

FIBArk Community Paddling Center
PO Box 762
Salida, CO 81201
May 13, 2021

City Council
City of Salida
444 E. First Street, Room 190
Salida, CO 81201

Dear Council Members:

FIBArk Community Paddling Center Board of Directors proposes to host the 73rd Annual FIBArk Whitewater Festival June 17-20 in the City of Salida, Colorado. The festival will celebrate the Salida community through whitewater boating races, running and biking races, art, and live music.

In its 73rd iteration, the Board of Directors strives to make this year's FIBArk festival a local- and family-oriented celebration while scaling the event to a size appropriate in consideration of the continuing COVID-19 pandemic. While the festival is Salida's most important community celebration of the summer, it is also the most important fundraising event for FIBArk Community Paddling Center, a 501(c)(3) organization committed to supporting community paddling programs, including youth paddling education, in Salida. The following list summarizes the main elements of the proposed festival.

- **Whitewater boat races hosted in the Salida Whitewater Park welcoming local paddlers and professional athletes alike.**
- **Hooligan Race signature event held in Salida Whitewater Park on Saturday, June 19.**
- **Downriver Race iconic competition with all divisions finishing in Salida Whitewater Park on Sunday, June 20th.**
- **Land races including the Tenderfoot Hill Climb, road running races, trail run, and mountain bike races.**
- **Ticketed live music for up to 1,200 people with pre-purchased tickets in Riverside Park on Friday and Saturday, June 18th & 19th**
- **Free live music for up to 1,200 pre-registered people in Riverside Park on Sunday, June 20th.**

The following documents are provided for additional detail:

- **City Permit Applications**
- **Event Plan**
- **Emergency Action Plan**
- **Event Schedule**
- **Memorandum of Understanding with Parks & Recreation Department**

We appreciate the Council's consideration of our proposed 2021 FIBArk festival. As our community emerges from the pandemic, we know that folks are excited to contribute to the nation's oldest whitewater festival

once again on Father's Day weekend, and we look forward to hosting a community-oriented festival that highlights and the reasons we are so lucky to call Salida home.

Sincerely,

A handwritten signature in black ink, appearing to read "Lucas Bare". The signature is fluid and cursive, with the first name "Lucas" and last name "Bare" clearly distinguishable.

Lucas Bare
President, FIBArk Community Paddling Center Board of Directors

FIBArk Community Paddling Center

PO Box 762

Salida, CO 81201

fibark.colorado@gmail.com

2021 FIBArk Whitewater Festival Event Plan

June 17-20, 2021



OVERVIEW

A community celebration with live music, beer, and food vendors at Riverside Park, whitewater races on the river with boating vendors and event registration on the boat ramp, and running/biking races held in downtown Salida and the Arkansas Hills Trails System.

SPECIAL NOTES

In light of the evolving circumstances around COVID, this plan provides some options should conditions improve. Where these options are identified, decisions will be made by May 30 to determine the final event planning option.

FESTIVAL COMPONENTS

The following sections describe the components of the 73rd Annual FIBArk Whitewater Festival.

Duration

The festival begins Thursday, June 17th at 6pm MDT and concludes Sunday, June 20th at 4pm MDT.

Overview of River Races

River races will take place on the Arkansas River at the Salida Whitewater Park as well as Downriver and Pine Creek races at other locations . River races include:

-
- Downriver Race
 - Slaloms
 - Stand-up paddleboard (SUP) Colorado State Championships
 - Pine Creek
 - Hooligan
 - Raft Rodeo

Refer www.fibark.com for times and locations of all river events. A Whitewater Park Spectator Area would have a public announcement system, awards stage, beer sales, river-oriented vendors, food truck, competitor staging area, and porta potties.

Overview of Land Races

FIBArk is partnering with the City of Salida Parks & Recreation Department on certain aspects of the festival, including the land races (refer to Attachment A). Land races will take place on City of Salida streets, county roads, and trails on city and Bureau of Land management land. Land races include:

- Tenderfoot Hill Climb
- 10k Road Run
- 5k Road Run
- 10k Trail Run
- Mountain Bike Races (Expert, Sport, Beginner)

Refer to www.fibark.com for times and locations of all land events.

Live Music and Vendors in Riverside Park

Riverside Park would host live music for pre-ticketed entrants on Friday, Saturday, and Sunday. Friday and Saturday would be priced tickets, Sunday would be free to pre-registered attendees. Entry would be limited to up to 1,200 people each day. Refer to www.fibark.com for live music artists and times.

In addition to live music, Riverside Park would also host the following:

- 3-4 food trucks
- Beer tent
- FIBArk information and merchandise tent
- Up to 5 vendors
- Up to 5 outreach/informational tents for local charitable nonprofits or government organizations, depending on demand

LOGISTICS AND FESTIVAL SUPPORT

Figures 1 and 2 provide conceptual layouts for the event space in the Whitewater Park Spectator Area and Riverside Park. Additional details provided in the following sections.

Event Staging

The event site (excepting River Races held offsite) is comprised of the Whitewater Park Spectator Area, Riverside Park, and the Athlete-Reserved Parking Area. The following sections describe these site plan components in more detail.

Whitewater Park Spectator Area

The Salida Whitewater Park Spectator Area is depicted on Figure 1, consisting of the Boat Ramp and Boat Ramp parking lot, Steam Plant patio, and a section of the River Trail and vicinity between the Steam Plant and the river. The Boat Ramp parking lot would be closed to public vehicle access and reserved for river-oriented vendors, a food truck, porta potties, and River Race competitor staging. An event registration tent would be staged on the southwest side of the FIBark boathouse building.

An amplified sound system would be staged adjacent to the river to announce the river races, as would a station selling cans of beer and other beverages.

There would be no restricted access to public foot traffic in the Whitewater Park Spectator Area.

Riverside Park

Riverside Park would be fenced as depicted in Figure 2, with access to ticketed attendees at the corner of F Street and W. Sackett and the corner of E Street and W. Sackett.

F Street and F Street Lot Athlete-Reserved Parking Area

The F Street Lot would be reserved for river competitor parking and staging.

Trash and Waste

Porta Potties

Porta potties would be staged in the following locations:

- Whitewater Park Spectator Area (8)
- Riverside Park (20)
- F Street Lot (4)

Trash Receptacles and Waste Management

City of Salida will lead trash and waste management for the festival per Attachment A. Trash and recycling receptacles will be staged in the Whitewater Park Spectator Area and Riverside Park. City of Salida will empty receptacles when full throughout the day to prevent overflow and

transport recyclables and trash to roll-off dumpsters staged in the F Street parking lot or other suitable location.

Traffic

Athletes competing in races (land and river) would be permitted access to park and stage in the F Street Lot.

The parking spaces adjacent to Riverside Park on the north side of W. Sackett street would be included in the fenced perimeter and used to stage porta potties.

A truss with FIBArk banner will be staged across F Street between Sackett and 1st Street as indicated on Figure 2.

Security

FCPC will contract private security for the festival from 12pm to 8pm on Friday and Saturday and 12pm to 4pm on Sunday. Security officers will be stationed at the following locations:

- Two at each entrance (2) to Riverside Park
- Two at Riverside Park stage protection and roaming
- One at Riverside Park exit
- One at Whitewater Park Spectator Area

Security officers will assist in enforcing the following security measures:

- Only ticketed persons displaying wristband are allowed in Riverside Park during festival hours.
- No outside alcohol is allowed in Riverside Park. Alcohol sold in Riverside Park is not allowed outside of the Park.
- No outside alcohol is allowed in the Whitewater Park Spectator Area. Alcohol sold in the Whitewater Park Spectator Area is not allowed outside the area.
- No illegal contraband is allowed in Riverside Park
- Checking ID for 21-and-over alcohol purchase

Emergency Actions

An emergency action plan is provided as Attachment B in the template provided by the City of Salida.

COVID Safety Measures

The following is a list of COVID safety measures that will be established for the festival. FIBArk is committed to working with the County and City to implement common-sense COVID safety measures to make the festival as safe as possible.

- Capacity for this year's event in Riverside Park will be limited to up to 1,200, directed by the square footage of Riverside Park to allow for social distancing for attendees.
- Ticketed guest contact information will be collected with ticket purchase to allow for contact tracing.
- A flexible cancelation policy will be enacted so if you are feeling sick, please stay home!
- Masks are required by all attendees to enter the event, and as you are moving around the event unless seated with your party.
- Masks will be worn by volunteers and staff.
- With a full day ticket to the event, guests will be allowed to exit and re-enter allowing for less than capacity at different times of the day.
- A separate entrance and exit will be available for the event preventing congestion.
- Hand sanitation stations will be available for vendors, volunteers and guests throughout the venue.
- Enhanced cleaning and sanitation of common touch points will be conducted.
- All vendors, performers, staff and volunteers will be adhering to COVID-19 policies and procedures and will be subject to symptom monitoring protocol.
- If any vendor, performer, staff or volunteer is feeling sick or has had close contact with someone who has tested positive for COVID, they will not be allowed to participate in the event.
- FIBArk's website and event registration page will encourage all competitors and participants to be fully vaccinated before attending the festival.
- Signage will be placed in the Whitewater Spectator Area and Riverside Park to maintain social distancing from people outside your party.
- Volunteers will be staged at the Hooligan, Hill Climb, and Raft Rodeo event to minimize crowding if necessary.
- Events will be livestreamed and event messaging will note as such should attendees arrive at an event and find it too crowded to watch in person.,

FOOD TRUCKS AND VENDERS BLOCKS VIEW TO EVENT

BEER SALES ACCESS TO EVENT ONLY

MAIN GATE AND WRIST BAND ISSUE

ATED ENTRY(2)

ATA POTTIES
uld be
ted inside
e)

FIBARK Banner

ETED EVENT AREA
ROXIMATELY 65,000 sf

SPONSOR AND OUTREACH VENDORS

Figure 1 - Riverside Park

SERVICE ACCESS



ANNOUNCEMENT; SHORT TERM BEER SALES

CONTROLLED ACCESS



EVENT REGISTRATION

CONTROLLED ACCESS

ATHLETE PARKING & STAGING

LIMITED ACCESS EVENT USE ONLY

FOOD AND INDUSTRY VENDERS

Figure 2 - Whittewater Park Spectator Area

Attachment B

Salida Special Event Emergency Action Plan

I, the undersigned, agree to comply with the following Emergency Action Plan to the best of my ability. The first person on this list will be the designated Emergency Manager and will take responsibility for public addresses and instruction to the event participants.

Emergency Manager (1 lead, 2 alternates)	Contact info 1	Contact info 2	Signature
1. Lindsay Sutton-Stevens	601-313-3801		
2. Sarah Briam	970-471-9951		
3. Lucas Bare	505-310-3427		
4.			

Please complete the following template according to your Events plan and location.
The following procedures should be followed in the event of an emergency.

Communications

- The manager or designee will communicate the designated evacuation space to participants at the beginning of the event.
- The Emergency Manager will communicate to the event participants in an emergency with a
 - ☐ Bull Horn
 - ☒ PA system
 - ☐ Emergency level voice

Fire

- Call 911
- Assist injured or disabled personnel.
- Evacuate the building. Activate emergency shutoffs if available.
- Attempt to use a fire extinguisher only if you have been trained.
- Evacuate participant to

Medical Emergency

- Identify the medical emergency.
- If life threatening, call 911.
- Administer first aid if properly trained.
- Evacuate the injured person to

Violent Incident

- Call 911.
- Attempt to avoid the situation - move participants away
- Try to deny contact-evacuate to
- If necessary defend - distract, attack, subdue.

Severe Weather/Natural incident

- Move participants away from threat if possible.
- Evacuate to
- Call 911

Urgent Situation (suspicious person, package, activity or bomb threat)

- Call 911.
- State who, what, where, when, why, and how situation occurred.
- If bomb threat, turn off all electronics.

Salida Park Rental & Special Event Form

This application must be filled out in its entirety and is a request only. Applications can be accepted or rejected.

Contact Name *

Applicant/Entity Email *

fibark.colorado@gmail.com

Phone Number *

What type of Event are you requesting? *

- ☒ Public Event: Free and open to the public eg. concerts/festivals (60-90 days notice)
- ☐ Admission Based Event: A paid ticket or reservation is required for entry (60-90 days notice)
- ☐ Races: A paid race event that can include walking, running, biking etc (60 days notice)
- ☐ Special Occasion: A private event by invitation only eg. celebration/birthday party (14 day notice)
- ☐ Tournament (30 days notice)
- ☐ Assembly/First Amendment Activity (Recommended 5 business day notice)

Event/Activity Name *

Fibark

Provide a short description of your activity. Include any website or social media handles associated with the event. *

Fibark is hoping to return for Father's Day weekend 2021. We would like to host an event/festival that will conform to changing health safety standards regarding Covid 19. At this point, we are optimistic at the minimum, we can host live music, vendors, and a beer garden in the Riverside Park.

Desired Location of Event/Activity *

- ☒ Riverside Park
- ☐ Alpine Park
- ☐ Centennial Park
- ☐ Chisholm Park
- ☐ Chisholm Park Clubhouse
- ☐ Thonoff Park
- ☐ F street (For parades, walks/runs/bike races)
- ☐ Skatepark
- ☐ Marvin Park (For Baseball, Softball or Kickball tournaments)
- ☐ Centennial Courts (For Tennis or Pickleball Tournaments)
- ☐ Other: _____

Estimated number of attendees? *

1000

Start date desired *

MM DD YYYY

06 / 16 / 2021

Start Time Desired (please include load in time) *

Time

04 : 00 PM ▼

End date desired *

MM DD YYYY

06 / 20 / 2021

End Time Desired (please include load out time) *

Time

06 : 00 PM ▼

Will ANY of these features apply to your event? *

- ☒ More than 50 attendees?
- ☒ Sell food or merchandise?
- ☒ Sell or dispense alcohol? (only allowed for non profit org)
- ☒ Use amplified sound?
- ☒ Need to close a street or right of way?
- ☒ Require law enforcement, security or fire professionals?
- ☐ None of the above

This form was created inside of City of Salida.

Google Forms

Addendum A

1. Do you plan on using any portion of the Salida Trail System (STS)? Yes ☒ No ☐

If yes, describe when, how and where: *Portions of boat ramp and river trails. Refer to Event Plan.*

2. How many people do you plan to have at your event: 1,200 _____

3. Will any food or merchandise be sold? Yes ☒ No ☐

If yes, FOOD AND SALES TAX LICENSES MUST BE OBTAINED. Contact the Colorado Department of Revenue for sales tax licenses at (303) 232-2416, and the Chaffee County Public Health Department for food licenses at (719) 539-2124. Vendors must have a fire extinguisher on site. Vendor booths are subject to inspection by the Salida Police and Fire Departments.

4. Will alcoholic beverages be sold and/or dispensed at your event?

Yes ☒ No ☐

If yes, please fill out the Application for Special Events Liquor License and submit it along with the necessary fees. A State of Colorado Special Event Liquor License permit is ONLY issued to incorporated non-profit organizations. EVENTS REQUIRING ALCOHOL LICENSES MUST SUBMIT THEIR APPLICATION AT LEAST 90 DAYS IN ADVANCE OF THE EVENT.

5. Will there be amplified sound at your event? Yes ☒ No ☐

6. Are street closures proposed for your event? Yes ☒ No ☐

If yes, where and when? *Park spaces north side of Sackett from F to E Streets. F Street north of Sackett. Boat ramp including the parking lot off of Sackett. Refer to Figure XX.*

7. Will you require any law enforcement services specific for your event? Yes ☒ No ☐

If yes, for what purpose (security, traffic, parking or public control, Salida Trail System crossings, etc.)? *Security, road crossings, traffic.*

Dates and times officers needed? *6pm 6/17/21 to 4pm 6/20/21*

Please attach the event's Security Plan.

The City of Salida requires reimbursement for the cost of providing police and safety measures above the standard for the time and date of any event.

8. Where do you plan for people to park for your event? City of Salida Public Parking lots except for the F Street lot, which we propose will be closed to traffic.
9. Please explain your Emergency Action Plan, including First Aid Stations, Communication and public safety agencies. Please attach additional documents to this application with the details. Emergency Action Plan included as attachment to Event Plan.
10. Will you need event insurance? Yes x No _____
Events to which the PUBLIC is invited require insurance. Please refer to #11 under Provisions for Park Rentals and Park Rules. Proof of insurance will be required with this application and must list the City as an additional insured party.
11. Please provide a timeline for your event June 17, 6pm to June 20, 4pm.
12. Please list any other needs or requirements that have not been covered. Refer to Event Plan and Attachments.
13. Signature [Signature] 5/12/21

Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You **Must Be Nonprofit**
 and One of the Following (See back for details.)

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge Or Chapter | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> Of A National Organization Or Society | <input type="checkbox"/> Municipality Owning Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution | |

LIAB Type of Special Event Applicant is Applying for: 2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day 2170 <input type="checkbox"/> Fermented Malt Beverage (3.2 Beer) \$10.00 Per Day	DO NOT WRITE IN THIS SPACE Liquor Permit Number
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1. Name of Applicant Organization or Political Candidate FIBARK COMMUNITY PADDLING CENTER	State Sales Tax Number (Required) 74-2232604
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2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) PO BOX 762 SALIDA, CO 81201	3. Address of Place to Have Special Event (include street, city/town and ZIP) DOWNTOWN SALIDA, BOATRAMP AND STEAMPLANT PATIO AREA -SALIDA, CO 81201
--	--

Name	Date of Birth	Home Address (Street, City, State, ZIP)	Phone Number
4. Pres./Sec'y of Org. or Political Candidate Sarah Blum	5/4/82	9965 W Cherokee Drive, Salida Co 81201	9704719951
5. Event Manager SHAUN MATUSEWICZ	3/4/79	*221 N. BLVD. GUNNISON, CO 81230	9707033366
6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES HOW MANY DAYS?		7. Is premises now licensed under state liquor or beer code? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM?	

8. Does the Applicant Have Possession or Written Permission for the Use of This Premises to be Licensed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
List Below the Exact Date(s) for Which Application is Being Made for Permit				
Date 6/17/21	Date 6/18/21	Date 6/19/21	Date 6/20/21	Date
Hours From 7AM m. To 11PM m.	Hours From 7AM m. To 11PM m.	Hours From 7AM m. To 11PM m.	Hours From 7AM m. To 5PM m.	Hours From To

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature 	Title Treasurer	Date 01/07/21
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Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.
THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County)	<input type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk
Signature	Title	Date

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information			
License Account Number	Liability Date	State	Total
		-750 (999)	\$



City of Salida
Multiple Vendor Event Permit Application

Date of Application 01/07/2021

Event Name: FIBArk Whitewater Festival

1. Event location(s): Riverside Park & Salida Boat Ramp, Downtown Salida

2. Date(s) & times(s) of event: Thursday 6/17/21-12:00 PM to 10:00 PM, Friday 6/18/21-8:00 AM
to 10:00 PM, Saturday 6/19/21-8:00 AM to 10:00 PM, Sunday 6/20/21-8:00 AM to 5:00 PM

3. Individual or organization sponsor(s): FIBArk Community Paddling Center

Address: PO Box 762, Salida, CO 81201

Phone: 9704719951

E-mail: fibark.colorado@gmail.com

4. Contact Person: Sarah Briam

Phone: 970 471 9951

E-mail: sarah@thenextteddy.com

5. List Participating Vendors:

**REQUIREMENT: PROVIDE A COPY OF THE CURRENT STATE LICENSE
FOR EACH VENDOR**

(If additional space is needed, please attach a list of participating vendors.)

6. Provide Proof of Insurance (The City Administrator, at his or her discretion, may require the City be named as an additional insured.)

Copy of Insurance Attached (Yes or No) _____

Required Fees and Checklist:



\$75 Application Fee

_____ \$20 per participating vendor: Number of Vendors _____ X \$20 = _____



Current Colorado Sales Tax License for each participating vendor



Proof of Insurance

Signed:

Sarah Briam

Event Sponsor: _____

City of Salida: _____

01/07/21

Date: _____

Date: _____

CITY OF SALIDA

Permit #: _____

AMPLIFIED SOUND PERMIT

Please fill out form completely, sign and date prior to submission.

Pursuant to Article IX Section 10-9-80 S.M.C., FIBArk Community Paddling Center (Permittee) has been granted this permit to exceed the maximum sound levels established in Article IX Section 10-9-80, S.M.C., in accordance with the following terms and conditions:

Permittee: FIBArk Community Paddling Center

Address: PO BOX 762, Salida, CO 81201

Telephone: 970-471-9951

Individual supervising sound (if different from Permittee): _____

Activity/event: 2021 FIBArk Whitewater Festival

Type of sound amplification equipment authorized (if any): Live Music June 17th-20
and event/competition announcements _____

Location: Riverside Park, F Street Bridge, Boat Ramp, Whitewater Park

Date(s): June 17th-20th 2020

Hours of operation: 6/17 - 6/19th, 8AM-11PM. 6/20, 8AM-5PM

Additional terms/conditions (attach additional sheets if necessary): Competition announcements

Expiration: _____

This permit will not be issued beyond 10:00 p.m.

The Permittee shall ensure that the sound/activity authorized by this permit shall be conducted in compliance with all applicable City ordinances and regulations, and a failure by the Permittee to do so, or to comply with all terms and conditions set forth hereinabove, may result in the summary revocation of this permit.

Accepted and agreed to by the Permittee: Sarah Briam

Date: 01/07/21

Approved by the City Administrator on the ____ day of _____.

City of Salida: _____ (City Administrator)

Copies to: Police ____ Public Works ____ Fire ____ City Clerk ____

July, 2018 Amplified Sound Permit

