



# CITY COUNCIL ACTION FORM

DEPARTMENT	PRESENTED BY	DATE
Administration	Kristi Jefferson - City Clerk	July 2, 2024

## **AGENDA ITEM**

Resolution 2024-42 A Resolution of the City Council of the City of Salida, Colorado Approving and Adopting the updated 2024 fee schedule for the Office of the City Clerk.

## **BACKGROUND**

On June 12, 2024 Legislation Council published the updated Colorado Open Records Act (CORA) research and retrieval fee maximum effective July 1, 2024.

Pursuant to Section 24-72-205 (6), C.R.S., the maximum hourly fee for the research and retrieval of public documents in response to a Colorado Open Records Act will increase from \$33.58 to \$41.37 as of July 1, 2024.

State law allows government agencies to charge a fee for the research and retrieval of public documents that shall not exceed this amount, although they shall not charge a fee for the first hour of time expended on each request. Before increasing the fee, government entities must revise and publish their Colorado Open Records Act policies to include the new fee.

## **FISCAL NOTE**

The updated fees will assist with covering Staff and Attorney's time for research and retrieval of public documents for each CORA request.

## **RECOMMENDATION**

Staff recommends City Council adopt Resolution 2024-42 updating the fee schedule for the Office of the City Clerk.

## **MOTION**

A City Councilmember should state "I move to \_\_\_\_\_ Resolution 2024-42 approving and adopting the updated fee schedule for the office of the City Clerk", followed by a second and a roll call vote.