

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Agenda Item: Resolution Providing for the Non-Renewal of Village Administrator Employment Agreement

Date: 1/13/2026

Meeting: COTW DATE 1/20/2026

Prepared by: Attorney Tom Green

Department: Admin

Overview/Background Information

The Village entered into an Employment Agreement for the position of Village Administrator effective January 1, 2024, for a three year term. The Employment Agreement has an Expiration Date of May 31, 2026. Article I, Section B provides for automatic renewal, unless notice of non-renewal is provided to the employee at least 90 days prior to the renewal date. The Committee of the Whole has recommended the Village move forward with non-renewal of the Agreement.

Key Issues

If non-renewal is to be provided, it must be approved by the Corporate Authorities prior to March 1, 2026.

Action Required/Recommendation

Make recommendation on this Resolution Providing for the Non-Renewal of Village Administrator Employment Agreement

Attachments

Resolution Providing for the Non-Renewal of Village Administrator Employment Agreement