



## CITY COUNCIL ACTION FORM

Department Parks and Recreation	Presented by Diesel Post - Parks and Recreation Director	Date 5/3/22
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### **ITEM**

Resolution 2022 -17 A resolution to allow overnight camping and dogs in Marvin Park from July 29th through July 31st, for the 2022 Gone to Dogs dog agility event.

### **BACKGROUND**

A part of the 2022 Gone to the Dogs dog agility event proposal included a request for overnight camping at Marvin Park. City of Salida Municipal code 11-6-20 prohibits overnight camping in City of Salida Parks. The code also states:

*Permission to camp. By resolution, the City Council may grant an individual or group of individuals permission to camp within a City park. The resolution shall specify the group, park and days during which the camping is allowed.*

Another part of the Gone to the Dogs event goes against Salida municipal code Sec. 11-6-70. - Prohibited acts and conditions.

*(a)Dogs in park.*

*(1)It is unlawful for any person who owns, harbors or keeps a dog to permit that dog to enter any City park, except areas specifically identified as "dogs permitted" or by motion of the City Council for special events.*

*(2)The Public Works Director shall post all City parks with clear, legible signs reading "No Dogs Allowed," which signs shall be posted in such a manner as to give all persons entering the parks notice that dogs are not permitted therein.*

Resolution 2022- 17 would allow for overnight camping and dogs in the park for this event.

### **FISCAL NOTE**

N/A

### **STAFF RECOMMENDATION**

At the 4/28/22 Special events meeting, all department heads discussed and approved this event and therefore resolution.

### **SUGGESTED MOTION**

A Council member should move to approve resolution 2022-17, to allow overnight camping and dogs in Marvin Park from July 29th through July 31st, for the 2022 Gone to the Dogs Inc. dog agility event

**CITY OF SALIDA, COLORADO  
RESOLUTION NO. 17  
(Series 2022)**

**A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF SALIDA, COLORADO  
TO ALLOW OVERNIGHT CAMPING IN MARVIN PARK FROM JULY 29 THROUGH  
JULY 31st, FOR THE 2022 GONE TO THE DOGS INC. DOG AGILITY EVENT.**

**WHEREAS**, City of Salida Municipal Code 11-6-20 and 11-6-70 prohibits overnight camping in city parks and prohibits dogs from entering City parks except where specifically authorized; and

**WHEREAS**, the City of Salida desires to collaboratively work with Gone to the Dogs Inc. to hold a dog agility event from July 29th to July 31<sup>st</sup>, 2022; and

**WHEREAS**, the City of Salida Municipal Code 11-6-20 section “b” states: *Permission to camp. By resolution, the City Council may grant an individual or group of individuals permission to camp within a City park. The resolution shall specify the group, park and days during which the camping is allowed.*

**WHEREAS**, the City of Salida Municipal code Sec. 11-6-70 section “a” states: *Prohibited acts and conditions.*

*(a)Dogs in park.*

*(1)It is unlawful for any person who owns, harbors or keeps a dog to permit that dog to enter any City park, except areas specifically identified as "dogs permitted" or by motion of the City Council for special events.*

*(2)The Public Works Director shall post all City parks with clear, legible signs reading "No Dogs Allowed," which signs shall be posted in such a manner as to give all persons entering the parks notice that dogs are not permitted therein.*

**WHEREAS**, event applications, assurances and paperwork is in order.

**WHEREAS**, the event application materials have been reviewed by City staff and presented to City Council on 5/3/22.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Salida that:

Section 1. The participants in the Gone to the Dogs agility event on July 29<sup>th</sup> through July 31<sup>st</sup>, 2022 are allowed have dogs in the park and to overnight camp in the Sackett St. parking lot at Marvin Park.

**RESOLVED, APPROVED AND ADOPTED on this 5TH day of MAY, 2022.**

CITY OF SALIDA, COLORADO

\_\_\_\_\_  
Mayor Dan Shore

(SEAL)

ATTEST:

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City Clerk

## Proposal for Dog Agility Competition

Date: July 29 - 31, 2022

Event Coordinator: Canine Culture, LLC by Laura Bussing (COI Liability Insurance provided)

Park Requested: Marvin Park Small Ball field- Bayuk Field, & parking lots (see drawing)

Event: 2 day UKI sanctioned dog agility competition

Hours: Friday – 4pm -7pm for set up Saturday: 7a– 5pm (competition) Sunday: 7a -5pm (competition)

Participants: less than 45 competitors

Details: The event will be contained inside the fenced Bayuk Field on the east side of Marvin Park. We will use the outfield grassed area for the competition ring of 120' x 100' and fenced. Dogs will compete with their owners unleashed within the fenced area. They will come into and out of the area on leash. A dog agility course consists of handler directing their dog over a series of jumps, dog walk, a-frame, seesaw and tunnels. The fastest time wins. Dogs of all sizes and various breeds will compete. Within the chain length fenced area of the entire ball field, competitors will set up with dog crates, chairs and individual mobile shade structures.

Parking: parking lot accessed from Sackett Street, as well as the main parking lot along 291.

Equipment & Security: Canine Culture will furnish all equipment for holding the event, that includes all of the specialty equipment for agility and garbage cans. The equipment will be in the grassy area of the outfield during the duration of the rental period. The event coordinator, Laura Bussing & Tony Bussing, will stay on site during the entire duration of the rental including overnight in a self-contained RV for security of equipment.

RV's: Overnight parking for self-contained RV's is needed. They will park in the parking area off Sackett Street and will arrive on Friday after 4pm on July 29. A requirement of the RV's is no generators between 10pm-7am. Exhaust diverters are required. We will limit the # of RV's to 12.

Dog Waste: We will provide poop bags and require all participants to pick up after their dogs. We will require that they walk them in the parking lot or on the trail. The fenced area of the ballfield will be free of pet waste.

Dogs Leashed: When not competing in the specially fenced ring of 120x100, dogs will be on leash at Marvin Park, around town and adjoining trails.

Restrooms: We request use of the Port-a-potties at Marvin Park. We can rent additional ones.

Noise: People and dogs will make noise to some degree. We do not allow dogs to continually bark at an event, competitors generally have very well trained dogs. Noise will be minimum and like a ball game tournament when people are cheering for their team.

Marketing: The announcement of this event will be directed to competitors on UKI's website: <https://ukagilityinternational.com/> and Colorado Dog Agility private IO Group. We will not seek spectators.

Economic Impact: Competitors will stay at local hotels, and short-term rentals. They will spend money in the community at restaurants, gas stations, grocery stores and downtown shopping.

Cleaning of Park: Event Coordinator will be solely responsible for the cleanliness of the rental areas. We guarantee there will not be any dog feces in the park prior to our departure on Sunday late afternoon.

## Special Event application

Event Name \*

.....

Event contact name \*

Laura Bussing

.....

Event contact email address \*

bussingl@gmail.com

.....

Event contact phone number \*

17192390553

.....

The following questions are similar to the questions that were answered in the online "Park rental and Special event request form". Please provide more detail in this application.

Event location

Marvin Park Ballfield #3

.....

Event start date

MM DD YYYY

07 / 29 / 2022

Event start time

Time

04 : 00 PM ▼

Event end date

MM DD YYYY

07 / 31 / 2022

Event end time

Time

05 : 30 PM ▼

Estimated number of people in attendance

40

Please provide a short description of the event

UKI dog agility competition with pre-registered entries

Will food or merchandise be available from any vendor?

- ☐ Yes
- ☒ No
- ☐ Maybe

If YES, FOOD AND SALES TAX LICENSES MUST BE OBTAINED AND POSSIBLY A MULTI VENDOR PERMIT . Contact the Colorado Department of Revenue for sales tax licenses at (303) 232-2416, and the Chaffee County Public Health Department for food licenses at (719) 539-2124. Vendors must have a fire extinguisher on site. Vendor booths are subject to inspection by the Salida Police and Fire Departments.

Multiple vendor permit

<https://drive.google.com/file/d/1VHVSD9PEo0x-dNvllrrkWRlXr1JaL8o9/view?usp=sharing>

County form:

<https://www.chaffeecounty.org/EndUserFiles/57096.pdf>

Will Alcohol be sold or distributed at your event?

- ☐ Yes
- ☒ No
- ☐ Maybe

If yes, please fill out the Application for Special Events Liquor License (available at the link below) and submit it along with the necessary fees. A State of Colorado Special Event Liquor License permit is ONLY issued to incorporated non- profit organizations. EVENTS REQUIRING ALCOHOL LICENSES MUST SUBMIT THEIR APPLICATION AT LEAST 90 DAYS IN ADVANCE OF THE EVENT.

<https://drive.google.com/file/d/1VGNG7tcBM4NP0KCIJ9hZqgrcvuyPvu/view?usp=sharing>

Will there be amplified sound at your event?

- ☒ Yes
- ☐ No
- ☐ Maybe

If yes, complete the Amplified Sound Permit available At the City Clerk's office.

Are any streets, sidewalks or other right of way closures required for your event?

- ☐ Yes
- ☒ No
- ☐ Maybe

If yes, it is your responsibility to circulate and submit a petition signed by abutting residents/merchants as to their support or non-support of the closure.

<https://drive.google.com/file/d/1V3xAFRIMqozcGrAQsk9QC3BoClmeO9V/view?usp=sharing>

If yes, please describe the request.

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Will you require any security or law enforcement services specific for your event?

- ☐ Yes
- ☒ No
- ☐ Maybe

If yes, for what purpose (security, traffic, parking or public control, Salida Trail System crossings, etc.? .

.....

**If additional City of Salida Police Officers are requested, they must be requested through the Salida Police Department (719-539-6880).**

Where will people park for your event?

Parking lot at Marvin Park for day use and overnight RV Camping in parking lot off Sackett

.....

How many additional trash cans are needed for your event?

0

.....

Is a quote from a trash service included in your application packet?

- ☐ Yes
- ☒ No

Is the Emergency Action Plan included in your application packet?

☒ Yes

☐ No

Have you obtained insurance for your event that lists City of Salida as additionally insured?

☒ Yes

☐ No

Please check that you understand and will adhere to the following requirements:

- ☒ Any violation of the City of Salida Municipal Code or agreements made in the application process are grounds for denial of the Special Events permit in the future.
- ☒ You will be required to have insurance and name the City as an additionally insured party. Because this is often a lengthy process, the City will accept and approve applications pending receipt of proof of insurance.
- ☒ Applicants are also responsible for meeting any other agency requirements. For example, if you are serving food you must meet all Health Department requirements
- ☒ Chaffee County Department of Health requires at least one restroom for every fifty people attending the event.
- ☒ 1 trash can per 50 people is required
- ☒ The event is responsible for emptying ALL trash within the event, including pre-existing city trash cans.
- ☒ All clean up must be completed within 24 hours after the event concludes. If the City has to clean up after the event, a fee will be billed to the organizer.

Digital signature:

Laura Bussing

This form was created inside of City of Salida.

Google Forms



**CITY OF SALIDA**  
**AMPLIFIED SOUND PERMIT**

Permit #: \_\_\_\_\_

Please fill out form completely, sign and date prior to submission.

**Laura Bussing**

Pursuant to Article IX Section 10-9-80 S.M.C., \_\_\_\_\_ (Permittee) has been granted this permit to exceed the maximum sound levels established in Article IX Section 10-9-80, S.M.C., in accordance with the following terms and conditions:

Permittee: **Laura Bussing**

Address: **235 W. Rainbow Blvd**  
Salida CO 81201

Telephone: **719-239-0553**

Individual supervising sound (if different from Permittee): \_\_\_\_\_

Activity/event: **Overnight RV camping**

Type of sound amplification equipment authorized (if any): **generator use between 7am-10pm**

Location: **Sackett St. Parking lot of Marvin Park (by river)**

Date(s): **07/29/2022, 7/30/2022 (2 consec. nights), 7/31 day**

Hours of operation: **7am-10pm**

Additional terms/conditions (attach additional sheets if necessary): \_\_\_\_\_

\_\_\_\_\_

Expiration: **07/31/2022 5:30pm**

***This permit will not be issued beyond 10:00 p.m.***

**The Permittee shall ensure that the sound/activity authorized by this permit shall be conducted in compliance with all applicable City ordinances and regulations, and a failure by the Permittee to do so, or to comply with all terms and conditions set forth hereinabove, may result in the summary revocation of this permit.**

Accepted and agreed to by the Permittee: \_\_\_\_\_

Date: \_\_\_\_\_.

Approved by the City Administrator on the \_\_\_\_ day of \_\_\_\_\_.

City of Salida: \_\_\_\_\_ (City Administrator)

Copies to: Police \_\_\_\_ Public Works \_\_\_\_ Fire \_\_\_\_ City Clerk \_\_\_\_ City Zoning \_\_\_\_  
Amplified Sound Permit



# Salida Special Event Emergency Action Plan

I, the undersigned, agree to comply with the following Emergency Action Plan to the best of my ability. The first person on this list will be the designated Emergency Manager and will take responsibility for public addresses and instruction to the event participants.

Emergency Manager (1 lead, 2 alternates)	Contact info 1	Contact info 2	Signature
1. Laura Bussing	239-0553	539-4220	<i>[Signature]</i>
2. Tony Bussing	239-0658	539-4220	<i>Anthony F Bussing</i>
3. Grete Mortley	970-278-7880	n/a	<i>[Signature]</i>
4.			

Please complete the following template according to your Events plan and location.

The following procedures should be followed in the event of an emergency.

## Communications

- The manager or designee will communicate the designated evacuation space to participants at the beginning of the event.
- The Emergency Manager will communicate to the event participants in an emergency with a
  - ☐ Bull Horn
  - ☐ PA system
  - ☒ Emergency level voice

## Fire

- Call 911
- Assist injured or disabled personnel.
- Evacuate the building. Activate emergency shutoffs if available.
- Attempt to use a fire extinguisher only if you have been trained.
- Evacuate participant to

## Medical Emergency

- Identify the medical emergency.
- If life threatening, call 911.
- Administer first aid if properly trained.
- Evacuate the injured person to

Parking lot, shaded area, await 911

## Violent incident

- Call 911.
- Attempt to avoid the situation – move participants away

- Try to deny contact-evacuate to
  - lock/block doors, turn off lights, silence phones.

Parking lot, wait for police

- If necessary defend - distract, attack, subdue.

## Severe Weather/Natural incident

- Move participants away from threat if possible.
- Evacuate to
- Call 911

Parking lot - cars

## Urgent Situation (suspicious person, package, activity or bomb threat)

- Call 911.
- State who, what, where, when, why, and how situation occurred.
- If bomb threat, turn off all electronics.





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/01/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> The Ahbe Group 7167 S Alton Way  Centennial CO 80112	<b>CONTACT NAME:</b> Patty Brooks <b>PHONE (A/C, No, Ext):</b> (719) 395-2234 <b>E-MAIL ADDRESS:</b> pbrooks@guardianins.net <b>FAX (A/C, No):</b> (719) 395-2232 <b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Secura Insurance. <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b> <b>NAIC #</b> 22543
<b>INSURED</b> Canine Culture LLC 12399 Happy Jack Ln  Salida CO 81201	

**COVERAGES****CERTIFICATE NUMBER:** CL21101533820**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		CP3352818	10/06/2021	10/06/2022	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 10,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below						AGGREGATE \$
							PER STATUTE OTH-ER \$
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The certificate holder is an additional insured as required by a written contract and as pertains to the operations of the insured.

**CERTIFICATE HOLDER****CANCELLATION**

City of Salida 448 E. First St.  Salida CO 81201	<b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b>  <b>AUTHORIZED REPRESENTATIVE</b>
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