

Foodshed Alliance

PO Box 1155, Salida, CO 81201

719-398-0301

www.FoodshedAlliance.com

Foodshed Alliance operates farmers markets in Salida and Buena Vista. The Summer 2021 farmers market season in Salida will run on Saturdays, 8am-1pm, from June 12th through October 16th, at Alpine Park. Foodshed Alliance farmers markets play an important role in strengthening relationships between local producers and consumers; elevating our agricultural, prepared food, and crafter small businesses; and empowering our community to support a thriving, sustainable local food economy. Foodshed Alliance farmers markets also support food access in the community by participating in SNAP and being the only food retail outlet in Chaffee County participating in Double Up Food Bucks, a matching program that provides free, Colorado-grown fruits and vegetables to anyone that spends SNAP dollars at the market.

Salida Park Rental & Special Event Form

This application must be filled out in its entirety and is a request only. Applications can be accepted or rejected.

Applicant/Entity Name (this will be the primary contact for the City) *

Foodshed Alliance

Applicant/Entity Email *

info@foodshedalliance.com

What type of Event are you requesting? *

- Public Event: Free and open to the public eg. concerts/festivals (60-90 days notice)
- Admission Based Event: A paid ticket or reservation is required for entry (60-90 days notice)
- Races: A paid race event that can include walking, running, biking etc (60 days notice)
- Special Occasion: A private event by invitation only eg. celebration/birthday party (14 day notice)
- Tournament (30 days notice)
- Assembly/First Amendment Activity (Recommended 5 business day notice)

Event/Activity Name *

Salida farmers market

Provide a short description of your activity. Include any website or social media handles associated with the event. *

Farmers market that runs early June to mid October with agricultural, cottage foods, concessionaire, and artisan vendors. foodshedalliance.com // @foodshedalliance

Desired Location of Event/Activity *

- Riverside Park
- Alpine Park
- Centennial Park
- Chisholm Park
- Chisholm Park Clubhouse
- Thonoff Park
- F street (For parades, walks/runs/bike races)
- Skatepark
- Marvin Park (For Baseball, Softball or Kickball tournaments)
- Centennial Courts (For Tennis or Pickleball Tournaments)
- Other: _____

Estimated number of attendees? *

75

Start date desired *

MM DD YYYY

06 / 05 / 2021

Start Time Desired (please include load in time) *

Time

06 : 30 AM ▼

End date desired *

MM DD YYYY

10 / 16 / 2021

End Time Desired (please include load out time) *

Time

02 : 30 PM ▼

Will ANY of these features apply to your event? *

- More than 50 attendees?
- Sell food or merchandise?
- Sell or dispense alcohol? (only allowed for non profit org)
- Use amplified sound?
- Need to close a street or right of way?
- Require law enforcement, security or fire professionals?
- Require municipal water or electricity hook ups?
- Require City fencing, road barricades, cones or sprinkler marking?

This form was created inside of City of Salida.

Google Forms



**City of Salida
Multiple Vendor Event Permit Application**

Date of Application 11.16.2020

Event Name: Foodshed Alliance Farmers Market

1. Event location(s): Alpine Park

2. Date(s) & times(s) of event: Saturdays June 5 - October 16 2021 / 8 am - 1 pm

3. Individual or organization sponsor(s): Foodshed Alliance

Address: PO Box 1155 Salida

Phone: 719-398-0301 E-mail: admin@foodshedalliance.com

4. Contact Person: Ally Jacobs

Phone: 719-398-0301 E-mail: info@foodshedalliance.com

5. List Participating Vendors:

**REQUIREMENT: PROVIDE A COPY OF THE CURRENT STATE LICENSE
FOR EACH VENDOR**

Provided at end of 2021 season

(If additional space is needed, please attach a list of participating vendors.)

6. Provide Proof of Insurance (The City Administrator, at his or her discretion, may require the City be named as an additional insured.)

Copy of Insurance Attached (Yes or No) Submitted with park application (to be renewed and resubmitted April 2021) _____

Required Fees and Checklist:

\$75 Application Fee

\$20 per participating vendor: Number of Vendors ____ X \$20 = _____

Current Colorado Sales Tax License for each participating vendor

Proof of Insurance

Signed:

Event Sponsor: Leah Underwood, Foodshed Alliance _____

City of Salida: _____

Date: **11.16.2020** _____

Date: _____

CITY OF SALIDA

Permit #: _____

AMPLIFIED SOUND PERMIT

Please fill out form completely, sign and date prior to submission.

Pursuant to Article IX Section 10-9-80 S.M.C., Foodshed Alliance (Permittee) has been granted this permit to exceed the maximum sound levels established in Article IX Section 10-9-80, S.M.C., in accordance with the following terms and conditions:

Permittee: Foodshed Alliance

Address: PO Box 1155

Telephone: 719-398-0301

Individual supervising sound (if different from Permittee): _____

Activity/event: Farmers Market 2021

Type of sound amplification equipment authorized (if any): _____

Location: Alpine Park

Date(s): Saturdays June 5 - October 16 2021 (TBD)

Hours of operation: 8 am - 1 pm

Additional terms/conditions (attach additional sheets if necessary): _____

Expiration: 10.31.2021

This permit will not be issued beyond 10:00 p.m.

The Permittee shall ensure that the sound/activity authorized by this permit shall be conducted in compliance with all applicable City ordinances and regulations, and a failure by the Permittee to do so, or to comply with all terms and conditions set forth hereinabove, may result in the summary revocation of this permit.

Accepted and agreed to by the Permittee: Leah Underwood

Date: 11.16.2020

Approved by the City Administrator on the ____ day of _____.

City of Salida: _____ (City Administrator)

5th St



EST

Salida Special Event Emergency Action Plan

I, the undersigned, agree to comply with the following Emergency Action Plan to the best of my ability. The first person on this list will be the designated Emergency Manager and will take responsibility for public addresses and instruction to the event participants.

Emergency Manager (1 lead, 2 alternates)	Contact info 1	Contact info 2	Signature
1. Arlo Shefte-Jacobs	303-519-3825 cell	719-398-0301 work	
2. Chrissy McFarren	540-550-3440 cell		
3. Leah Underwood	719-221-5249 cell		
4.			

Please complete the following template according to your Events plan and location.

The following procedures should be followed in the event of an emergency.

Communications

1. The manager or designee will communicate the designated evacuation space to participants at the beginning of the event.
2. The Emergency Manger will communicate to the event participants in an emergency with a
 - Bull Horn
 - PA system
 - Emergency level voice

Fire

1. Call 911
2. Assist injured or disabled personnel.
3. Evacuate the building. Activate emergency shutoffs if available.
4. Attempt to use a fire extinguisher only if you have been trained.
5. Evacuate participant to

Medical Emergency

1. Identify the medical emergency.
2. If life threatening, call 911.
3. Administer first aid if properly trained.
4. Evacuate the injured person to

Market Manager Booth

Violent incident

1. Call 911.
2. Attempt to avoid the situation – move participants away
3. Try to deny contact-evacuate to
- lock/block doors, turn off lights, silence phones.
4. If necessary defend - distract, attack, subdue.

Library

Severe Weather/Natural incident

1. Move participants away from threat if possible.
2. Evacuate to
3. Call 911

Library

Urgent Situation (suspicious person, package, activity or bomb threat)

1. Call 911.
2. State who, what, where, when, why, and how situation occurred.
3. If bomb threat, turn off all electronics.