

Rotary Club of Salida



Colorado Grand



The Colorado Grand® is an annual charity tour for 1960 and earlier sports and race cars of distinction with 2021 marking the 32nd anniversary year of this remarkable event. Every September at the peak of the fall color season approximately 85 vintage cars are driven in this relaxed, non-competitive event, covering 1,000 miles through the Rockies in five days. The event is run with the cooperation of the Colorado State Patrol.

The tour attracts entrants from around the world and always includes several 1920's and 1930's cars. Typical makes include Mercedes-Benz, Ferrari, Porsche, Bugatti, Alfa Romeo, Bentley, Aston Martin, Jaguar, Maserati, Allard, and such exotic names as Amilcar, Cisitalia, Squire, Delahaye, and Talbot-Lago.

The Colorado Grand® currently generates well over \$500,000 annually for small Colorado charities and Western Slope towns as well as college scholarships to graduating high-school seniors in those towns. Current charities include the Colorado State Patrol Family Foundation, the Robert Sutherland Foundation, Flight for Life, CASA, and medical facilities in small towns. Cumulative donations since 1989 are over \$7.2 million.

The 2021 edition of the Colorado Grand begins and ends in Vail starting off Monday September 13th and finishing Sunday the 18th. The tour will be coming through Salida on Friday the 17th and has asked the Rotary Club of Salida to host lunch for the participants. This will make the 14th time the Grand has selected Salida as a stopover point on the tour and the third time the event has been held at Thonhoff Park. Thonhoff is an ideal venue with easy access from Hwys 50, 291 and 285, avoiding the congestion of downtown and probably most important to the Grand, vehicles can be parked around the perimeter of the park allowing participants to keep an eye on their very valuable cars while enjoying a catered lunch in the park.

The Rotary Club will begin setup and preparation Friday morning. Participants will begin arriving late morning and will be back on the road by early afternoon. Typically, the park is cleaned up and back to normal by mid-afternoon.

The event is open to the public and people are invited to come check out the amazing cars. Historically, the event has been promoted in local media, however, with the pandemic, the Grand has requested that advertising be kept to a minimum. Current city/county COVID-19 health guidelines will be followed.

The Grand is in the process of determining which local nonprofits will be receiving a contribution in addition to a scholarship to a local student. A \$8,500 scholarship was awarded in 2019 following the most recent stopover.

Salida Park Rental & Special Event Form

This application must be filled out in its entirety and is a request only. Applications can be accepted or rejected.

Contact Name *

Tom Mansheim

Contact Phone Number *

8477156020

Applicant/Entity Email *

Thomasmansheim@gmail.com

Event/Activity Name *

Colorado Grand Rotary luncheon

What type of Event are you requesting? *

- ☒ Public Event: Free and open to the public eg. concerts/festivals (60-90 days notice)
- ☐ Admission Based Event: A paid ticket or reservation is required for entry (60-90 days notice)
- ☐ Races: A paid race event that can include walking, running, biking etc (60 days notice)
- ☐ Special Occasion: A private event by invitation only eg. celebration/birthday party (14 day notice)
- ☐ Tournament (30 days notice)
- ☐ Assembly/First Amendment Activity (Recommended 5 business day notice)

Provide a short description of your activity. Include any website or social media handles associated with the event. *

Colorado Grand Lunch stop Sept 17 2021.

Desired Location of Event/Activity *

- ☐ Riverside Park
- ☐ Alpine Park
- ☐ Centennial Park
- ☐ Chisholm Park
- ☐ Chisholm Park Clubhouse
- ☒ Thonoff Park
- ☐ F street (For parades, walks/runs/bike races)
- ☐ Skatepark
- ☐ Marvin Park (For Baseball, Softball, Kickball tournaments or other uses)
- ☐ Centennial Courts (For Tennis or Pickleball Tournaments)
- ☐ "S" Mountain
- ☐ Another Street in Salida
- ☐ Monarch Spur Trail
- ☐ Other Trails on City Property
- ☐ Whitewater park
- ☐ Boatramp
- ☐ Other: _____

Estimated number of attendees? *

300

Start date desired *

MM DD YYYY

09 / 17 / 2021

Start Time Desired (please include load in time) *

Time

08 : 00 AM ▼

End date desired *

MM DD YYYY

09 / 17 / 2021

End Time Desired (please include load out time) *

Time

03 : 00 PM ▼

Will ANY of these features apply to your event? Check all that apply. *

- ☒ Have more than 50 attendees?
- ☐ Sell food or merchandise?
- ☐ Sell or dispense alcohol? (only allowed for non profit org)
- ☐ Use amplified sound?
- ☐ Need to close a street or right of way?
- ☐ Require law enforcement, security or fire professionals?
- ☐ Require fencing
- ☐ Require municipal water or Electrical hookups
- ☐ None of the above

If you checked any box other than "None of the above" You will need to submit additional documentation-visit the link below for more info.

<https://docs.google.com/document/d/1B7TntB0R6jSn001BEbe6d5YrdJonjglCBqSAPBmne3l/edit>

This form was created inside of City of Salida.

Google Forms



Special Event Application

1. Will any food or merchandise be sold? Yes _____ No X

If yes, FOOD AND SALES TAX LICENSES MUST BE OBTAINED. Contact the Colorado Department of Revenue for sales tax licenses at (303) 232-2416, and the Chaffee County Public Health Department for food licenses at (719) 539-2124. Vendors must have a fire extinguisher on site. Vendor booths are subject to inspection by the Salida Police and Fire Departments.

2. Will alcoholic beverages be sold and/or dispensed at your event? Yes _____ No X

If yes, please fill out the Application for Special Events Liquor License and submit it along with the necessary fees. A State of Colorado Special Event Liquor License permit is ONLY issued to incorporated non-profit organizations. EVENTS REQUIRING ALCOHOL LICENSES MUST SUBMIT THEIR APPLICATION AT LEAST 90 DAYS IN ADVANCE OF THE EVENT.

3. Will there be amplified sound at your event? Yes _____ No X

4. Are street closures proposed for your event? Yes _____ No Maybe X

If yes, where and when? 8am to 2pm Sept 17, 2021

If yes, it is your responsibility to circulate and submit a petition signed by abutting residents/merchants as to their support or non-support of the closure.

5. Will you require any law enforcement services specific for your event? Yes _____ No X

If yes, for what purpose (security, traffic, parking or public control, Salida Trail System crossings, etc.?)

Grand has CO Hwy patrol escort

Dates and times officers needed? —

Please attach the event's Security Plan.

The City of Salida requires reimbursement for the cost of providing police and safety measures above the standard for the time and date of any event.

6. Where do you plan for people to park for your event?

participants around Thornhoff Park, public on streets around area

7. Please attach the quote/estimate for your trash service.

we will remove all trash

8. Do you plan on using any portion of the Salida Trail System (STS)? Yes _____ No X



If yes, describe when, how and where:

9. Is your **Emergency Action Plan, including First Aid Stations**, Communication and public safety agencies complete? Yes ___ No X
Please attach the plan documents to this application with the details.
10. Have you attached **event insurance**? Yes X No ___
Events to which the PUBLIC is invited require insurance. Please refer to #11 under Provisions for Park Rentals and Park Rules. Proof of insurance will be required with this application and must list the City as an additional insured party.
11. Please attach a **timeline**, with dates and times, for your event
Sept 17th 2021 8am to 3pm
12. Please list any other needs or requirements that have not been covered.
13. Please attach
- Map of your event with portalette, entry/exits and additional trash cans called out
 - Proof of insurance
 - X Quote/estimate for Trash service
 - Emergency Action Plan
 - Event Timeline
 - Sound, Liquor, Street closure, etc permits and applications

Event organizer Signature

[Signature]

Date

7-28-21

Salida Rotary Club



City of Salida

Special Event Emergency Action Plan

I, the undersigned, agree to comply with the following Emergency Action Plan to the best of my ability. The first person on this list will be the designated Emergency Manager and will take responsibility for public addresses and instruction to the event participants.

Emergency Manager (1 lead, 2 alternates)	Contact info 1	Contact info 2	Signature
1. Elaine Alhman	719-239-1580		
2. Stacy Osborne	719-645-8350		
3. April Franklin	719-484-9575		
4. Tom Mansheim	847-715-6020		

Please complete the following template according to your Events plan and location.

The following procedures should be followed in the event of an emergency.

Communications

will CO State Patrol presence at event

1. The manager or designee will communicate the designated evacuation space to participants at the beginning of the event.
2. The Emergency Manager will communicate to the event participants in an emergency with a
 - ☐ Bull Horn
 - ☐ PA system
 - ☒ Emergency level voice

Fire

1. Call 911
2. Assist injured or disabled personnel.
3. Evacuate the building. Activate emergency shutoffs if available.
4. Attempt to use a fire extinguisher only if you have been trained.
5. Evacuate participant to

Medical Emergency

1. Identify the medical emergency.
2. If life threatening, call 911.
3. Administer first aid if properly trained.
4. Evacuate the injured person to *HRMC*

Violent incident

1. Call 911.
2. Attempt to avoid the situation - *move participants away*
3. Try to deny contact-evacuate to *Cars*
lock/block doors, turn off lights, silence phones.
4. If necessary defend - distract, attack, subdue.

Severe Weather/Natural incident

1. Move participants away from threat if possible.
2. Evacuate to *Cars*
3. Call 911

Urgent Situation (suspicious person, package, activity or bomb threat)

1. Call 911.
2. State who, what, where, when, why, and how situation occurred.
3. If bomb threat, turn off all electronics.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09172021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008	CONTACT NAME: Ali Sulita	
	PHONE (A/C, No., Ext.): 1-833-3ROTARY	FAX (A/C, No.): 630-285-4062
	E-MAIL ADDRESS: rotary@ajg.com	
INSURED All Active US Rotary Clubs & Districts Rotary Club of Salida Colorado ATTN: Risk Management Dept. 1560 Sherman Ave. Evanston, IL 60201-3698	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Lexington Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	
	NAIC # 19437	

COVERAGES

CERTIFICATE NUMBER: 899307648

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability Included GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	015375594	7/1/2021	7/1/2022	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		015375594	7/1/2021	7/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		NOT APPLICABLE			EACH OCCURRENCE \$ AGGREGATE \$ \$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	NOT APPLICABLE			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is included as an additional insured where required by written contract or permit subject to the terms and conditions of the general liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDERCity of Salida
Salida Colorado**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE