



AUGUST 2021 STAFF REPORTS

Police Department –

- We had 860 calls for service in July which is a 19% increase over last year.
 - We got the K-9 car repaired and it is back on the road. I will be setting up a work session day fairly soon so you can all meet Sarge.
 - Our new SRO has been working with FYI to get more involved with the Extraordinary Teen Council. We are trying to build stronger relationships with our local teens.
 - We are dealing with some staffing issues right now but it shouldn't create any interruptions in service in the community.
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Finance Department –

- A balanced recommended budget has been developed for Council consideration.
 - A recommended budget document will be ready for public inspection (as required by state budget law) soon, well before the October 15 statutory deadline.
 - Ehlers, Inc has been working with staff to update the Financial Management Plan (FMP). This document will be reviewed by the Finance Committee August 17.
 - The daily work in the office continues to keep staff busy (bill paying, payroll processing, billing, reporting, reconciling, payment processing, vital records, analysis, etc.).
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Community Development –

- Building permits seem to be picking back up again after an average start to the summer- probably fueled by dropping lumber prices. As of August 10, we've seen 152 total building permits, inc. a total of 130

residential units. At the same time last year, we had reviewed 94 permits with 35 total residential units. In 2019, we had reviewed 127 permits with 42 total residential units.

- Continued focus on various short-term and longer-term fixes to the housing emergency--program development, code changes, fee structure revisions, etc.
- Lots of recent attention to STR policy and moratorium--survey went out to the public and received over 400 responses within just the first 3 days.
- Continued discussions/pre-application conferences regarding numerous forthcoming Planned Developments, Subdivisions, and more.
- Continuing to work with Becky Gray and the Chaffee Housing Authority on the Open Doors Program framework.
- Kathryn, with the assistance of David Lady and Stolfus & Associates, secured \$2M from CDOT's Revitalizing Main Streets (RMS) Opportunity 1 Funds for Oak Street/Hwy 291 Corridor Improvements!!

Recreation Department –

- See Attached.

Public Works –

- See Attached.

Arts & Culture –

- The exhibit from artist Louise Medved showed in the Paquette Gallery and online at Paquette Gallery Arts. It was highlighted by an in-person Artist Reception/Creative Mixer. Total attendance for the 7/8 event was (20) people.
- Three (3) concert in the Summer Concerts Series in Riverside Park took place in July with over 1,500 total attendees to these free, community events.
- Conducted two (2) special meetings with the Public Art Commission Zoom to review submitted proposals for the RFP on Design Services for “old” Skate Park location and determine the candidate to recommend to

City Council.

- Hosted a theater troop based in Chicago for (4) live theater performances.
 - TOTAL GUESTS Attending Arts & Culture Events/Meetings/Special Events during July = 3,987
 - Number of free events/no admission = 10
 - Number of attendees at free events = 1,885
 - Number of events paying rental fees = 33
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Fire Department –

- Staff was first on scene at a river incident in the downtown last week. Victim was pulled from the river with no pulse and no breathing. CPR was initiated by fire personnel and after working the patient for ten minutes, the patient regained a pulse and was breathing on their own.
 - Career staff and wildland team members continue to assist with the wildfires out west.
 - The firehouse was affected by an electrical storm on August 1st. Power was intermittent throughout the building for four days. In the end, it was determined that the problem was in the alley and Excel corrected the issue.
 - Staff will be providing a school bus safety refresher for the school district on August 12th.
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Clerk's Office –

Courtside:

- Back to in person court appearances.
- Prepared background checks, PD reports, citations etc. for Prosecutor's August docket
- Mailed court letters to all those with No Proof of Insurance and No Registration charges on August docket and working to do the same for September docket.
- Set up Judge's case files
- Processed citations paid in full.
- Processed paid citations, sent DMV reports
- Began preparing the September docket
- Trained on Textedly system

Clerk-side:

- Ran a Special Events Meeting and began evaluating past Special Events
- Prepared and distributed nomination petition paperwork
- Utilized the Secretary of State SCORE program to review petitions, confirm active voters, Ward or City address, and signature verification
- Advertised and setup the Candidate "101" course, including PowerPoint presentation and additional helpful election materials for candidates, there were no attendees
- Reviewing different software to manage Occupational Lodging Taxes that would be integrated with our compliance program
- Received an updated quote for digitizing records
- Clerk and Deputy Clerk have taken 64 hours of Colorado Municipal Clerk Association 2021 Institute training that will be applied for an International Institute of Municipal Clerk's Certification (3-4 year program)

8/17/21 City Council Parks and Recreation Department Report

General

- Wrapping up projects
 - Sand Volleyball
 - Sonia's Garden
 - Skatepark
 - Community Center boiler replacement
 - Planning ribbon cuttings
 - Developing standard operating procedures for the department
 - Streamlining website
 - Working on developing a plan to reopen Centennial bathrooms and upgrade Centennial utilities
 - Department level data collection and budget discussions
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Aquatic

- Working out the details for an extended season for the Salidal Cyclone Swim Team
 - Several staff members are going back to school which leaves us very short handed
 - Working on Fall/Winter Schedules for the pool
 - Fall Shut down will be October 4-16, 2021
 - Working with Amilia to make our online store more customer friendly
 - Looking to order a card maker so we will be able to print access cards for our clients- These cards will allow clients to swipe in with a barcode scanner for quicker entrance into the pool.
 - Congratulations to the Salida Cyclone Swim Team for placing 2nd at the state meet
 - Good Luck to Sophie Herzog who will be competing in the Paralympics
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Facilities

- Replaced ORP and PH Probes
- Looking into Centennial Park utility upgrades
- Getting the hot springs effluent meter to remote readout
- Fixing water leaks in domestic hot water recirculation line
- Tearing down amenities pump assembly after a major leak
- Ordering parts for the existing boiler to prepare for the heating season
- Troubleshooting why the boiler is burning out the boiler pump. Made some changes in wiring to switch sides of a relay.
- Ordering chemicals, lab supplies, and custodial supplies
- Responded to an electrical issue at the Firestation caused by the loss of a phase.
- Awarded an HVAC quarterly service contract to Toulin Mechanical for city owned facilities.
- Toulin Mechanical in the process of replacing the boiler at the Community Center.
- Ordered some new lighting for the Fleet Office at Public Works and a new ice machine for the facility.

- Put a request for proposals for the Hotspring Soaking Pools out on Bidnet.
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Parks, Trails and Open Space

- Completed the installation of sand volleyball courts at Centennial Park.
 - Placed a Bear Saver Recycling Trash can at Alpine Park
 - Worked with Public Works and Terra Firma on Park Tree Maintenance Plan and Scheduling.
 - Started irrigation rebuild and reseeding effort at Mary Morrison and Mac Witty Parks.
 - Worked with Forest Service and Chaffee County to remove a large homeless camp on a conservation easement property owned by the city.
 - Worked with a local locksmith to replace locks on two park restrooms.
 - Placed tool sheds at Crestone Mesa and Sonia's Community Gardens.
 - Working on some additional trail and bed landscaping at Crestone Mesa.
 - Hosted a successful dog agility event at Marvin Park, and car show at Riverside Park.
 - Saw the loss of one seasonal employee.
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Recreation

- SOP team formed and beginning work. Meeting bi-weekly.
 - Amilia team formed and beginning work on enhancing functionality. Meeting weekly.
 - Sonia's Garden reception Saturday 8/14 4pm
 - Skatepark grand opening 8/21, 11-1: Ribbon cutting and community BBQ
 - Planning programs for Spring and hopefully one this fall
 - Possible Monarch competition partnership
 - Exploring private rentals
 - Website changes/organization on-going
 - Cat shifted to Aquatics Center/Front Desk Coordinator
 - Still hiring: Front Desk/Rec Attendant, Lifeguards, Recreation Facilitator, P&R Admin Coordinator
 - Hoping to launch some former programs as staff becomes available
 - Banana Belt Mountain Bike Race registration open and will be held Sept 18
 - Co-ed kickball registration open and starts Aug. 25
 - Ukulele registration open and starts Sept 6
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Public Works Department Report

August 2021

Planning/Engineering/Construction

- Planning
 - Streets
 - 2022 Budget Preparation
 - CO 291 Grant Status Pending
 - Preliminary design and planning for 2022 work (10th, 12th, Oak)
 - Review street lighting master plan – postpone to fall/after budgeting
 - Utilities
 - 2022 Budget Preparation
 - AWIA Risk and Resiliency Assessment review with consultant
 - Reviewing options to develop bio-solids composting program
- Capital Projects
 - US-50 Phase IV Streetscape/CDOT ADA
 - Work complete – CDOT working on punchlist items
 - 2021 Street Reconstruction
 - E Crestone – complete
 - Poncha Blvd – complete, restoration at parks underway
 - B St. and I St. – Concrete underway
 - Storm Water Improvements by F St./Riverside Park – Restart Oct 2021
 - Bio-solids concrete slab expansion at WWTP - complete
 - Bar Screen Replacement Project – Equipment procurement underway
 - 2021 Sewer Reconstruction Project – complete



Figure 1 - Poncha Blvd and 3rd Street Reconstruction



Figure 2 – B Street Reconstruction

Operations

- Streets
 - Striping for bike and ped facilities on Crestone, Mesa, Grant, and Poncha Blvd.
 - Worked with PD and school to bring 8th from H to J St. back to 2-way
 - Tree program work
 - Pothole and asphalt maintenance
- Utilities
 - Field Utilities
 - Continue with CCTV inspection of city sewer mains. Starting 2021 project work area (1/3 of service area)
 - Ongoing inspections for development related work
 - Smart meter upgrades
 - Note: project on hold due to product availability.
 - Provide assistance to P&R for utility upgrades at Centennial Park
 - Water Treatment
 - Routine sampling
 - Address minor improvements at treatment sites
 - Wastewater Treatment
 - Biosolids testing complete
 - Pump repairs and other routine maintenance.