



SEPTEMBER 2022 STAFF REPORTS

Police Department –

- We had 702 calls for service in August. So far this year we are very close to the call numbers we had in 2021.
 - Officer Tucker is back in the schools as the SRO and things have been going well. We have been meeting with the school leadership frequently and will continue to do so throughout the year.
 - We conducted a joint driving training with Chaffee County and Buena Vista PD. We were able to utilize the POST driving track that was built near Alamosa as a regional asset.
 - We worked a large identity theft and check fraud case that involved Canon City, Leadville, Buena Vista and Salida. After putting a case together, we have made several arrests and have a few more pending.
 - We have had a rash of auto thefts. We were able to put several cases together and complete arrests on them.
 - Sarge was utilized in a traffic stop where we recovered just under 2oz of meth from a person that has been dealing drugs in our community for quite some time. That person was arrested and charged with distribution of drugs.
-

Finance Department –

- The 2023 requested budget is now available for public inspection at <https://stories.opengov.com/salidaco/published/JxTWOKVcb>. Staff will present the budget to Council Monday, September 19 and Council will provide feedback. The impact of any changes to the budget will be discussed at the October 4 worksession and a public hearing will be held October 18 prior to Council adoption.
 - The new employee timekeeping program has been implemented (staff successfully worked through several glitches). This process should increase efficiency and accuracy.
 - Staff have pulled together to stay caught up on daily work while our Assistant Finance Director (Kristen Hussey) is on maternity leave.
-

Community Development Department –

- As of September 15, we've seen 138 total building permits, inc. a total of 65 new residential units. At the same time last year, we had reviewed 172 permits with 145 total new residential units (48 of them were the Salida Ridge LIHTC project). In 2020, we had reviewed 108 permits with 43 total new residential units.

- We currently have 18 active land use applications that are in some stage of the process, from staff pre-application conference to pending decision, including anything from minor subdivisions to major impact reviews. We've seen a significant uptick in proposals over the last month, and a few of these include much-needed rental housing units.
 - Chaffee Housing Trust has officially submitted permits for the 6 affordable units to be located at 3rd and M Streets, previously owned by the City.
 - Staff continues to attend/present at several affordable housing-related meetings/symposiums to get the word out about the City's efforts and policies
 - All 5 RVs out at the RV Resort continue to be leased out, providing temporary housing to 5 different employed households in a variety of circumstances. The decision has been made to suspend purchase of additional units until at least Spring 2023, due to capacity to run the program and challenges associated with winter use.
 - The first building (24 units) at Salida Ridge Apartments (LIHTC project) has received all inspections and is anticipated to open by the end of September. The second building (also 24 units) is expected to open by December.
 - Work on the land use code update has been rekindled after a long hiatus, and Council will be seeing more information about this in the near future. A work session with Planning Commission and the LUC Update Committee is planned at the Sept. 26th PC meeting to discuss the adoption of a future land use map as an addendum to the Comprehensive Plan.
 - The request for proposals (RFP) for the South Arkansas River Sub-Area (SARSA, aka City-owned Vandaveer property) master plan is expected to hit the streets by the end of the month.
-

Parks and Recreation Department –

- See Attached.
-

Public Works Department –

- See Attached.
-

Arts and Culture Department –

- The exhibit from a collective of artists that were award-winners from the 2021 Valley Visions Art Show debuted in the Paquette Gallery, and an artists' reception was held during the monthly Creative Mixer, which was attended by (50) people.
- The Summer Concert Series wrapped up in August with two (2) concerts in Riverside Park. The free concert events were attended by a total of (700) attendees.
- Jazz Fest returned to Riverside Park in a BIG way, despite the torrential rains at times, with six (6) music acts representing a varied mix of jazz and blues styles throughout the day and into the evening. Attendance for the entire festival was (3,000) people.
- The free outdoor screening series Movies @ Marvin concluded with a 30-year anniversary screening of ALADDIN, which was attended by (40) people. Kaleidoscope Toys was a sponsor of two of the three events.

- Poetry returned to the SteamPlant with a special event on the Plaza highlighted by three (3) published Colorado poets.
 - Sventastik Productions brought their live theater performance of SHREK: THE MUSICAL to the Theater stage over two weekends and performed (6) shows (final three took place over first weekend of Sept.) to sold-out crowds.
 - In addition to weddings, several civic and non-profit groups activated venue spaces throughout the month. Some of those groups included Chaffee County economic Development Corporation, Truth Has A Voice Foundation, American Whitewater, and Central Colorado SBDC.
 - The new Arts and Culture Community Engagement Coordinator, Tina Gramann, started near the beginning of the month.
 - TOTAL GUESTS Attending (39) Events/Meetings for May = 5,837
 - Number of free arts and culture events/no admission = 7
 - Number of attendees at free events = 3,943
 - Number of events paying rental fees = 32
 - Number of entities using the facilities = 25
-

Fire Department –

- Design work continues on the new Firehouse. We will have a design work session on September 21st and are planning to present to council at the work session on October 17th.
 - ISO conducted their site visit on September 13th. We finalized all of the survey paperwork and flowed hydrants in Ute Heights Subdivision. It will be several months before we receive our updated PPC rating.
 - The fire department supported the schools for Homecoming Week by assisting with the Bonfire and being present at the game.
 - The department's ladder truck passed its annual testing earlier this month. Some defects were noted that are consistent with a 25 year old apparatus.
-

Clerk's Office –

- Municipal Court
 - Attending the Early Career Professionals Zoom Meeting for the National Association of Court Management
 - Tracking court cases and trends seen in court over the past six months
 - Updating our training manual on how to use our court software
 - Monitoring the Default Judgements for Parking tickets and helping defendants pay their fines
 - Deputy Clerk utilizing their Colorado Crime Information Center Certificate, a five month program which allows the Court Clerk to pull sensitive background check information for the prosecutor and police department
- Special Events
 - Training with Tina Gramann, Special Events Coordinator, on her new role
 - Supporting event organizers obtain the proper permitting for liquor
 - Processing Amplified Sound Permits as they come in
- Short Term Rentals
 - Working with Residential short term rental license holders with the online software

- Reviewing the last of the residential short term rental applications for 2022-2023
- Working with real estate agents when questions come up about a properties eligibility for a short term rental
- Evaluating the administrative process of the STR program and finding efficiencies and updates where possible.
- Election
 - Working with the County Clerk to ensure the City remains in compliance with election roles/duties/timelines
 - Accepting various Issue Committee registrations
 - Sent official ballot language to the County Clerk for inclusion on the ballot
- Liquor
 - Working on several new liquor license with business owners
 - Continue to work with businesses that are transferring licenses.
- CBI/FBI Audit
 - Submitted materials for the biannual audit for processing liquor license background checks



Parks and Recreation Department report

Date: 9/20/22

Aquatics

- Returned to fall/winter hours. Monday - Thursday 6 am- 6 pm; Fridays 6 am - 8 pm; Saturdays 10:30 am -8 pm; and Sundays 10:30 am - 6 pm.
- Parent/tot, Preschool and Learn to Swim lessons will be offered in the fall.
- Facility will be closed for cleaning and maintenance October 3 - 15, 2022.
- Salida Swim Team will be renting the pool for a stroke clinic on Monday, Wednesdays and Saturdays.
- The numbers of users has decreased as school is back in session

Salida Hot Springs Aquatics Center

- Boiler replacement project pre-construction site visit.
- Review engineering plans for Hot water main replacement project
- Review job description for Parks and Facilities Worker 1
- Monitoring the splash pad construction project
- Getting the insurance claim and contractor lined out for the replacement of the west wing roof
- Reached out to Central Colorado Sound for an updated quote for a new PA system for the aquatic center
- Ordering and receiving confined space fall protection equipment
- Working with Unifirst on a proposal for laundering deck mats
- August DMR
- Draft Cover Letter for August DMR regarding missing temperature data for the South Arkansas River (receiving stream)
- Communicating with Aquatic Resources regarding the pumproom controles project set for fall shutdown
- Investigating manholes within the collection at the source for upcoming maintenance / remove blue foam board from lids to reduce the risk of clogging the pipeline
- Replace a flush valve in the women's locker room
- Ordered more flush valves that need to be replaced within the locker rooms
- Transition to ADP for timekeeping
- Replaced LED diodes and drivers on the tennis/pickleball court lights
- Cleaning out air handler cage in preparation for the boiler replacement project

Recreation

- Kickball season is halfway through with 8 teams participating.
- Bike fest is September 16-18th and is expanded this year to include a 76 mile gravel bike ride, kids bike decorating, the banana belt mountain bike race, a cruiser ride, a bike movie and the Monarch Crest Crank
- 2nd Annual Monarch Skate Jam Saturday, 10/8 at Centennial Skatepark. Proceeds go to Salida Parks & Rec Scholarship Fund.



- Preparation is being done for the winter recreation guide, halloween floating pumpkin patch, winter basketball, winter dodgeball league, winter volleyball league, the Salida Ski bus, the New Year's Day 5k and other programs!

Parks and Facilities

- Parks Staff has been performing tree trimming operations throughout our parks system.
- Working on replacing the water drinking fountain at the Caboose with a new ADA compliant fountain with a water bottle fill station.
- Parks is advertising for a Parks Mechanic position.
- Maintenance to our "Scout Wave" on the Arkansas River is currently underway.
- Staff has been partnering with our consultant to complete our property survey in conjunction with our ADA transition plan.
- Staff and SPOT are hosting a volunteer appreciation at the Scout Hut on 9/15.
- Splash pad construction is underway.

General

- Received 9 proposals for on-call planning and design services. A combination of City Staff and the PROST board are reviewing the proposals.
- Received 10 applications for the PROST board. The members of the board are reviewing the applicant to make a presentation to the Council.
- Parks & Rec leadership team members to attend CPRA conference 10/4-10/7.

Public Works Department Report

September 2022

Planning/Engineering/Construction

➤ Planning and Construction

Streets

- Continue meetings with CDOT/Engineer on Oak and 291 improvements
- Initiate Poncha Blvd design and send out public communication info
- 2022 Street Reconstruction:
 - 12th Street complete with punchlist items remaining
 - New St complete, adjacent development improvements underway
 - 10th Street underway between D St. and F St.
- 2022 Concrete Maintenance: underway, start on east 1st later this month
- 2022 Asphalt Maintenance Project: complete
- Oak St / Safe Routes to School:
 - Design underway with draft plan ready for CDOT submittals

Utilities

- 2022 Sewer Reconstruction
 - Poncha (US-50) and Holman at 16th areas complete
 - Work underway on alley between G and H and 3rd and 4th.
 - Work in alley between Poncha Blvd and Ouray Ave. upcoming
- Pasquale WTP Project: Construction underway
- Harrington ditch piping: Survey and due diligence underway
- Poncha Trunk line: Design underway

➤ Other CIP Items:

- Coordination for transport of caboose to Silverton for restoration. Prefab of items currently underway.

Operations

➤ Streets

- Asphalt maintenance and patching
- Thermoplastic markings for ADA/bike sharrows/crosswalks
- Sign replacement repairs
- Entryway monument cleanup and hardscaping at US-50 and Oak/F Streets
- Storm sewer maintenance and jetting to remove sediment

➤ Utilities

Field Utilities

- Completed sewer line cleaning and inspection for east 1/3 of collection system
- Smart meter upgrades (dealing with some supply chain issues)
- Inspection and new development assistance

Water Treatment

- Unplanned maintenance due to flood in Poncha and prep for Pasquale to go offline

Wastewater Treatment

- Work with consultant and director on process control data collection
- Additional testing for compliance and plant operational trending



Figure 1 - 10th and New St Reconstruction



Figure 2 - Pasquale Springs WTP Reconstruction