

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Agenda Item: IML Expenses for Board

Date: August 5, 2026

Meeting: Village Board

Prepared by: Kimberly Garza

Department: Village Clerk

Overview/Background Information

UPDATE: Trustees Broda, Mead and Wright will be attending the 2026 IML Conference.

The Illinois Municipal League's (IML) Annual Conference is the premier educational and professional development event for all municipal officials in Illinois. The conference, held at the Hyatt Regency Chicago, 151 East Wacker Drive, attracts more than 2,000 elected officials from cities, villages and towns of all sizes. Over three days, officials and staff will be provided with an opportunity to not only learn from industry experts but also exchange ideas and build relationships with their municipal colleagues.

This year the annual conference will be September 17, 18 & 19, 2026. Included is the conference program for newly elected officials. The program details the conference tracts specified for elected officials. Additional information can be found here: <http://www.iml.org/conference>.

The estimated cost per elected officials to attend Thursday, Friday and Saturday, which includes a two-night hotel stay/parking, mileage, tolls and per diem, is just under \$1550.00 per attendee. There is also an option to register for one day only for approximately \$550.00 depending on the day and the meals provided. In 2025, Trustees Broda, Mead, Wright were the only attendees from the village of Roscoe.

Once the Board identifies and approves the attendees and applicable expenditures, conference registration will be completed by Anne Hanson Using the Village Credit Card. Hotel reservations should be made by the attendee(s) allowing room preference to be made by individuals. All other reimbursements should be made per the approved travel policy which is also included in the packet.

Conference registration cut off is September 4, 2026, at 4:30 pm. Hotel rooms are available on a first come basis and the hotel is already accepting reservations.

Fiscal Note/Budget Impact

Dollars were appropriated in 2026 from the elected official's department for conference/trainings
(01-018-5530)

Prior Legislative Actions

Was on Committee of the Whole on July 21, 2026. Motion was made to move to the board for approval.

Action Required/Recommendation

Approval from the Village Board.

Attachments

Current Travel Policy, Conference Program, Fact Sheet, Itemized Cost and IML 2026 Registration Form.