

SPECIAL EVENT MEMO

SPECIAL EVENT Summer Concert Series	PRESENTED BY Parks & Recreation	DATE May 21, 2024
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ITEM:

Consent Agenda

Council Action – Approve the Consent agenda.

Event Date(s): June 20 & 27; July 11, 18, 25; August 1, 15, 22, 29; Sept 5

Location: Riverside Park

Event Mission Statement: Annually, the Arts & Culture division of Salida presents many cultural events that are mainstays within the community. Either as a stand-alone or in partnership with other arts, non-profits, and civic organizations, the variety of events and programming provide a broad demographic of cultural patrons and visitors with fun, educational, and inspiring experiences.



Check all that apply:

- ☐ Code Violation
- ☒ Liquor License
- ☐ Vendor(s)
- ☒ Amplified Sound
- ☐ Street Closure: Parade
- ☐ Street Closure: Rolling Barricade
- ☐ Street Closure: Other
- ☐ Profit from public asset
- ☒ Park Rental
- ☐ Trail/Path Use
- ☐ Filming

Department Approvals

Parks & Recreation

Comments:

Signature:

Date: 5/2/24

Public Works

Comments: N/A

Signature:

Date: 5/2/24

Arts & Culture

Comments:

Signature:

Date: 5/16/24

Police

Comments:

Signature:

Date: 05-02-24

Fire

Comments:

Signature:

Date: 5/2/24

Chaffee County Public Health

Comments:

Signature:

Date: 5/15/24

Administration

Comments:

Signature:

Date: 5/16/24

City Clerk

Comments:

Signature:

Date: 05/16/24

Sustainability/PIO

Comments:

Signature:

Date: 05/16/24



CITY COUNCIL WORK SESSION

MEETING DATE: May 21, 2024

AGENDA ITEM: Summer Concert Series in Riverside Park

FROM: Patrick O'Brien, Arts and Culture Supervisor

The Arts & Culture Department plans to promote and produce ten (10) total concerts in Riverside Park as part of the Summer Concert Series beginning in late-June. Each of the following dates will highlight a single band or artist to perform from 6:30pm to approximately 8:00pm at the bandshell. Each concert will be open to the public. Three-quarters of the park area (from the west side of the playground, south to Sackett Ave., west to the bisecting sidewalk and up to the bandshell stage) will have fencing/barriers to designate the event area, which also will serve as the requested specially permitted area. Within this designated area, there will be the intent to vend single-serve beer and wine to legal-aged individuals.

We look forward to bringing these community events to Riverside Park again!



Arts & Culture Summer Concert Series – June 20-September 5

Eight years and counting, this summertime concert series features a strong mix of local and regional acts playing a variety of musical genres in Riverside Park each week. This year's schedule expands to ten events! Attendance in 2023 was 3,605 people for eight free events.



APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT
AND ONE OF THE FOLLOWING (See back for details.)

- | | | |
|------------------------------------|--|--|
| <input type="checkbox"/> SOCIAL | <input type="checkbox"/> ATHLETIC | <input type="checkbox"/> PHILANTHROPIC INSTITUTION |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER | <input type="checkbox"/> POLITICAL CANDIDATE |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input checked="" type="checkbox"/> MUNICIPALITY OWNING ARTS
FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION | |

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:

- | | | |
|--|------------------------------------|-----------------|
| 2110 <input checked="" type="checkbox"/> | MALT, VINOUS AND SPIRITUOUS LIQUOR | \$25.00 PER DAY |
| 2170 <input type="checkbox"/> | FERMENTED MALT BEVERAGE (3.2 Beer) | \$10.00 PER DAY |

DO NOT WRITE IN THIS SPACE

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE

State Sales Tax Number (Required)

THE CITY OF SALIDA

01276759-0000

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE
(include street, city/town and ZIP)

220 W SACKETT AVE.
SALIDA, CO 81201

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT
(include street, city/town and ZIP)

100 E. SACKETT AVE.
SALIDA, CO 81201

NAME

DATE OF BIRTH

HOME ADDRESS (Street, City, State, ZIP)

PHONE NUMBER

4. PRES./SECY OF ORG. or POLITICAL CANDIDATE

MICHAEL VARNUM

5. EVENT MANAGER

PATRICK O'BRIEN

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN
ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?

☒ NO ☐ YES HOW MANY DAYS?

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?

☒ NO ☐ YES TO WHOM?

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? ☒ Yes ☐ No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To
8-1-24		6:30p.m.	8:00p.m.	8-15-24		6:30p.m.	8:00p.m.	8-22-24		6:30p.m.	8:00p.m.	8-29-24		6:30p.m.	8:00p.m.	9-5-24		6:30p.m.	8:00p.m.

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE

[Signature]

TITLE

DIRECTOR

DATE

4/29/24

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

- ☐ CITY
☐ COUNTY

TELEPHONE NUMBER OF CITY/COUNTY CLERK

SIGNATURE

TITLE

DATE

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION

License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$

APPLICATION FOR A SPECIAL EVENTS PERMIT

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FACILITIES |
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THE CITY OF SALIDA

State Sales Tax Number (Required)

01276759-0000

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(include street, city/town and ZIP)

220 W SACKETT AVE.
SALIDA, CO 81201

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(include street, city/town and ZIP)

100 E. SACKETT AVE.
SALIDA, CO 81201

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
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4. PRES./SECY OF ORG. or POLITICAL CANDIDATE

MICHAEL VARNUM

5. EVENT MANAGER

PATRICK O'BRIEN

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN
ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?

☒ NO ☐ YES HOW MANY DAYS? _____

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?

☒ NO ☐ YES TO WHOM? _____

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? ☒ Yes ☐ No

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6-20-24		5:30pm	8:00pm	6-27-24		6:30pm	8:00pm	7-11-24		6:30pm	8:00pm	7-18-24		6:30pm	8:00pm	7-25-24		6:30pm	8:00pm

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE

Michael Varnum

TITLE

DIRECTOR

DATE

4/29/24

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

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THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

- ☐ CITY
☐ COUNTY

TELEPHONE NUMBER OF CITY/COUNTY CLERK

SIGNATURE

TITLE

DATE

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION

License Account Number

Liability Date

State

TOTAL

-750 (999) \$



VALID ONLY FOR THIS ORGANIZATION AT THIS LOCATION

City of Salida
Riverside Park
100 E Sackett Ave.
Salida, CO 81201

SPECIAL EVENTS PERMIT MALT, VINOUS AND SPIRITUOUS LIQUOR

	Date	Hour		Date	Hour
FROM	6/20/24, 6/27/24, 7/11/24, 7/18/24, 7/25/24, 8/1/24, 8/15/24, 8/22/4, 8/29/24, 9/5/24	6:30pm			8:00pm

This permit is issued subject to the laws of the State of Colorado and especially under the provisions of Article 3, 4 & 5 of Title 44, Colorado Revised Statutes, as amended and the Ordinances of the City of Salida, insofar as the same may be applicable.

This permit is non-transferable. It is issued only for the specific location described above and must be conspicuously posted at that location.

In testimony whereof, The City Council has hereunto subscribed its name by its officers duly authorized this 21st of May, 2024.

ATTEST:

The City of Salida

City Clerk/Deputy City Clerk

City Administrator



CITY OF SALIDA

OVERVIEW OF LOCAL NOISE REGULATIONS & PERMITTING

Chapter 10, Article IX of the Salida Municipal Code (the "Code") establishes regulations and standards for noise within the City of Salida (the "City") to reduce and eliminate unnecessary and excessive noise which would otherwise be detrimental to residents and the community in the enjoyment of life, property, and the conduct of business. Of note, Section 10-9-30(c) of the Code provides that it is "unlawful for any person to emit or cause to be emitted any noise which leaves the premises on which it originates, inclusive of a public premises, crosses a property line and enters onto any other premises in excess" of the specified levels.

Pursuant to Sections 10-9-40(14) and 10-9-80 of the Code, however, the City may specifically exempt a particular noise from this prohibition through the issuance of a noise permit. Such a permit may include limitations and conditions to minimize the adverse impacts of the proposed noise may have on the community or surrounding neighborhood. Such limitations and conditions include, but are not limited to, the following: the hours of operation, maximum decibels, the type of sound amplification equipment, and the type of sound that may be amplified. No permit shall be issued for noise after 10:00 PM, with allowances to go until midnight on the Fridays and Saturdays of Memorial Day weekend, 4th of July weekend, and Labor Day weekend, and on the Thursday, Friday, and Saturday during the FIBArk Festival.

The issuance of a noise permit is at the sole discretion of the City Administrator or City Council, and the issuance of such permit does not confer any rights upon the permittee other than those expressly authorized by the permit. Violation of any of the conditions or limitations set forth in the noise permit may result in immediate revocation of the permit. Revocation of the noise permit does not preclude the City from seeking any remedies otherwise available under federal, state, or local law.

Applications for a noise permit must be submitted on the attached "Application for a Noise Permit" form and submitted at least five (5) working days prior to the date for which the permit is sought.



CITY OF SALIDA

NOISE PERMIT APPLICATION

Please fill out the form completely, including by signing and dating the application. Submitting an incomplete application is a basis for denial of a noise permit. Listing a particular type of audio amplification equipment, hours of operation, or any other information below does not guarantee the applicant's right to use such equipment or have an event at a particular time. Whether such application requests have been granted will be indicated in the issued permit.

Applicants may apply for events which are recurring (i.e., live music every Thursday). Any such events should be clearly described as recurring in the event description and should identify all dates on which the event will occur.

Completed applications should be submitted via email to deputyclerk@cityofsalida.com. If that is not possible, they can be submitted in-person to 448 E 1st Street Suite 112. Applications must be submitted at least five (5) working days prior to the date for which the permit is sought.

I. Applicant Information.

Applicant Name:	Patrick O'Brien
Applicant Business/Organization:	City of Salida Arts & Culture
Applicant Phone:	719-530-0933
Applicant Email:	patrick.obrien@cityofsalida.com
Applicant Address:	220 W. Sackett Ave Salida, CO 81201
Sound Supervisor ¹ :	Carey Hallett
Sound Supervisor Phone:	719-221-3231

II. Event Information.

Description of Event: The Arts & Culture department plans to promote and produce ten (10) concerts in Riverside Park as part of the annual Summer Concert Series. Each of the following dates will highlight a single band or artist to perform from 6:30-8:00pm at park's bandshell stage. These concerts are open to the public, and limited cash bar and concessions will be available within a designated area with the appropriate fencing/barriers to designate the requested specially permitted area.

Estimated Attendance:	300-600
Date(s):	6/20, 6/27, 7/11, 7/18, 7/25, 8/1, 8/15, 8/22, 8/29, 9/5
Hours of Event:	Set-up/Sound Check (4:00-6:30pm); Concert (6:30-8:00pm)
Location of Event:	Riverside Park

¹ The sound supervisor will be responsible for responding to and immediately addressing noise or other complaints in the absence of the applicant/permittee.



CITY OF SALIDA NOISE PERMIT

Signature by the City Administrator on this noise permit indicates that the noise permit has been deemed granted to the applicant and the requested noise has been so authorized, subject to the conditions and limitations set forth below. Where the conditions or limitations set forth below contradict or conflict with the information contained in the application, the conditions and limitations will control.

I. Conditions and Limitations Applicable to All Permits.

The following conditions and limitations are applicable to all noise permits:

- No noise is permitted after 10:00 PM, unless specifically authorized by the City Council following a public hearing. No noise is permitted after midnight on the Fridays and Saturdays of Memorial Day weekend, 4th of July weekend, and Labor Day weekend. No noise is permitted after midnight on the Thursday, Friday, and Saturday during the FIBark festival.
- No noise is authorized in excess of the maximum limit of 85 dB(A), as measured from any point along the property line or within the property line of the receiving premises. Measuring devices shall be those specifically utilized by the City of Salida.
- All amplification equipment shall be arranged so as to minimize the disturbance to neighboring properties, and permittees shall take reasonable measures to baffle or reduce noise impacts to neighbors.
- No outdoor amplified sound shall be permitted between November 1 through May 1.
- A maximum of sixty (60) amplified sound permits may be granted to same location during a single calendar year, unless additional permits are specifically authorized by the City Council following a public hearing.

II. Conditions and Limitations Applicable to this Permit.

The following conditions and limitations are applicable to this noise permit:

- _____
- _____
- _____

III. Expiration.

This noise permit is issued for the following dates and expires on the following date:

Date(s): _____

Expiration: _____

For use by the City Administrator only:

Application granted: [] Yes [] No

Signature: _____

Date: _____



III. Noise Information.

Type of Noise (e.g., live music, parade):
Live music

Type of Sound Amplification Equipment:
Flown Line Array System with speakers

IV. Agreement.

As the applicant for this noise permit, I, Arts & Culture Department, hereby agree and understand that it is my responsibility to ensure compliance with the conditions and limitations set forth in the permit and all laws, rules, and regulations of the City of Salida, the state, and the federal government. I further agree and understand that any violations of the permit or applicable laws may result in the immediate revocation of the permit. Violations of the conditions and limitations set forth in the permit or applicable laws shall also be grounds for denial of future permit applications. I further understand and agree that the permit and application fee are non-refundable and non-transferrable.

Signature:

Patrick O'Brien

(Typed or Digital signature accepted)

Date:

4/29/24

For use by the City Clerk only:

Application fee received: ☐ Yes ☐ No ☐ N/A

Signature:

Date:
