



NOVEMBER 2020 STAFF REPORTS

Police Department –

- We had 601 calls for the month of October. That is a 36% increase over October of 2019.
 - We made an arrest on a male suspect who we have linked to over a dozen stolen vehicles and several burglaries around Chaffee County. The majority of them were in Salida. During the arrest, the suspect hit a patrol vehicle head on with two officers inside. The officers were ok, but the patrol car was totaled. We are working with the insurance company on a replacement.
 - We filled our remaining opening here at the PD. We hired Katherine Sigala and she has begun her 16 week training program.
 - We have really tried to increase our positive ticketing campaign. We gave out dozens of them in the month of October and the recipients really seem to enjoy it.
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Finance Department –

- Now that the budget has been developed and adopted by Council, the next budget task is developing a document that will fully communicate the numbers to the public. We are hoping to get the budget document in a format that meets best practices according to the Government Finance Officers Association (GFOA). GFOA issues awards for excellent presentations and we will strive to achieve that milestone.
 - We are working with Ehlers to implement the water and wastewater rate studies doing our best to balance the impact to citizens while also ensuring the funds are sustainable over time.
 - We received a \$117,750.41 reimbursement from DOLA for CARES act eligible expenses incurred by the City.
 - We are working with our financial software vendor to increase the types of payments we can collect online and to enhance our bill paying process as no to low cost efficiency improvements.
 - Staff continue to do an excellent job keeping up with the reconciliations, deposits, bill paying, payroll processing, billing and reporting necessary in a busy accounting office.
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Community Development –

- No Report.
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Recreation Department –

- See Attached.
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Public Works –

General:

- Project Management
 - Project planning, contracting, and project management for the 2020 capital projects.
 - Blake Street – concrete and prep for paving underway
 - Holman/Centennial Park Improvements – curb/gutter/sidewalks/paving underway
 - Stormwater Improvements – submittal reviews
 - Project management and coordination with CDPHE for SRF funding
 - Easement acquisition
 - Coordination with XCEL and CDOT on Phase IV Streetscape Improvements
 - Pasquale Spring prelim design planning items
 - Preconstruction meeting and construction coordination of bio-solids slab expansion
- Planning Items
 - CO 291 Intersection Control Evaluation and Corridor Plan
 - Stakeholder meetings
 - Raw Water Study
 - Complete final draft
 - Utilities
 - Assist finance with rate study
 - Completed Poncha line updated flow graphing and cost analysis
- Other Items
 - Caboose
 - Obtained narrow gauge rail car for parts to complete caboose restoration
 - Discussed caboose SHF grant application with SHF. SHF could not award this year due to very limited funding (revenue from casinos). SHF said the caboose rated very high.

Streets:

- Staff worked on striping and signage at Holman Ave. improvements, completed pavement markings for ADA, EV car charging, and crosswalks.
- Staff assisted with additional tree cleanup and stump removal.

Water/Wastewater:

- Field Utilities
 - Continue with CCTV inspection of city sewer mains
 - QC and final inspections on River Ridge and other development work
- Treatment
 - Review bar screen designs and tour plant with engineer
 - Routine maintenance and operations

Arts & Culture –

- 4 wedding events
- 8 Public Health meetings
- 18 rental events/meetings
- 18 unstaffed events/meetings
- 5 Art events – 1 plaza reception; 4 art therapy classes
- 2 Film screenings – with max 30 attendees

- Total number of people attending events for the month of October: 986*

* All events, including unstaffed, are following public health safety guidelines as determined within the limits established for Events with greatly reduced capacity per event, mask-wearing and majority of events have outdoor functions as top objectives. Cleaning protocols undertaken by SteamPlant staff occur frequently and after each event. Additionally, event and pre-registration logs continue to be common practice for all of these occurrences.

- Additional activities:
 - Flagstone for the Sculpture Garden donated by Salida Council for the Arts; improvements continue to be done with the area – Goal: Continue highlighting the unique art pieces installed there as well as add the enhanced space to list of areas that can be utilized fully for events;
 - Started coordination of Public Art Commission applicants toward gaining City Council appointments;
 - Continued to offer virtual Art Exhibits on the SteamPlant Gallery site at <https://paquettegalleryarts.square.site/>.
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Fire Department –

- Call volume overall is up 14% over 2019. Incidents in the city are up 10% while incidents in South Arkansas F.P.D. are up 26%.
 - Ladder truck is still partially out of service waiting on parts.
 - Neenan will presenting a draft of the facility and needs assessment later this week.
 - Wildfire season thankfully is slowing down.
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Clerk's Office –

Courtside:

- Final prep for November 20th court docket and began prepping December 18, 2020 docket. Continue to work towards 'paperless' court system hoping to enact by January, 2021.

Clerk-side:

- Processed liquor license renewals as needed.
- Completed the following class through Tyler University: Court Calendar, Docket and Jail Tracking.
- Still working with one hotel regarding late OLT payments.
- Processed one new commercial STR license.
- 95% of OLT payments are processed.
- Scanned 61 STR files into electronic files.
- Completed Beginner and Advanced Municode Website Training
- Started utilizing the new website to post meeting notices
- Updated "broken links" on the new website

11/17/20 City Council Parks and Recreation Department Report

General

- The department reorganization is complete.
- Skatepark, Parking lot paving and Community Center Rebuild projects are the top priority.

Front Desk Administration/Representatives

- Jennifer Davisson has become the SHSAC Supervisor as Laura Pintane has stepped down from her supervisory position
- Actively looking for front desk representatives
- Working on better lines of communication by sending out a Monday morning email to all staff with information about the city of Salida's parks and rec world
- Continuing to keep memberships, passes and insurance based passes on hold while COVID-19 still poses a threat
- We offer a 10 visit access pass for \$50 or drop in fees are \$6
- The locker rooms are still closed at this time, so we are allowing our guests to quickly change in the two bathrooms we have open.

Aquatics

- We are currently open Monday through Friday 6am-7:30pm in hour and a half time slots and 30 mins in between for sanitizing. Saturday and Sunday we are open 10am-5:30pm with the same routine.
- Lifeguard numbers tend to be low this time of year due to the fact that young guard go back to school - We are actively looking for more lifeguards
- Amilia requires Water Safety Instructors to put in their availability for private swim lessons so patrons can choose which lesson they would like to do - The instructors have not put any availability in, so our private lessons are currently on hold.
- If and when lessons are taught - teachers will wear face shields while teaching and disinfect any equipment that has been used during the lesson - the cost of a private lesson is \$25 per kid per lesson. We also sell a private lesson access pass - 5 lessons for \$100
- Fitness classes numbers are staying steady during this time- Average numbers of users - Arthritis- 5.6 patrons (12 max), Cardio- 7.2 patrons (10 max), Adult Coached Swim- 6.1 patrons (8 max) and Water yoga- 7.8 patrons (12 max)
- Actively looking for fitness instructors

Facilities

- Received bids for effluent flume.
- Aquatic Center Boiler replacement project (engineering)
- Locker room reconstruction
- Classes for training units
- Looking into new pool regulations for water quality, looking into new testing equipment, and starting to create new bech sheets.

- Help remove trees for skate park
- Help at Sonia's Garden
- Month end reports

Parks, Trails and Open Space

- Winterization of several Park bathrooms has begun, with the closure of the Centennial Park bathrooms, the closure of 1 at Alpine Park and 1 at the boat ramp.
- Parks crews have finished sprinkler blowouts and water winterization.
- Crestone Mesa Park/HOA Irrigation Project is nearing completion. Waiting on the contractor to finish the construction of a small shed and sprinkler control systems.
- Sonia's Garden memorial project, phase 1, is near completion for the winter.
- 6 trees were removed from Centennial Park in preparation for the Skatepark construction.
- Meet with the Salida Police Department to discuss the increased vandalism and vagrancy in the parks. Cameras, fines and structure changes were discussed.
- Working with Avalanche Excavation on parking improvements at Centennial Park.
- Discussion and preparation for Centennial Ice Rink shade structure install.
- Community Center pre-bid and questions

Recreation

- On Facebook, in the last 28 days we have had a post reach of 1,850 and gained 21 new page followers. On Instagram, we have officially surpassed 1,000 followers!
- Opened Special Event Park Rental Applications for October 1st and have received 19 event and park rentals for the coming year. To learn more about our Park Application system, [visit here](#).
- Pickleball will be moving indoors as soon as the North Building of the Fairgrounds finishes putting in heat (expected date mid-November).
- Upcoming classes will be a Youth Writing Class starting November 13th and an Intro to Skinning Class on December 6th. These have not been advertised yet but we expect it to go live the week of November 2nd.
- [Final Bike Fest results](#) and overview of how the race went
- The Rec Department is collaborating with CMC to provide more affordable community based classes to the community