

SPECIAL EVENT MEMO

SPECIAL EVENT	PRESENTED BY	DATE
Chalk Festival	Parks & Recreation	May 21, 2024

ITEM:

Consent Agenda
Council Action – Approve the Consent agenda.

Event Date(s): June 29th, 2024

Location: Riverside Park & E Sackett St.

Event Mission Statement: Annually, the Arts & Culture division of Salida presents many cultural events that are mainstays within the community. Either as a stand-alone or in partnership with other arts, non-profits, and civic organizations, the variety of events and programming provide a broad demographic of cultural patrons and visitors with fun, educational, and inspiring experiences.



Check all that apply:

- ☐ Code Violation
- ☒ Liquor License
- ☒ Vendor(s)
- ☒ Amplified Sound
- ☐ Street Closure: Parade
- ☐ Street Closure: Rolling Barricade
- ☒ Street Closure: Other
- ☐ Profit from public asset
- ☒ Park Rental
- ☐ Trail/Path Use
- ☐ Filming

Department Approvals

Parks & Recreation

Comments: _____

Signature: *[Signature]* Date: 5/2/24

Public Works

Comments: Need closure street/barricade plan

Signature: *[Signature]* Date: 5/16/24

Arts & Culture

Comments: _____

Signature: *Patricia O'Brien* Date: 5/16/24

Police

Comments: _____

Signature: *[Signature]* Date: 05/02/24

Fire

Comments: Maintaining lanes for Emergency Response

Signature: *[Signature]* Date: 5-2-24

Chaffee County Public Health

Comments: _____

Signature: *[Signature]* Date: 5-15-24

Administration

Comments: _____

Signature: *Christy Doon* Date: 5/16/24

City Clerk

Comments: _____

Signature: *[Signature]* Date: 05/16/24

Sustainability/PIO

Comments: _____

Signature: *[Signature]* Date: 05/16/24

PRESS RELEASE

CONTACT INFORMATION:

City of Salida, Colorado
Sara Law
719 530 2632
Sara.law@cityofsalida.com



RELEASE DATE:

April 29, 2024

Call for Chalk Artists - Salida Chalk Art Festival

Salida, CO- The 1st Salida Chalk Festival will transform downtown Salida into a giant outdoor gallery of colorful murals as artists create 5' x 5' temporary art works of chalk and pastel live during the festival. Like the Madonnari tradition of chalk painting of Italy, artists will create their works on the street. The Salida Chalk Festival is produced by the City of Salida Arts and Culture, and the Salida Creative District in partnership with the Salida Public Arts Commission.

The Salida Creative District invites artists within a 150-mile radius to apply to be an artist for the 1st Salida Chalk Festival to be held Saturday, June 29 in historic downtown Salida. This year's theme is *Sweet Home Salida*. Selected Interested artists should submit a sketch of the proposed artwork along with a brief description and include (2-3) images of work that shows relevant experience in large scale work such as chalk art or murals. Selected artists receive a set of 24 color pastels, an event "artist" t-shirt, breakfast and lunch, and a \$250 stipend. Artists selected by the following criteria: complete application; local artist within 150-mile radius; creative use of theme; sketch adheres to guidelines; past work demonstrates ability to complete 5' x 5' piece in one day. Celebration and Awards ceremony at 5:30pm. The Salida Chalk Festival will be held rain or shine.

Deadline to enter: May 10, 2024

When: Saturday, June 29, 9am-5pm Artist workday.

Awards Ceremony and celebration at 5:30pm Saturday, June 29

Other Event Information: The Salida Chalk Festival takes place Saturday, June 29, 9:00am to 5:00pm in downtown Salida. The Salida Chalk festival has four categories for entry: Featured artists, Selected artists, Community teams and Youth teams. Community teams, individual and youth teams are open to the public. Registration for Community, Individual and Youth teams opens May 17. Enjoy colorful art, live music and concessions during the Festival. Celebration and Awards ceremony for community, individual, and youth teams such as Judges Choice and People's Choice at 5:30pm on event day.

Learn more about the application requirements on our website linked below:
<https://salidasteamplant.com/salida-chalk-festival/>

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The City of Salida, CO, is the statutory seat of Chaffee County with a population of approximately 5,700 residents. Salida is a family-friendly community ideally situated in central Colorado - known by many as the "Heart of the Rockies," both for its geographic location and the abundance of arts, cultural and recreational amenities found here. The city is dedicated to maintaining a safe, fiscally responsible and forward-thinking government where residents, businesses and visitors can thrive. Explore more about Salida at www.cityofsalida.com.

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT
AND ONE OF THE FOLLOWING (See back for details.)

- | | | |
|------------------------------------|--|--|
| <input type="checkbox"/> SOCIAL | <input type="checkbox"/> ATHLETIC | <input type="checkbox"/> PHILANTHROPIC INSTITUTION |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER | <input type="checkbox"/> POLITICAL CANDIDATE |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input checked="" type="checkbox"/> MUNICIPALITY OWNING ARTS
FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION | |

DO NOT WRITE IN THIS SPACE

LIQUOR PERMIT NUMBER

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:

- 2110 ☒ MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY
2170 ☐ FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE

State Sales Tax Number (Required)

THE CITY OF SALIDA

01276759-0000

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE
(include street, city/town and ZIP)

220 W SACKETT AVE.
SALIDA, CO 81201

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT
(include street, city/town and ZIP)

100 E. SACKETT AVE.
SALIDA, CO 81201

NAME

DATE OF BIRTH

HOME ADDRESS (Street, City, State, ZIP)

PHONE NUMBER

4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE

MICHAEL VARNUM

5. EVENT MANAGER

PATRICK O'BRIEN

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN
ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?

☒ NO ☐ YES HOW MANY DAYS? _____

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?

☒ NO ☐ YES TO WHOM? _____

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? ☒ Yes ☐ No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To
6/29/24																			
		12:00pm	7:00pm																

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE

Michael Varnum

TITLE

DIRECTOR

DATE

4/30/24

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

- ☐ CITY
☐ COUNTY

TELEPHONE NUMBER OF CITY/COUNTY CLERK

SIGNATURE

TITLE

DATE

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION

License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$



VALID ONLY FOR THIS ORGANIZATION AT THIS LOCATION

City of Salida
Riverside Park
100 E Sackett Ave.
Salida, CO 81201

SPECIAL EVENTS PERMIT MALT, VINOUS AND SPIRITUOUS LIQUOR

	Date	Hour		Date	Hour
FROM	6/29/24	12:00pm		6/29/24	7:00pm

This permit is issued subject to the laws of the State of Colorado and especially under the provisions of Article 3, 4 & 5 of Title 44, Colorado Revised Statutes, as amended and the Ordinances of the City of Salida, insofar as the same may be applicable.

This permit is non-transferable. It is issued only for the specific location described above and must be conspicuously posted at that location.

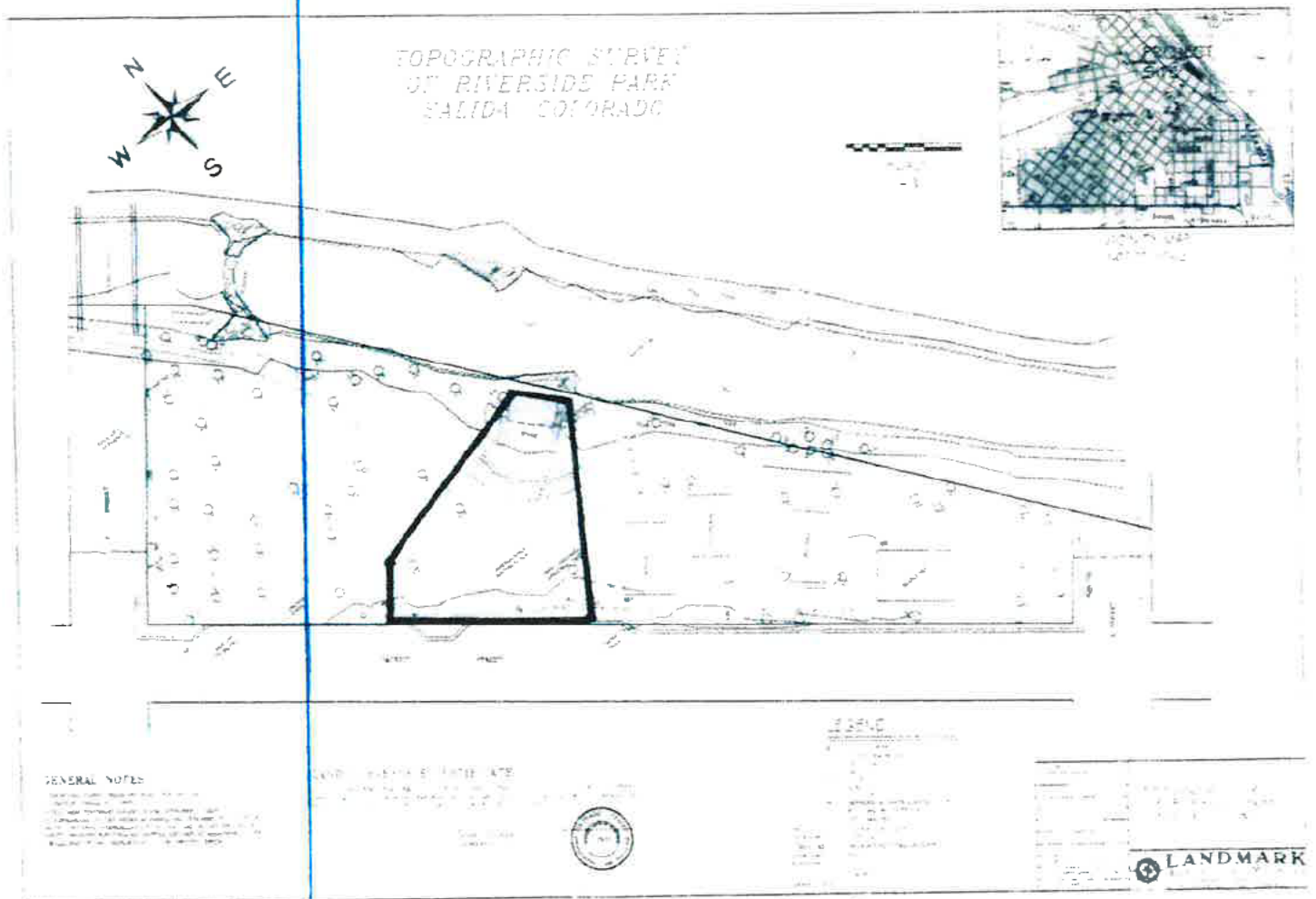
In testimony whereof, The City Council has hereunto subscribed its name by its officers duly authorized this 21st of May, 2024.

ATTEST:

The City of Salida

City Clerk/Deputy City Clerk

City Administrator



Entertainment & Awards Ceremony
in Riverside Park
Salida Chalk Festival



CITY OF SALIDA

OVERVIEW OF LOCAL NOISE REGULATIONS & PERMITTING

Chapter 10, Article IX of the Salida Municipal Code (the “Code”) establishes regulations and standards for noise within the City of Salida (the “City”) to reduce and eliminate unnecessary and excessive noise which would otherwise be detrimental to residents and the community in the enjoyment of life, property, and the conduct of business. Of note, Section 10-9-30(c) of the Code provides that it is “unlawful for any person to emit or cause to be emitted any noise which leaves the premises on which it originates, inclusive of a public premises, crosses a property line and enters onto any other premises in excess” of the specified levels.

Pursuant to Sections 10-9-40(14) and 10-9-80 of the Code, however, the City may specifically exempt a particular noise from this prohibition through the issuance of a noise permit. Such a permit may include limitations and conditions to minimize the adverse impacts of the proposed noise may have on the community or surrounding neighborhood. Such limitations and conditions include, but are not limited to, the following: the hours of operation, maximum decibels, the type of sound amplification equipment, and the type of sound that may be amplified. No permit shall be issued for noise after 10:00 PM, with allowances to go until midnight on the Fridays and Saturdays of Memorial Day weekend, 4th of July weekend, and Labor Day weekend, and on the Thursday, Friday, and Saturday during the FIBArk Festival.

The issuance of a noise permit is at the sole discretion of the City Administrator or City Council, and the issuance of such permit does not confer any rights upon the permittee other than those expressly authorized by the permit. Violation of any of the conditions or limitations set forth in the noise permit may result in immediate revocation of the permit. Revocation of the noise permit does not preclude the City from seeking any remedies otherwise available under federal, state, or local law.

Applications for a noise permit must be submitted on the attached “Application for a Noise Permit” form and submitted at least five (5) working days prior to the date for which the permit is sought.



CITY OF SALIDA

NOISE PERMIT APPLICATION

Please fill out the form completely, including by signing and dating the application. Submitting an incomplete application is a basis for denial of a noise permit. Listing a particular type of audio amplification equipment, hours of operation, or any other information below does not guarantee the applicant's right to use such equipment or have an event at a particular time. Whether such application requests have been granted will be indicated in the issued permit.

Applicants may apply for events which are recurring (*i.e.*, live music every Thursday). Any such events should be clearly described as recurring in the event description and should identify all dates on which the event will occur.

Completed applications should be submitted via email to deputyclerk@cityofsalida.com. If that is not possible, they can be submitted in-person to 448 E 1st Street Suite 112. Applications must be submitted at least five (5) working days prior to the date for which the permit is sought.

I. Applicant Information.

Applicant Name: _____

Applicant Business/Organization: _____

Applicant Phone: _____

Applicant Email: _____

Applicant Address: _____

Sound Supervisor¹: _____

Sound Supervisor Phone: _____

II. Event Information.

Description of Event: _____

Estimated Attendance: _____

Date(s): _____

Hours of Event: _____

Location of Event: _____

¹ The sound supervisor will be responsible for responding to and immediately addressing noise or other complaints in the absence of the applicant/permittee.



III. Noise Information.

Type of Noise (e.g., live music, parade):

Type of Sound Amplification Equipment:

IV. Agreement.

As the applicant for this noise permit, I, _____, hereby agree and understand that it is my responsibility to ensure compliance with the conditions and limitations set forth in the permit and all laws, rules, and regulations of the City of Salida, the state, and the federal government. I further agree and understand that any violations of the permit or applicable laws may result in the immediate revocation of the permit. Violations of the conditions and limitations set forth in the permit or applicable laws shall also be grounds for denial of future permit applications. I further understand and agree that the permit and application fee are non-refundable and non-transferrable.

Signature: _____ (Typed or Digital signature accepted)

Date: _____

For use by the City Clerk only:

Application fee received: ☐ Yes ☐ No ☐ N/A

Signature: _____

Date: _____



CITY OF SALIDA NOISE PERMIT

Signature by the City Administrator on this noise permit indicates that the noise permit has been deemed granted to the applicant and the requested noise has been so authorized, subject to the conditions and limitations set forth below. Where the conditions or limitations set forth below contradict or conflict with the information contained in the application, the conditions and limitations will control.

I. Conditions and Limitations Applicable to All Permits.

The following conditions and limitations are applicable to all noise permits:

- No noise is permitted after 10:00 PM, unless specifically authorized by the City Council following a public hearing. No noise is permitted after midnight on the Fridays and Saturdays of Memorial Day weekend, 4th of July weekend, and Labor Day weekend. No noise is permitted after midnight on the Thursday, Friday, and Saturday during the FIBArk festival.
- No noise is authorized in excess of the maximum limit of 85 dB(A), as measured from any point along the property line or within the property line of the receiving premises. Measuring devices shall be those specifically utilized by the City of Salida.
- All amplification equipment shall be arranged so as to minimize the disturbance to neighboring properties, and permittees shall take reasonable measures to baffle or reduce noise impacts to neighbors.
- No outdoor amplified sound shall be permitted between November 1 through May 1.
- A maximum of sixty (60) amplified sound permits may be granted to same location during a single calendar year, unless additional permits are specifically authorized by the City Council following a public hearing.

II. Conditions and Limitations Applicable to this Permit.

The following conditions and limitations are applicable to this noise permit:

- _____
- _____
- _____

III. Expiration.

This noise permit is issued for the following dates and expires on the following date:

Date(s): _____

Expiration: _____

For use by the City Administrator only:

Application granted: [] Yes [] No

Signature: _____

Date: _____

Street Closure Petition

Event location: Riverside Park, E. Sackett Date: 6/28-6/30

Event time/ From: Set Up 9am on 6/28; Event 9am on 6/29 To: 8pm, June 29

Event coordinator: Tina Gramann, Arts & Culture
Salida Creative District Phone: 719-207-2431

Email address tina.gramann@cityofsalida.com Cell phone: 512-293-9495

[illegible]

Sackett - D to F Closure



Chalk Festival

Beginning: 6/28/24 6:00am

Ending: 6/29/24 10:00pm

- SACKETT AV will be closed from F ST to D ST.

- E ST will be closed starting from the alley entrance 1/2 blocks before SACKETT AV.

Notes:

- 1) Event organizer responsible for set-up and breakdown of barricades & any other necessary signage.
- 2) Event organizer to provide routine checks on traffic control devices to ensure they are maintained in the correct position.
- 3) Event organizer to take down traffic control devices such as barricades and neatly stack them in parkway area between the curb and sidewalk.

 Closure Area

 Traffic Barricades

