



Salida Business Alliance

Oct. 1, 2021

Dear Council,

I am writing to request closure of downtown streets for the upcoming: Light up Salida! Holiday Parade. It will be held on the day after Thanksgiving Nov. 26, 2021. We encourage the city to take part by having a float.

The parade will start at 5th street and continue down F to Sackett Street. Santa will be the last entry stopping at the intersection of 2nd and F Streets. The Salida Fire department will be bringing him on the fire truck. He will light Christmas Mountain from the truck.

We request the traditional parade route closure: F Street to be closed from 5th to Sackett from 2 pm until at least 8 pm.

In the past, Salida Police Dept. has helped us remove the cars from F Street, and Salida Fire Dept. helped with the Lighting of Christmas Mountain and the fireworks.

We will want the streets closed starting at 2 pm. We have corner signs and will use the Parade cones the city has made available to notify the public. All vehicles must be removed by 5:30 pm. We would appreciate their help again.

Because it is a night parade and visibility is limited we will not allow candy, beads, stickers etc, to be distributed during the parade.

To meet covid-19 safety protocol, we will not be serving Hot Chocolate at the corner of 2nd and F streets, and will not have Santa greeting children at his house in Holiday Park.

We will also need an amplified music permit, as we will have music during the event.

At this same time I request that the S Mountain Road be closed from Nov. 1, 2021 until March 1, 2022. This is to accommodate putting up the Christmas lights on Christmas Mountain and taking them down allowing for no road traffic during the season.

If you have any questions, please give me a call at the Mountain Mail, 539-6691.

Once again we enjoy working with the City and thank you for your continued support of our organization.

Vickie Sue Vigil
Advisor
Salida Business Alliance



Permit #: _____

CITY OF SALIDA AMPLIFIED SOUND PERMIT

Please fill out form completely, sign and date prior to submission.

Pursuant to Article IX Section 10-9-80 S.M.C., _____ (Permittee) has been granted this permit to exceed the maximum sound levels established in Article IX Section 10-9-80, S.M.C., in accordance with the following terms and conditions:

Permittee: Salida Business Alliance

Address: PO Box 981

Telephone: 719-221-3660

Individual supervising sound (if different from Permittee): _____

Activity/event: Parade of Lights

Type of sound amplification equipment authorized (if any): _____

Location: 2nd and F Streets

Date(s): 11-26-21

Hours of operation: 4 to 7 pm

Additional terms/conditions (attach additional sheets if necessary): _____

Expiration: _____

This permit will not be issued beyond 10:00 p.m.

The Permittee shall ensure that the sound/activity authorized by this permit shall be conducted in compliance with all applicable City ordinances and regulations, and a failure by the Permittee to do so, or to comply with all terms and conditions set forth hereinabove, may result in the summary revocation of this permit.

Accepted and agreed to by the Permittee: _____

Date: _____

Approved by the City Administrator on the ____ day of _____.

City of Salida: _____ (City Administrator)

Copies to: Police ___ Public Works ___ Fire ___ City Clerk ___ City Zoning ___
Amplified Sound Permit



City of Salida

Special Event Emergency Action Plan

I, the undersigned, agree to comply with the following Emergency Action Plan to the best of my ability. The first person on this list will be the designated Emergency Manager and will take responsibility for public addresses and instruction to the event participants.

Emergency Manager (1 lead, 2 alternates)	Contact info 1	Contact info 2	Signature
1. <i>Vickie Sue Vigil</i>	<i>221-3660</i>		<i>[Signature]</i>
2. <i>Angel Rowell</i>	<i>657-913-4901</i>		
3. <i>Dan Sak</i>	<i>251-6974</i>		
4.			

Please complete the following template according to your Events plan and location.
The following procedures should be followed in the event of an emergency.

Communications

1. The manager or designee will communicate the designated evacuation space to participants at the beginning of the event.
2. The Emergency Manger will communicate to the event participants in an emergency with a
 - Bull Horn
 - PA system
 - Emergency level voice

Fire

1. Call 911
2. Assist injured or disabled personnel.
3. Evacuate the building. Activate emergency shutoffs if available.
4. Attempt to use a fire extinguisher only if you have been trained.
5. Evacuate participant to

Medical Emergency

1. Identify the medical emergency.
2. If life threatening, call 911.
3. Administer first aid if properly trained.
4. Evacuate the injured person to

Heart of the Rockies Medical Center

Violent incident

1. Call 911.
2. Attempt to avoid the situation – move participants away
3. Try to deny contact-evacuate to
4. If necessary defend - distract, attack, subdue.

The Alliance - SPD

Severe Weather/Natural incident

1. Move participants away from threat if possible.
2. Evacuate to
3. Call 911

Disperse and send home! Event cancelled prior

Urgent Situation (suspicious person, package, activity or bomb threat)

1. Call 911.
2. State who, what, where, when, why, and how situation occurred.
3. If bomb threat, turn off all electronics.