



DECEMBER 2021 STAFF REPORTS

Police Department –

- We had 694 calls for service in November.
 - Our two recruits just completed 640 hours of training and graduated the police academy. They are now back in Salida and will start a 16 week training process at the PD.
 - We held our 13th annual Shop with a Cop program. We received some great donations from the community which allowed the kids to have some extra spending money. Check out our Facebook for some fun photos of the event.
-

Finance Department –

- Work continues on the 2022 online budget document that will utilize interactive OpenGov charts and graphs. There is a lot of information to compile for this report and present in such a way that the reader can easily understand. We are optimistic that the end result will be a more open and engaging document than we have had in the past. The state still requires a PDF version of the report. The PDF version will take a considerable amount of time to compile as well but will have the side benefit of providing information for readers who prefer a more traditional (hard copy) budget.
 - The Director and Assistant Director were able to attend the Colorado Government Finance Officers Association annual conference in Loveland which proved to be an excellent format for learning and connecting with other government finance professionals. We were grateful for this opportunity.
 - Our partners at Orion Integrated Services recently assisted in updating our important Payment Card Industry (PCI) Compliance credentials which will allow us to continue to accept credit cards as a payment method for services.
 - Staff is prepared to update the fee schedule tables within our utility billing software in anticipation of council approving the 2022 fee schedules at the December 21 Council meeting.
 - Payroll staff are gearing up toward the busy year end payroll duties which will likely include needing to manually enter adjustments according to the market study results (this is not a “global” adjustment like applying a COLA adjustment).
 - Staff have begun work toward complying with new Governmental Accounting Standards Board (GASB) pronouncements. One is related to an accounting change in how leases are defined and recorded in the financial statements and one is related to changing policy relating to determining what constitutes a capital equipment purchase. Both of these pronouncements will take considerable extra time to work through in 2022.
-

Community Development –

- Building permits continue to come in pretty steadily. As of December 15, we've seen 250 total building permits, inc. a total of 174 residential units. At the same time last year, we had reviewed 163 permits with 82 total residential units. In 2019, we had reviewed 191 permits with 71 total residential units. This represents the most building permits in any one year (by nearly 25%) and more residential units permitted in any one year by over 200%
- Continued focus on potential short-term and longer-term fixes to the housing emergency--program development, code changes, fee structure revisions, etc.
- Additional work sessions with Planning Commission regarding possible tweaks to Inclusionary Housing project applicability and affordability levels
- Presentations/meetings with Chaffee Housing Authority regarding deed restrictions, community guidelines, and procedural requirements
- Pursuing funding via DOLA's Innovative Housing Incentives Grant for future affordable housing projects
- Passage of additional amendments to STR regulations
- Working on potential property swap with private property owner on to create additional developability and trail connectivity with eastern edge of City-owned Vandaveer parcels
- Work on the Land Use Code update has recommenced and staff continues to review and provide feedback on the latest installment of recommendations. Presentations to LUC committee, Planning Commission, and City Council expected Jan/Feb 2022
- Several annexations already in process or in conceptual phase
- Recent discussions with Chaffee County staff regarding synergistic opportunities with their newly begun LUC update process
- Staff is working on migrating more parcel information over to/into our GIS database to enhance our review processes, with the hope of eventually making more information available to the public via the City website
- In other words, just twiddling thumbs

Recreation Department –

- See Attached.

Public Works –

Planning/Engineering/Construction:

- Planning
 - Streets
 - Professional services contracting finalized and preliminary engineering being coordinated for the CDOT Local Agency Project
 - Engineering finalized for the 2022 Street Reconstruction Project (10th/12th St.)
 - Utilities
 - Updating Emergency Response Plans near complete
 - Pasquale WTP design near complete. CDPHE Engineering Review Approved
 - Capital Projects
 - US-50 Phase IV Streetscape/CDOT ADA - complete
 - 2021 Street Reconstruction - complete
 - Storm Water Improvements by F St./Riverside Park – final concrete and punchlist remain
 - Bar Screen Replacement Project – complete

- 2021 Sewer Reconstruction Project – complete
- 2021 Sewer CIPP – complete
- Low Zone Water Main Replacement – near complete. A section of the original wooden is on display at the Salida Museum.
- Professional services contracting finalized and preliminary engineering being coordinated for the CDOT Local Agency Project
- Engineering finalized for the 2022 Street Reconstruction Project (10th/12th St.)



Figure 1- Low Zone Waterline Replacement Project

Operations:

- Streets
 - Signage replacement
 - Increased street sweeping due to leaves and fall clean-up
 - Tree program work
- Utilities
 - Field Utilities
 - Considerable contractor assistance for the Low Zone Water Main Project
 - Smart meter upgrades
 - Inspection and new development assistance
 - Water Treatment
 - Routine maintenance at plants and seasonal cleaning of facilities
 - Working with consultant on finalizing Pasquale Springs plans
 - Working with consultant on emergency response planning
 - Wastewater Treatment
 - Additional influent sampling per discharge permit requirements
 - New bar screen setup completed. New screen has been reported as a great upgrade to the facility and reduction in maintenance requirements
 - New operator Alan Whitlock welcomed to the department. Alan comes with prior utility experience in Summit County.

Arts & Culture –

- The exhibit from artist Joe Horvath was shown in the Paquette Gallery for the month. It was highlighted by an in-person Artist Reception on 11/11 event was (25) people.
- The month was filled with a few of arts events:
 - The monthly film series, Art on Film and Songs OnScreen, were held and were attended by a total of (46) people.
 - Walden Chamber Music Society held their first in-person event in over 18 months, but also offered a livestream simultaneously for at-home viewers. In-person attendance for the event was (50) people.
- Monarch Mountain brought their annual Job Fair to the SteamPlant with over (55) attendees present.
- Salida Chamber of Commerce and twenty of their participating members got people into the spirit with their Kickoff to Winter event in the SteamPlant Ballroom with food and beverage tasting held on the Plaza. The two-hour event attracted (150) people.
- Monarch Mountain followed suit by bringing the latest Warren Miller film “Winter Starts Now” to the SteamPlant Theater on Nov. 13 and 14. The film screenings were attended by (150) and (35) people respectively.
- The Arts and Culture department submitted a grant application in the amount of \$60,000 from the state’s second round of Arts Relief Fund. Notifications of awards will be sent out in December.
- TOTAL GUESTS Attending (42) Events/Meetings for October = 1,398
 - Number of free events/no admission = 4
 - Number of attendees at free events = 332
 - Number of events paying rental fees = 33

Fire Department –

- Asst. Chief Rohrich continues to build data sets for the transition to the new reporting software. We have both been taking online courses to get educated on the program.
- Call volume is steady, yet down 3% from last year at this time.
- Reach Air Medical provided an in-house pediatric training for staff earlier this month.

Clerk’s Office –

Courtside:

- Developing a strategy to process electronic parking tickets under the new ordinance
- Updating the Court website to reflect changes in the law
- Sending out texts to defendants with court updates and reminder payment deadlines
- Continued training and Support for the Municipal Court Clerk during Court

Clerk-side:

- Updating our Short Term Rental application and affidavits to reflect the ordinance changes
- Preparing for the end of the Short Term Rental moratorium
- Working with LodgingRevs/MuniRevs to allow for Short Term Rentals and Occupational Lodging Taxes be able to be paid online for the fourth quarter

- Preparing and sending our first round of Clerk documents to be digitized by a third party company, MSI, certified in sensitive and historical material
- Continuing education on Elections from the Colorado Municipal League
- Drafting the 2022 Fee Schedule
- Drafting Resolution 2022-01 Posting Places
- Processing two new liquor license applications
- Training with City Clerk on how to use MuniCode to produce council minutes



Parks and Recreation Department report

Aquatics

- Monarch Season Pass holders receive \$2 off SHSAC now through the end of the ski season
- Jan 2022 will reinstate appreciation months for local workforce to receive free entry. Ex: June School District Appreciation Month-all that work for the school district receive free entry to the SHSAC for the month of June.
- Winter Swim Lesson registration opens January 10th at 9am. Levels: Preschool, 1, 2 and 3.
- Cancellation Policy: We have a 48 hour cancellation policy for our activities. If the client does not meet the timeline, they will not receive a refund. Clients who call about refunds should be told about the policy.
- Prices, passes, marketing upgrades in the works
- New amenities being reviewed
- More aquatics programming and classes early 2022 (Kayaks, Fitness)

Salida Hot Springs Aquatics Center

- Boiler Plan Set and bid doc review
- Boiler project is going out to bid in January
- Locker room hot water heater repair
- Repaired locker room hot water leak
- Update survey for Centennial Park (Henderson Land Surveying)
- Bought new snowblower
- Changed out photocells for parking lot lights
- Working on getting new LED lights for the pumproom and deck shower
- Sampled and sent the samples out for arsenic
- Removed rock pools at the hot spring source
- Replaced belts for the supply fan on the main air handler
- Trying to get a couple windows replaced, awaiting site visit from contractor
- Continued work on pumproom controls (identifying existing conditions and equipment)
- Looking into details/engineering for skate park light post foundations.
- Looking into how to move forward with a replacing a section of the hot spring main pipeline

Recreation

- Youth Basketball Registration is closed and we have 130 participants.
- Women's Volleyball has 10 teams lined up and we are still working out some final details
- New Years Day 5k is coming along and we already have 16 participants signed up.
- Kayak Roll Sessions are on the schedule
- Kayak Polo is on the schedule
- FIBArk partnership is getting up and running. Working on partnership and program ideas right now.
- Adult Drop-In Basketball is scheduled for Mondays 7:30 - 9:30 through the end of March.



- Dodgeball will start February 23.
- Camp Friday has one day left, this Friday the 17th and will start back up again in the new year.
- Pickleball times are available at the fairgrounds.
- The community resource guide is printed and distributed.
- Monarch Ski Bus-finalizing contract/details

Parks and Facilities

- Interviewed and extended an offer on the Parks, Trails, Open Space Supervisor Positions.
- Offered a FT Maintenance position using the same candidate pool to replace Lee Hoxie at his upcoming retirement.
- Worked on responses to CIRSA's Property Survey Audit.
- Staff finished putting up Christmas Decorations at the Toubert Building and Fst Bridge.
- Working with Avalanche Construction to install a new sewer vault at Centennial Park for the restrooms and upcoming Splash Pad.
- Staff is working on buttoning up irrigation on the north side of 3rd St. and Poncha Blvd.
- Staff supported and assisted in the installation of the basket for the Heart of Rockies Disc Golf Course at Vandaveer.
- Staff did some work at the Community Center putting up some backsplash and repitching the gutter along the back of the building.
- Working on getting some pricing to repair the HVAC at the WWTP.
- Helped explore the impacts on the department of potentially taking over the land management of the Franz and Sands Lake properties.
- Staff was able to get out and do some hand watering of trees due to unseasonably warm and dry conditions.

General

- Splash pad designs are in phase 2.
- Ice rink team is working on a plan to use the City's existing shed for cooling units at Marvin Park.
- The Army Corp of Engineers approved the Scout wave maintenance plans.
- Skatepark landscaping and pedestrian area plans are being reviewed.
- Skate park lighting quotes are being reviewed.
- Hosted Holiday Open House at the SHSAC for P&R staff