

August 2020

Staff Report

Finance Department

- Met with Departments to go over 2021 Budget Requests and readied the budget for Council discussions.
- Made significant progress in developing OpenGov reports and shared with Department Heads. Staff member Kristen Hussey did an excellent job developing “dashboards” for each department which is a grouping of reports designed to assist department heads in managing their financial performance.
- Staff continue to do an excellent job keeping up with the reconciliations, deposits, bill paying, payroll processing, billing and reporting necessary in a busy accounting office.