting the public with questions on how to apply for short term rentals
  - Teaching current license holders on how they can pay their Occupational Lodging Taxes online
  - Processing new Short Term Rental licenses
  - Renewing over 200 short term rental licenses and working with individual owners to make sure everything is in order
- F Street Closure
  - Reviewing F Street Applications and Revocable licenses and providing business owners with approvals, quickly and efficiently
  - Answering questions and concerns for F street businesses during the closure
- Amplified Sound
  - Reviewed and processed 14 amplified sound permits in the month of June
- Referendum
  - Validated signatures for a petition submitted to the City regarding Ordinance 2022-06
- Liquor
  - Working on several liquor transfers
  - Meeting with several individuals interested in applying for new liquor licenses
- CORA
  - Processing almost daily CORAs, more than in months past



## Parks and Recreation Department report

Date: 6/21/22

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### Aquatics

- Summer lessons are off to a great start - Buena Vista Recreation is bringing 14 kids down for lessons for three different sessions
- Babysitting class will be held June 22, 23, and 24 from 9 am - 3 pm at the Multiuse Facility
- The Aquatic Center is well staffed with lifeguards for the summer
- We had a slow start, but now business is starting to pick up
- Interviewing for P&R Representatives
- Added a Friday Arthritis Class from 9 am - 10 am

### General

- Lots of 5 star reviews of SHSAC on Google lately
- All hands on deck for FIBArk. We're ready and amped!
- Brand standards for P&R events coming together: branded tents, flags,& table cloths; QR codes; stickers; Clif bars
- June Discounts/Free Days at Aquatic Center
  - \$2 off adult/\$1 off youth for rafters
  - FREE month: Outdoor Guide Industry workers
  - FREE dads on Father's Day, Sunday, June 19
- July is NRPA month
  - P&R Staff Appreciation lunch 7/21
  - Mobile recess at Alpine: once a week in July and plan for rest of the summer to come
  - New amenities at SHSAC: planning to test out and kick off with City staff only night. Likely a Sunday before July. Will host a game night in July to public and develop the carnival idea after.
- Exploring extra security camera in locker room hallway of SHSAC. Request in to Orion.
- New task list for P&R Representatives to cover all duties across all shifts is being tested
- Shower signage at SHSAC: No need to create new signage using verbiage "required" or "soap." Our current shower signs are in compliance with code.
- Time to start thinking about 2023 budgets

# **Public Works Department Report**

## **June 2022**

### **Planning/Engineering/Construction**

#### ➤ Planning and Construction

##### Streets

- Meetings with CDOT and Engineer on Oak and 291 improvement design
- Present 2021 EOY Report
- 2022 Street Reconstruction: Sewer work complete & 12<sup>th</sup> Street underway, several contractor delays related to their work schedule and material availability
- 2022 Concrete Maintenance: Est start in June
- 2022 Asphalt Maintenance Project: Patch work and crack sealing underway
- Oak St / Safe Routes to School: Design underway

##### Utilities

- Interview with DOLA and subsequent award of \$700k for Pasquale WTP Project
- 2022 Sewer Reconstruction: Started on US-50 in Poncha
- Pasquale WTP Project: Review bidding results and supporting quals
- Harrington ditch piping: Survey and due diligence underway
- Poncha Trunk line: Survey and due diligence underway

#### ➤ Other CIP Items:

- Nothing new at this time

### **Operations**

#### ➤ Streets

- Staff assistance with concrete work adjacent to skate park
- Thermo pavement markings at various places around town
- Removal of several dead trees and stumps
- F Street Closure coordination and other event assistance
- Install two additional electronic speed signs

#### ➤ Utilities

##### Field Utilities

- Continue sewer line cleaning and inspection for east 1/3 of collection system
- Smart meter upgrades (dealing with some supply chain issues)
- Inspection and new development assistance

##### Water Treatment

- Coordination modifications to Pasquale WTP plans
- Telemetry/radio replacements for communication security upgrades

##### Wastewater Treatment

- Irrigation system repairs and spring start up
- Work with consultant and director on process control data collection
- Additional testing for compliance and plant operational trending



*Figure 1 - Sewer Reconstruction (US 50 in Poncha)*



*Figure 2 - 12th Street Reconstruction and New Sidewalk*